

Colorado Mesa University  
**HLC Steering Committee**  
Monday, March 07, 2016

**Present:** Morgan Bridge (Chair), Jeremy Brown, Carol Futhey, Jeremy Hawkins, John Marshall, Heather McKim, Randy Phillis, Joseph Richards, Bette Schans, Brigitte Sundermann, Annette Callaway, Kelly Dougherty (Recorder)

**Absent:** Bryan Rooks, Steven Werman

**Approval of minutes from 2/15/16 meeting** – Minutes approved unanimously with no changes

**Review evidence for each criterion**

The additions made to the criterion evidence worksheet are saved in the R drive, HLC\_Steering\_Committee\_2017 folder as **Criterion Evidence Worksheet. Spring 2016\_Draft 2\_030716**

Criterion 1: Mission

- 1A – “The institution’s mission is broadly understood” – how do we determine that this is the case? What evidence demonstrates broad understanding?
- 1A - Discussion on demonstrating process to arrive at mission statement, such as meeting minutes. Mission statement is determined by state legislature so we do not have that information.
- Discussion on how many statements are coming out of each core component. One vision is to have one page of narrative per core component. We need to make definitive statements that are supported by prose and address sub-components. The peer-reviewers will be evaluating the report based on a criterion worksheet, so following the order and addressing each subcomponent can be useful.
- 1C – “relationship between its mission and the diversity of society” – Discussion on what evidence can be used to show that our demographic information is reflective of intentional actions on the part of the university rather than just a reflection of community demographics. Our enrollment goals are based on region and international students, not on race, ethnicity, or gender. However, we have much evidence apart from demographic info including curriculum, student life, performing arts, special events, programs targeting high school students, exchange programs, etc. 1C1 deals more with written policies and procedures while 1C2 focuses on what actionable steps we are taking to address diversity and multiculturalism.
- 1D3 – “institution engages with its external constituencies and communities” – Sports camps are mentioned but we have a number of other camps. **Brigitte will email Randy a list of all of the camps happening this summer.**

Criterion 2: Integrity: Ethical and Responsible Conduct

- Discussion of different core components with additions made to evidence worksheet.
- **2B – Heather will send Jeremy Hawkins a link to an IR page with useful documents**

Criterion 3 not discussed as committee chair was absent. Criterion 4 also not discussed.

Criterion 5: Resources, Planning, and Institutional Effectiveness

- 5A1 – student-faculty ratio information comes from common data sets (not IPEDs)
- Discussion ended at 5B1, to be resumed at next meeting

**Next meeting – Monday, April 11, 2016 in UC 221 from 2:00 – 3:30 PM**