

## HLC Steering Committee – Criterion 1 Assurance Argument Lock Date September 1, 2023

Criterion 1 - Ninth Meeting

November 14th 2022

Escalante Hall 301 and Zoom available

# of Members Present: 5 (71% of members were present from this Criterion 1 Subcommittee)  
Meeting Minutes

1. Chair Kinney welcomed everybody to the meeting and called the meeting to order at 3pm. She provided the following reminders:
  - a. The purpose of today's meeting is to review/edit the draft document that was prepared.
  - b. Meeting 9 will be approximately 50 minutes
  - c. **Goalby December 1** – Draft of all sub-components for Criterion 1: Mission; this draft will be sent to other faculty not involved in this first phase, the HLC Steering Committee, and the BOTs.
  - d. While each small group will only be meeting once, please be ready to respond to email requests for information or data
  - e. While the entire draft is 6640; average for Criterion 1 is 5115; 1500 words too long.
  - f. HLC Site visit is planned for Fall 2023; select members of the Criterion Committees will be involved
    - i. When HLC visits, Chair Kinney indicated that Criterion 1 and 2 will meet together and answer questions in response to the HLC representatives.
    - ii. Chair Kinney indicated that the lock date for our Assurance Argument is September 1st, 2023. The final date for the HLC visit will take place in October 2023.
2. Chair Kinney led the group through the draft and prompted committee members to provide their edits/comments on this draft of the assurance argument. Fifteen minutes was spent on discussing each subcomponent of Criterion 1.
  - a. **Draft 1A**; revision comments from group
    - i. The group discussed where to link to the teacher-scholar model and its mention in the employee handbook, specifically in the interpretive guidance.
    - ii. The group discussed where to locate Colorado state legislation to link directly to our legislative mission in 1A1
    - iii. The group discussed where new information on the "Forming the Future" committee should be placed.
    - iv. The group discussed the number of degree programs on campus and if that number was 152 or 154
    - v. The group discussed the percentage of first generation students according to most recent data (45.9%)
    - vi. The group learned about initiatives on the Montrose campus, specifically around housing options and community college programs (like welding)
    - vii. The group discussed adding in info about our LinkedIn profile (28,000 followers)

**b. Draft 1B;** revision comments from group

- i. The group discussed linking to images of the college and career advisors on the CMU website.
- ii. The group learned about the Montrose policy academy
- iii. The group learned about the use of Cascade Hall on Montrose's campus to host the Civic Forum

**c. Draft 1C;** revision comments from group

- i. The group mentioned linking to an eight-minute video showing how we analyzed waste water during the pandemic.
- ii. The group discussed including "athletic game attendance" as another example of how the public interacts with CMU.
- iii. The group discussed the "Free Speech and Civil Discourse Committee" as an example of how we prepare students for informed citizenship and workplace success.
- iv. One group member mentioned contacting HR to learn about initiatives to recruit diverse faculty

3. Next meeting: Fall 2023 site visit (select members of criterion committees)

4. The meeting adjourned at 2:46pm