

**HLC Steering Committee – Criterion 1**  
**Assurance Argument Lock Date September 1, 2023**

Criterion 1 - Third Meeting

March 9<sup>th</sup> and 10<sup>th</sup>, 2022

Escalante Hall 101

# of Members Present: 16 (between two sessions)

Agenda:

1. Discussion on changing the meeting for 55 minutes instead of 45 minutes going forward to include more discussion time.
2. Using MS Teams to collect evidence
  - a. Uploading files into Microsoft Team area
3. Reminders
  - a. We were reminded that our Goal by May 1 – Outline of evidence to be used for each component/subcomponent
4. Brainstorming evidence for Criterion 1A.4
  - a. Academic programs: WCCC enrollment profile which includes the Montrose campus
  - b. Academic programs: additional reports from PA/PT/OT
  - c. Academic programs: Increase in technical programs: Vet Tech, Pharmacy Tech, Fire Science, Lineman
  - d. Academic programs: Mobile Learning lab
  - e. Academic programs: Montrose program expansion POST, AA Criminal Justice, PN
    - i. Expansion of POST academy on Main Campus—90 community instructors
  - f. Academic programs: professional licensing programs
  - g. Academic programs: Civil Engineering degree
  - h. Academic programs: Industry boards: business school and engineering
  - i. Academic programs: Outdoor Recreation degree
  - j. Academic programs: internship focus; Handshake
  - k. Student Support Services: veteran’s services
  - l. Student Support Services: Extended hours initiative
  - m. Student Support Services: wellness efforts with staff, faculty and students
  - n. Student Support Services: extraordinary leadership effort in the COVID space
  - o. Student Support Services: use of front range counselors
  - p. Student Support Services: SSE reorganization
  - q. Student Support Services: Career Center—career fairs/major fairs
  - r. Student Support Services: TLC and Writing Center
  - s. Student Support Services: IRIS
5. Brainstorming evidence for Criterion 1A.5
  - a. web site/catalog
  - b. President presentations like the GJ and Montrose Leadership groups
    - i. “State of CMU” presentations
  - c. VP external affairs presentations
  - d. Strategic plan for all campuses
  - e. Social Media

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- f. Budget – tracking by strategic element tied to mission
  - g. Legislative visits and presentations
  - h. recruitment documents by search committees (reviewing mission)
  - i. departmental planning reviews (such as the recent Campus Climate survey)
  - j. sabbatical committee
  - k. Investiture exchange of information
  - l. momentum tour
  - m. curriculum proposals
  - n. student handbook/orientation materials
  - o. Presidential website
  - p. Board policies, specifically Trustee discussions around mission
6. Narrowing evidence for Criterion 1A.1-3
- a. We continued in subgroups and began to narrow the evidence to that which we believe was first: clear, second corroborating, and third circumstantial.
  - b. 1A.1 was narrowed as follows: evidence #0, #2/3, #3-5, #7, #11
  - c. 1A.2 was narrowed as follows: evidence #7, #8, #10, #12, #13, #14, #15, #16 #18, #21, #22, #23
  - d. 1A.3 was narrowed as follows: evidence #2, ##3, #6, #7, #14, #15
  - e. All of the evidence #s index documents stored in the MS teams area (in folders for each sub-component)

Next time:

- 1. Meeting 4: April 6<sup>th</sup> in EH 301 and 7<sup>th</sup> in EH 301
- 2. Wednesday mornings: 9-9:55am; Thursday afternoons: 2-2:55pm
- 3. Brainstorm evidence for 1B, sub-components 1-3, narrow evidence

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