

HLC – Criterion 4 Committee Meeting Notes  
March 29, 2022 from 3:00 – 4:00 PM  
Houston Hall 139

**Members Present in Person:** Lisa Driskell, Erika Jackson, Kristen McGee, Eric Miles, Sloane Milstein, Shanae Mundee, Erin Nix, Kelly O’Connell, Doug O’Roark, Jen Pacheco, Kelly Reuss, Denita Weeks

**Members that attempted attending via Zoom:** Christi Sanders, Erin Donavon, Olga Grisak

- Jeremy Tost called the meeting to order at 3:00.
- The committee reviewed the meeting minutes from 3/7/22. No errors or omissions were noted.
- As a committee we reviewed our current draft of bulleted narratives across the 13 subcomponents for Criterion 4.
  - We specifically discussed the following:
    - differences in evidence given closing the loop for 4.A.1 (program review) vs. closing the loop for 4.B.2 (improvement in student learning)
    - where best to include offices/programs that support students (e.g., TRIO, EAS, Veterans affairs) and whether 4.A.4 (access to learning resources) vs. 4.C.1 (defined goals for student retention, persistence, and completion) is the better location
    - to include WCCC program under 4.A.5 (maintaining specialized accreditation)
    - a form sent out to department heads asking for specific instances of closing the loop that will later be utilized for 4.A.1 and 4.B.2
    - that we need to solicit data at the department level given how the university evaluates the success of its graduates (4.A.6)
    - the need for data regarding assessment of student learning within cocurricular offerings (4.B.1)
    - reaching out to Dr. Haas regarding evidence to pull from the retention committee (see 4.C.2)
- The committee agreed to proceed by having the committee (as a collective) continue to review, edit, and add to the bulleted narratives in order to have a final draft by our 4<sup>th</sup> spring 2022 meeting on 4/18/2022
- The meeting concluded at 3:55.

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Upcoming Criterion 4 Meeting Dates

Meeting 1: ~~Tuesday, February 2 from 3:00 – 4:00 PM; Houston 139~~

Meeting 2: ~~Monday, March 7 from 3:00 – 4:00 PM; Houston 139~~

Meeting 3: ~~Tuesday, March 29 from 3:00 – 4:00 PM; Houston 139~~

Meeting 4: Monday, April 18 from 3:00 – 4:00 PM; Houston 139

Upcoming HLC Accreditation Dates

**Evidence Outline Date:** May 1, 2022

**Rough Draft Date:** November 15, 2022

**Lock Date:** September 1, 2023

**Site Visit:** October 2-3, 2023