

February Criterion 2 Meeting:

Virtual spreadsheet contribution: 16 contributed

1. Evidence ideas contributed for all points except 2C-3
 - a. Spreadsheet is available in a shared online folder

March Criterion 2 Meeting

Frist in person meeting Escalante Hall 101

March 4th Meeting Minutes at 2pm with members attending via both in person and via Zoom

Minutes taken by Eric Elliott, Criterion 2 Chair

Members Present: James Ayers, Susan Becker, Ed Bonan Hamada, Sean Flannigan, Michael Kansgen, Sarah Lanci, Rick Livaccari, Daniel Meyer, Kelly O'Connell, Elizabeth Sharp, and Brenda Wilhelm

Meeting called to order by Chairperson Elliott at 2:05pm. Chair Elliott opened the meeting with the purpose of the meeting to review and add to current evidence already collected by the committee.

1. Discussion on Criterion 2C-3: The committee decided to start discussion on 2C-3 as that was the only point that did not have any evidence ideas yet.

- A. Review Bi-laws, Meeting minutes, and agendas
- B. Student and Faculty Trustees attendance on board
- C. Board is given presentations on construction/projects
 1. Robinson Theater was approved after being given a presentation on project
 2. look for relevant projects that the board has 'reviewed' like Stoker Stadium
- D. Climate Survey
- E. Solicited Comments on Presidential search from internal and external
- F. Listened to faculty/staff pandemic concerns
- G. Connections with Mesa County Health for Pandemic

2. Discussion on Criterion 2C- 1, 2, & 4: After working on 2C-3, the committee decided to continue to work on the rest of the points under 2C.

A. 2C-1

1. Board members are given a binder of all institutional data

2. Trainings

a. There are scheduled New Trustee Orientations on trustee page

3. Are there attendance records/numbers available? Public?

4. Details of what is covered in orientations and trainings

b. Are there any State level board trainings?

4. Ask Board of Trustee Chair or Tim Casey to next meeting?

B. 2C-2

1. Are there results of Board votes on things approved vs. didn't approve

a. Decision/votes that reflect priorities of institution

2. Note: university should work on board meeting minutes providing more detail

C. 2C-4

1. Records of conflict of interest training

2. Does the Board sign/give any kind of oath?

3. Conflict of Interest form- Policy Manual

D. 2C-5

1. Faculty Curriculum Committee Meeting minutes/forms

2. Academic Policies Committee minutes

3. Documented communication between Board and Presidents office

4. Attendance of President at Board Meetings

3. Discussion on Criterion 2A-1 & 2: The committee then moved on to discussed evidence for 2A 1 and 2.

A. 2A-1

1. Minutes/meeting of committee that developed current mission statement (a part of Criterion 1 Committee of last HLC review) and board meeting minutes to show they approved it.

B. 2A-2

1. Justification in current proposals for new Programs

2. Budget request forms ask how supports mission
3. AA Rep- training, attendance on searches.
 - a. Training is tracked?
4. Compare housing/fees with other institutions to show fairness
5. Transparency on what student fees cover
6. Climate Survey results were shared with entire campus
7. The process students must take for Academic Integrity Violations
 - a. form students must fill out

4. Discussion on Criterion 2B-1 & 2: The committee started discussion on 2B before time was up.

A. 2B-1

1. How often/frequency website information is updated?
 - a. Tuition, housing costs are updated when?
2. Compare a student's bill to costs presented online
3. Are there any hidden fees

B. 2B-2

1. Where certain things are on website
 - A. Number of clicks to get there (ease to find)

5. Meeting adjourned at 3pm.