

HLC – Criterion 4 Committee Meeting Notes
April 18, 2022 from 3:00 – 4:00 PM
Houston Hall 139

Members Present in Person: Lisa Driskell, Eriek Hansen, Erika Jackson, Eric Miles, Sloane Milstein, Shanae Munde, Kelly O’Connell, Jason Roberson

Members that attended via Zoom: Erin Donovan, Chris Penick, Christi Sanders Via, Denita Weeks

- Jeremy Tost called the meeting to order at 3:00.
 - The committee reviewed the meeting minutes from 3/29/22. No errors or omissions were noted.
 - As a committee we discussed evidence for the following items:
 - For **4.A.1** (closing the loop with program reviews), specific examples that can be pulled from program reviews that show (a) changes that have been made given data and (b) how changes that have been made given data have been beneficial/positive. Examples at all levels (i.e., undergraduate, graduate, etc.).
 - MATH provided several instances in which changes have been made as part of program reviews.
 - For **4.A.3**, specific examples in which we have assisted students in transferring credits in from another institution and the faculty/staff role that was played.
 - Doug O’Roark contacted Jennifer Bonner (Transfer Manager at Registrar) to obtain a description of the transfer credit process
 - For **4.A.4/4.C.4**, statistics on usage of student learning resources including Library, TLC, EAS, TRIO, writing center etc., particularly for distance ed. students and how any changes made to these programs have been data informed.
 - Erin Nix provided EAS Advisory Committee notes given fall 2021 updates and containing EAS Data Points and Trends.
 - The committee provided names and points of contacts for other offices.
 - For **A.4.4**, examples of recent hires and qualifications.
 - Committee members noted instances of new hires to use for this section.
 - For **4.A.6**, specific examples of students who have gone on to have success in graduate school, industry, licensing, other. Names will be excluded from narratives.
 - Committee members noted instances of (a) specific students who have gone on to do well and (b) points of contact for such cases.
 - For **4.B.2** (closing the loop with assessment of student learning), specific examples with assessment of student learning that show (a) changes that have been made given data and (b) how changes that have been made given data have been beneficial/positive. Examples at all levels (i.e., undergraduate, graduate, non-academic, staff, etc.)
 - Denita Weeks provided an example of assessment forms that have been revised to be compatible with Qualtrics.
 - Erin Donovan indicated conference submissions as part of the masters and DNP program.
 - The committee discussed next steps with a focus on the November 15, 2022 Rough Draft Date
 - The meeting concluded at 3:35.
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Upcoming Criterion 4 Meeting Dates

~~Meeting 1: Tuesday, February 2 from 3:00 – 4:00 PM; Houston 139~~

~~Meeting 2: Monday, March 7 from 3:00 – 4:00 PM; Houston 139~~

~~Meeting 3: Tuesday, March 29 from 3:00 – 4:00 PM; Houston 139~~

~~Meeting 4: Monday, April 18 from 3:00 – 4:00 PM; Houston 139~~

Upcoming HLC Accreditation Dates

Evidence Outline Date: May 1, 2022

Rough Draft Date: November 15, 2022

Lock Date: September 1, 2023

Site Visit: October 2-3, 2023