



2015-2016 PETITION/PROGRAM SHEET
Award: Technical Certificate
Program of Study: Transportation Services
Specialization: Automotive Service

About This Certificate . . .

Students learn the fundamentals of electronics, starters, ignition, and charging systems; air conditioning, cooling and heating systems; safety; technical math; use of technical manuals; basic management skills; written and oral communication skills; and leadership. Advanced coursework includes an in-depth study of internal combustion engine disassembly, repair, reassembly, diagnosis and troubleshooting; suspension systems; and alignment and wheel balance. Career options include automotive/diesel technician, parts and service distributor, industrial sales representative and service manager.

For more information on what you can do with this major, go to <http://www.coloradomesa.edu/wccc/programs.html>

All CMU certificate graduates are expected to demonstrate proficiency in critical thinking, communication fluency, quantitative fluency, and specialized knowledge/applied learning. In addition to these campus-wide student learning outcomes, graduates of this major will be able to:

1. Apply principles of grammar and vocabulary in the documentation required to perform the duties of a repair technician to properly repair vehicles. (Communication Fluency)
2. Apply Mathematical concepts and practices that are required to properly perform vehicle repair competencies to an (ASE) Automotive Service Excellence standard. (Quantitative Fluency)
3. Evaluate evidence discovered during the diagnosis and troubleshooting of vehicles and apply those findings to strategies to properly repair the vehicle. (Critical Thinking)
4. Describe the scope and application of principle features of the field of study, including core practices in the vehicle repair industry. (Specialized Knowledge)
5. Demonstrate mastery of the current terminology in the Transportation Service industry and generate substantially error-free products or processes that define the duties of a repair technician. (Specialized Knowledge)
6. Perform vehicle repair practices that meet or exceed industry standards as defined by (ASE) Automotive Service Excellence. (Applied Learning)
7. Demonstrate personal and professional ethical behavior as applied to the industry. (Applied Learning)
8. Define the legal and ethical standards required of the vehicle repair industry. (Specialized Knowledge)

NAME: _____ **STUDENT ID #:** _____

LOCAL ADDRESS AND PHONE NUMBER: _____
 _____ () _____

I, (Signature) _____, hereby certify that I have completed (or will complete) all the courses listed on the Program Sheet. I have read and understand the policies listed on the last page of this program sheet. I further certify that the grade listed for those courses is the final course grade received except for the courses in which I am currently enrolled and the courses which I complete next semester. I have indicated the semester in which I will complete these courses.

 Signature of Advisor _____ Date _____ 20____

 Signature of Department Head _____ Date _____ 20____

 Signature of Registrar _____ Date _____ 20____

**SUGGESTED COURSE SEQUENCING FOR THE TECHNICAL CERTIFICATE
WITH A PROGRAM OF STUDY IN TRANSPORTATION SERVICES,
SPECIALIZATION IN AUTOMOTIVE SERVICE**

This is a recommended sequence of course work. Certain courses may have prerequisites or are only offered during the Fall or Spring semesters. It is the student's responsibility to meet with the assigned advisor and check the 2 year course matrix on the Colorado Mesa website for course availability.

<u>First Semester</u>			<u>Hours</u>	<u>Second Semester</u>			<u>Hours</u>
TSTC 100	Introduction to Transportation Services	1		TSTC 140	Drive Train Fundamentals	1	
TSTC 101	Vehicle Service and Inspection	2		TSTC 171	Brake System Fundamentals	2	
TSTC 110	Engine Fundamentals	1		TSTC 190	Climate Control Fundamentals	1	
TSTC 130	Electrical Fundamentals	2		TSTC 180	Fuel System Fundamentals	1	
TSTC 160	Electronic Control Systems	2		TSTG 150	Fluid Power	3	
TSTC 170	Chassis Fundamentals	1		TSTA/D/G	Electives	<u>10</u>	
MATH 107	Career Mathematics	3					18
TSTG 120	Industry Safety Practices	3					
TSTA/D/G	Electives	<u>3</u>					
		18					

POLICIES:

1. Please see the catalog for a complete list of graduation requirements.
2. This program sheet must be submitted with your graduation planning sheet to your advisor during the **semester prior to the semester of graduation, no later than October 1 for spring graduates, no later than March 1 for fall graduates.** You must turn in your "Intent to Graduate" form to the Registrar's Office **by September 15 if you plan to graduate the following May, and by February 15 if you plan to graduate the following December.**
3. Your advisor will sign and forward the Program Sheet and Graduation Planning Sheet to the Department Head for signature. Finally, the Department Head will submit the signed forms to the Registrar's Office. (Students cannot handle the forms once the advisor signs.)
4. If your petition for graduation is denied, it will be your responsibility to reapply for graduation in a subsequent semester. Your "Intent to Graduate" does not automatically move to a later graduation date.
5. NOTE: The semester before graduation, you may be required to take a Major Field Achievement Test (exit exam).
6. NOTE: Students should consult the Financial Aid Office for eligibility requirements for undergraduate and graduate certificates