

HLC Steering Committee – Criterion 1 Assurance Argument Lock Date September 1, 2023

Criterion 1 - Eighth Meeting
October 26th 2022
Escalante Hall 301

of Members Present: 5 (83% of members were present from Criterion 1.C. Subcommittee)
Meeting Minutes

1. Chair Kinney called the meeting to order at 3pm. She provided the following reminders:
 - a. Meeting 8 will be approximately 50 minutes
 - b. **Goal by December 1** – Draft of all sub-components for Criterion 1: Mission
 - c. 4 small group meetings this semester; 3 drafting and 1 full revision comments
 - i. While each small group will only be meeting once, please be ready to respond to email requests for information or data
 - ii. Section 1.C 1-3 should be around 1200-1800 words; this section of the criterion draft is currently at 1,815 words
 - d. HLC Site visit is planned for Fall 2023; select members of the Criterion Committees will be involved

2. Chair Kinney directed the sub-committee to consider revision comments for each section of 1.C (1C.1, 1C.2, and 1C.3)
 - a. **Drafts 1C.1;** revision comments from group
 - i. Additions/deletions/rewordings
 - ii. Two versions of 1C.1 from Kim Medina and Tiffany Kinney were read and discussed
 - iii. The sub-committee thought the inclusion of the Clinical Education Center was a key example to illustrate workplace success
 - iv. The sub-committee suggested some additional examples in support of informed citizenship: the Aspinall Foundation's sponsoring of visiting professors, student clubs inviting various guest lecturers (i.e. the Department of Energy), hosting of the gubernatorial debates, and inviting the 10th Circuit Court of Appeals

 - b. **Drafts 1C.2;** revision comments from group
 - i. Additions/deletions/rewordings
 - ii. One version of 1C.2 from Tiffany Kinney was read and discussed
 - iii. The sub-committee discussed deleting some words like the summary sentence at the end of the sub-criterion
 - iv. Regarding practices/ processes to demonstrate inclusiveness, the sub-committee learned about the Teacher Education Club and the Council for Exceptional Children Student Chapter sponsoring events: hosting the AHA Conference, partnering with community groups like STRIVE and Mosaic, and creating events on campus for adults and children with special needs.

- c. **Drafts 1C.3**; revision comments from group
 - i. Two versions of 1C.3, one from Ann Gilles and Eric Waters and one from Tiffany Kinney, were read and discussed.
 - ii. The sub-committee discussed adding the example of the first student with an intellectual disability being supported on-campus in her studies.
 - iii. The sub-committee discussed whether to include the ending sentence specifically with reference to limited salaries; the entire sub-committee agreed to keep that sentence in because it does limit our ability to recruit/retain diverse faculty
3. Chair Kinney gave one final reminder and the meeting concluded at 3:50pm.
- i. Reminder—Next meeting: Fall 2023 site visit (select members of criterion committees)