2016-2017 PETITION/PROGRAM SHEET
Degree: Bachelor of Business Administration
Major: Business Administration
Concentration: Information Systems

COLORADO MESA
UNIVERSITY

About This Major . . .

The Bachelor of Business Administration (BBA) is designed to prepare students for the challenges of today's organizations, as well as the business world of tomorrow. The program provides students with the knowledge, skills, and abilities to compete in both the local and global business environments.

The BBA degree can be applied in various fields such as medicine, the arts, sports, and education. In addition to positions in corporate America, nonprofit organizations like hospitals, schools systems, and theatres also require people with business training and skills. Graduates of BBA programs hold positions in organizations from entry level manager to chief executive officer.

Colorado Mesa's BBA graduates are entrepreneurs, small business owners, bank vice-presidents, product managers in advertising firms and project and operations managers in manufacturing organizations. The BBA is a very versatile, flexible and valuable degree. Colorado Mesa's BBA graduates have great success stories in the business world as well as the ability to earn advanced degrees in business such as the Master of Business Administration – one of the most sought after degrees by employers in today's job market.

For more information on what you can do with this major, go to http://www.coloradomesa.edu/career/whatmajor.html.

All CMU baccalaureate graduates are expected to demonstrate proficiency in critical thinking, communication fluency, quantitative fluency, and specialized knowledge/applied learning. In addition to these campus-wide student learning outcomes, graduates of this major will be able to:

1. Integrate knowledge from multiple functional areas of business to solve business problems and to develop sound business strategies. (Specialized Knowledge)
2. Apply business knowledge and skills in appropriate business contexts and transfer knowledge and skills to new business situations. (Critical Thinking)
3. Communicate clearly, appropriately, and persuasively to the business audience, both orally and in writing, including individual presentations. (Communication Fluency)
4. Analyze business data critically, reason logically, and apply quantitative analysis methods correctly to develop appropriate business conclusions. (Quantitative Fluency)
5. Effectively work as a team. (Applied Learning)
6. Strategically apply information across functional areas of business. (Applied Learning)
7. Produce professional business work products. (Applied Learning)
8. Practice principle-based ethics in decision making both personally and professionally. (Applied Learning)
9. Identify, formulate and correctly solve information systems problems. (Specialized Knowledge)

NAME: _____   **STUDENT ID # :** _____

LOCAL ADDRESS AND PHONE NUMBER: _____

_____ ( ) _____

_____

I, (Signature)_____, hereby certify that I have completed (or will complete) all the courses listed on the Program Sheet. I have read and understand the policies listed on the last page of this program sheet. I further certify that the grade listed for those courses is the final course grade received except for the courses in which I am currently enrolled and the courses which I complete next semester. I have indicated the semester in which I will complete these courses.

_____   _____ 20_____
Signature of Advisor   Date

_____   _____ 20_____
Signature of Department Head   Date

_____   _____ 20_____
Signature of Registrar   Date

DEGREE REQUIREMENTS:
- 120 semester hours total (Students must complete a minimum of 30 of the last 60 hours of credit at CMU, with at least 15 semester hours in major discipline courses numbered 300 or higher).
- 40 upper division credits (A minimum of 15 taken at the 300-400 course levels within the major at CMU).
- 2.00 cumulative GPA or higher in all CMU coursework.
- 2.00 cumulative GPA or higher in coursework toward the major content area.
- Pre-collegiate courses (usually numbered below 100) cannot be used for graduation.
- A student must follow the CMU graduation requirements either from 1) the program sheet for the major in effect at the time the student officially declares a major; or 2) a program sheet for the major approved for a year subsequent to the year during which the student officially declares the major and is approved for the student by the department head. Because a program may have requirements specific to the degree, the student should check with the faculty advisor for additional criteria. It is the student's responsibility to be aware of, and follow, all requirements for the degree being pursued. Any exceptions or substitutions must be approved by the student's faculty advisor and Department Head.
- When filling out the program sheet a course can be used only once.
- Essential Learning Capstone should be completed between 45 and 75 hours.
- See "Requirements for Undergraduate Degrees and Certificates" in the catalog for additional graduation information.

ESSENTIAL LEARNING REQUIREMENTS (31 semester hours)
See the current catalog for a list of courses that fulfill the requirements below. If a course is an Essential Learning option and a requirement for your major, you must use it to fulfill the major requirement and make a different selection for the Essential Learning requirement.

Course No	Title	Sem.hrs	Grade	Term/Trns

English (6 semester hours, must receive a grade of "C" or better and must be completed by the time the student has 60 semester hours.)
ENGL 111   English Composition   3   _____ _____
ENGL 112   English Composition   3   _____ _____

Math (3 semester hours, must receive a grade of "C" or better, must be completed by the time the student has 60 semester hours.)
MATH 113   College Algebra   4*   _____ _____
*3 credits apply to the Essential Learning requirements and 1 credit applies to elective credit

Humanities (3 semester hours)
_____ ____ _____ ____ _____ _____

Social and Behavioral Sciences (6 semester hours)
ECON 201   Principles of Macroeconomics   3   _____ _____
ECON 202   Principles of Microeconomics   3   _____ _____

Natural Sciences (7 semester hours, one course must include a lab)
_____ ____ _____ ____ _____ _____
_____ ____ _____ ____ _____ _____
_____ ___L _____ ____ _____ _____

History (3 semester hours)
HIST   ____ _____ ____ _____ _____

Fine Arts (3 semester hours)
_____ ____ _____ ____ _____ _____

Course No	Title	Sem.hrs	Grade	Term/Trns

WELLNESS REQUIREMENT (2 semester hours)
KINE 100   Health and Wellness   1   _____ _____
KINA 1____   _____   1   _____ _____

ESSENTIAL LEARNING CAPSTONE (4 semester hours)
ESSL 290   Maverick Milestone
(see English & math pre-reqs)   3   _____ _____
ESSL 200   Essential Speech (co-requisite)   1   _____ _____

FOUNDATION COURSES (18 semester hours) These courses, plus ECON 201 & 202 and Essential Learning English & Math requirements must be completed within the student's first 60 hours.
ACCT 201   Principles of Financial Acctg   3   _____ _____
ACCT 202   Principles of Managerial Acctg   3   _____ _____
BUGB 105   Freshman Business Seminar   3   _____ _____
BUGB 211   Business Communications   3   _____ _____
CISB 101   Business Inform. Technology
 OR CISB 205 Advanced Business Software   3   _____ _____
CISB 241   Intro to Business Analysis
 OR STAT 241 Intro to Business Analysis   3   _____ _____

BACHELOR OF BUSINESS ADMINISTRATION: INFORMATION SYSTEMS CONCENTRATION REQUIREMENTS (63 semester hours)

Business Administration Core (33 semester hours)
BUGB 349   Legal Environment of Business   3   _____ _____
BUGB 401   International Business   3   _____ _____
CISB 210   Fundamentals of Info Systems   3   _____ _____
FINA 301   Managerial Finance   3   _____ _____
MANG 201   Principles of Management   3   _____ _____
MANG 301   Organizational Behavior   3   _____ _____
HRMA 371   Human Resource Management   3   _____ _____
MANG 471   Operations Management   3   _____ _____
MANG 491   Business Strategy   3   _____ _____
MARK 231   Principles of Marketing   3   _____ _____
CISB 341   Quantitative Decision Making   3
 OR MANG 341 Quantitative Decision Making   3
 OR MARK 350 Marketing Research   3   _____ _____

Information Systems Concentration Courses (30 Semester Hours)
CISB 205   Advanced Business Software   3   _____ _____
 OR CISB 305 **OR** 306 if 205 is taken in Foundation
CISB 310   Enterprise Architecture   3   _____ _____
CISB 315   IS Infrastructure   3   _____ _____
CISB 331   Adv. Business Programming   3   _____ _____
CISB 410   Project Management   3   _____ _____
CISB 442   Systems Analysis and Design   3   _____ _____
CISB 451   Database Administration   3   _____ _____
CISB 471   Advanced Information Systems   3   _____ _____
CISB 392   Info Systems Theory & Practice   3
 OR CISB 470 Management of Info Systems   3   _____ _____
CISB 206   Bus. App Programming   3   _____ _____
 OR CSCI 111 CS1: Foundations of Comp Sci   3
 OR Object Oriented Programming Course approved by CIS advisor, specifically:_____   3   _____ _____
** might require prerequisites not listed on this sheet.

Electives (2 semester hours of college level courses appearing on your final transcript, **not listed above** to bring total semester hours to 120.)
*MATH 113   College Algebra   1   _____ _____
_____ ___ _____   2   _____ _____

Special requirements: To be admitted to the Bachelor of Business Administration program, certain prerequisites must be satisfied. Please see the Business department head for complete requirements and application form. All degree requirements must be completed as described above. Any exceptions or substitutions must be recommended in advance by the faculty advisor and approved by the Department Head. Students are required to participate in exit examinations or other programs deemed necessary to comply with the university accountability requirement.

SUGGESTED COURSE SEQUENCING FOR BBA, CONCENTRATION IN INFORMATION SYSTEMS

FRESHMAN YEAR

Fall Semester		Hours	Spring Semester		Hours
BUGB 105	Freshman Business Seminar	3	CISB 205	Adv. Business Software	
ENGL 111	English Composition	3		(**OR** CISB 305 **OR** 306)	3
MATH 113	College Algebra	4	ENGL 112	English Composition	3
CISB 101	Business Information Technology		CISB 241	Intro to Business Analysis	
OR CISB 205	Advanced Business Software	3	**OR** STAT 241	Intro to Business Analysis	3
ESSL	History	3	CISB 210	Fundamentals of Information Technology	3
		16	KINE 100	Health and Wellness	1
			KINA	Activity	1
					14

SOPHOMORE YEAR

Fall Semester		Hours	Spring Semester		Hours
CISB 206	Business Application Programming		CISB 315	IT Infrastructure	3
OR CSCI 111	Object-Oriented Programming	3	ACCT 202	Principles of Managerial Accounting	3
CISB 310	Enterprise Architecture	3	ECON 202	Principles of Microeconomics	3
ACCT 201	Principles of Financial Accounting	3	MANG 201	Principles of Management	3
ECON 201	Principles of Macroeconomics	3	ESSL 290	Maverick Milestone	3
BUGB 211	Business Communications	3	ESSL 200	Essential Speech	1
		15			16

JUNIOR YEAR

Fall Semester		Hours	Spring Semester		Hours
CISB 331	Advanced Business Programming	3	CISB 442	Systems Analysis and Design	3
CISB 410	Project Management	3	CISB 470	Management of Information Systems	3
BUGB 349	Legal Environment of Business	3	FINA 301	Managerial Finance	3
MARK 231	Principles of Marketing	3	MANG 301	Organizational Behavior	3
ESSL	Natural Science	3	CISB 341	Quantitative Decision Making	
		15	**OR** MANG 341	Quantitative Decision Making	
			OR MARK 350	Marketing Research	3
					15

SENIOR YEAR

Fall Semester		Hours	Spring Semester		Hours
ESSL	Fine Arts	3	CISB 471	Advanced Information Systems	3
CISB 451	Database Administration	3	MANG 491	Business Policies and Management	3
BUGB 401	International Business	3	ESSL	Humanities	3
HRMA 371	Human Resource Management	3	ESSL	Natural Science with Lab	4
MANG 471	Operations Management	3	Elective		1
		15			14

POLICIES:

1. Please see the catalog for a complete list of graduation requirements.
2. This program sheet must be submitted with your graduation planning sheet to your advisor during the **semester prior to the semester of graduation, no later than October 1 for spring graduates, no later than March 1 for fall graduates.** You must turn in your "Intent to Graduate" form to the Registrar's Office **by September 15 if you plan to graduate the following May, and by February 15 if you plan to graduate the following December**.
3. Your advisor will sign and forward the Program Sheet and Graduation Planning Sheet to the Department Head for signature. Finally, the Department Head will submit the signed forms to the Registrar's Office. (Students cannot handle the forms once the advisor signs.)
4. If your petition for graduation is denied, it will be your responsibility to reapply for graduation in a subsequent semester. Your "Intent to Graduate" does not automatically move to a later graduation date.
5. NOTE: During your senior year, you will be required to take a capstone exit assessment/project (e.g,, Major Field Achievement Test).