2015-2016 PETITION/PROGRAM SHEET
Degree: Bachelor of Business Administration
Major: Business Administration
Concentration: Information Systems

About This Major . . .

The Bachelor of Business Administration (BBA) is designed to prepare students for the challenges of today's organizations, as well as the business world of tomorrow. The program provides students with the knowledge, skills, and abilities to compete in both the local and global business environments.

The BBA degree can be applied in various fields such as medicine, the arts, sports, and education. In addition to positions in corporate America, nonprofit organizations like hospitals, schools systems, and theatres also require people with business training and skills. Graduates of BBA programs hold positions in organizations from entry level manager to chief executive officer.

Colorado Mesa's BBA graduates are entrepreneurs, small business owners, bank vice-presidents, product managers in advertising firms and project and operations managers in manufacturing organizations. The BBA is a very versatile, flexible and valuable degree. Colorado Mesa's BBA graduates have gone on to succeed in the business world as well as earn advanced degrees in business such as the Master of Business Administration – one of the most sought after degrees by employers in today's job market.

For more information on what you can do with this major, go to http://www.coloradomesa.edu/career/whatmajor.html.

All CMU baccalaureate graduates are expected to demonstrate proficiency in critical thinking, communication fluency, quantitative fluency, and specialized knowledge/applied learning. In addition to these campus-wide student learning outcomes, graduates of this major will be able to:

1. Apply business knowledge and skills in appropriate business contexts and transfer knowledge and skills to new business situations. (Critical Thinking)
2. Produce professional business work products, independently and working as a team. (Applied Learning)
3. Communicate clearly, appropriately, and persuasively to the business audience, both orally and in writing. (Communication Fluency)
4. Integrate knowledge from multiple functional areas of business to solve business problems and to develop sound business strategies. (Specialized Knowledge)
5. Analyze business data critically, reason logically, and apply quantitative analysis methods correctly to develop appropriate business conclusions. (Quantitative Fluency)
6. Properly and appropriately use information systems tools and techniques within functional business areas. (Applied Learning)
7. Identify, formulate and correctly solve information systems problems. (Specialized Knowledge)

NAME: _____ **STUDENT ID # :** _____

LOCAL ADDRESS AND PHONE NUMBER: _____

_____ **(   )** _____

I, (Signature)_____, hereby certify that I have completed (or will complete) all the courses listed on the Program Sheet. I have read and understand the policies listed on the last page of this program sheet. I further certify that the grade listed for those courses is the final course grade received except for the courses in which I am currently enrolled and the courses which I complete next semester. I have indicated the semester in which I will complete these courses.

_____ _____20_____
Signature of Advisor   Date

_____ _____20_____
Signature of Department Head   Date

_____ _____20_____
Signature of Registrar   Date

DEGREE REQUIREMENTS:
- 120 semester hours total (Students must complete a minimum of 30 of the last 60 hours of credit at CMU, with at least 15 semester hours in major discipline courses numbered 300 or higher).
- 40 upper division credits (A minimum of 15 taken at the 300-400 course levels within the major at CMU).
- 2.00 cumulative GPA or higher in all CMU coursework.
- 2.00 cumulative GPA or higher in coursework toward the major content area.
- Pre-collegiate courses (usually numbered below 100) cannot be used for graduation.
- A student must follow the CMU graduation requirements either from 1) the program sheet for the major in effect at the time the student officially declares a major; or 2) a program sheet for the major approved for a year subsequent to the year during which the student officially declares the major and is approved for the student by the department head. Because a program may have requirements specific to the degree, the student should check with the faculty advisor for additional criteria. It is the student's responsibility to be aware of, and follow, all requirements for the degree being pursued. Any exceptions or substitutions must be approved by the student's faculty advisor and Department Head.
- When filling out the program sheet a course can be used only once.
- Essential Learning Capstone should be completed between 45 and 75 hours.
- See the "Undergraduate Graduation Requirements" in the catalog for additional graduation information.

ESSENTIAL LEARNING REQUIREMENTS (31 semester hours)
See the current catalog for a list of courses that fulfill the requirements below. If a course is an Essential Learning option and a requirement for your major, you must use it to fulfill the major requirement and make a different selection for the Essential Learning requirement.

Course No	Title	Sem.hrs	Grade	Term/Trns

English (6 semester hours, must receive a grade of "C" or better and must be completed by the time the student has 60 semester hours.)
ENGL 111	English Composition	3	_____	_____
ENGL 112	English Composition	3	_____	_____

Math (3 semester hours, must receive a grade of "C" or better, must be completed by the time the student has 60 semester hours.)
MATH 113	College Algebra	4*	_____	_____

*3 credits apply to the Essential Learning requirements and 1 credit applies to elective credit

Humanities (3 semester hours)
_____ ____ _____ ____ _____ _____

Social and Behavioral Sciences (6 semester hours)
ECON 201	Principles of Macroeconomics	3	_____	_____
ECON 202	Principles of Microeconomics	3	_____	_____

Natural Sciences (7 semester hours, one course must include a lab)
_____ ____ _____ ____ _____ _____
_____ ____ _____ ____ _____ _____
_____ ___L _____ ____ _____ _____

History (3 semester hours)
HIST _____ _____ ____ _____ _____

Fine Arts (3 semester hours)
_____ ____ _____ ____ _____ _____

Course No	Title	Sem.hrs	Grade	Term/Trns

WELLNESS REQUIREMENT (2 semester hours)
KINE 100	Health and Wellness	1	_____	_____
KINA 1____	_____	1	_____	_____

ESSENTIAL LEARNING CAPSTONE (4 semester hours)
ESSL 290	Maverick Milestone (see English & math pre-reqs)	3	_____	_____
ESSL 200	Essential Speech (co-requisite)	1	_____	_____

FOUNDATION COURSES (18 semester hours) These courses, plus ECON 201 & 202 and Essential Learning English & Math requirements must be completed within the student's first 60 hours.
ACCT 201	Principles of Financial Acctg	3	_____	_____
ACCT 202	Principles of Managerial Acctg	3	_____	_____
BUGB 105	Freshman Business Seminar	3	_____	_____
BUGB 211	Business Communications	3	_____	_____
CISB 101 or CISB 205	Business Inform. Technology Advanced Business Software	3	_____	_____
CISB 241 or STAT 241	Intro to Business Analysis Intro to Business Analysis	3	_____	_____

BACHELOR OF BUSINESS ADMINISTRATION: INFORMATION SYSTEMS CONCENTRATION REQUIREMENTS (63 semester hours)

Business Administration Core (33 semester hours)
BUGB 349	Legal Environment of Business	3	_____	_____
BUGB 401	International Business	3	_____	_____
CISB 210	Fundamentals of Info Systems	3	_____	_____
FINA 301	Managerial Finance	3	_____	_____
MANG 201	Principles of Management	3	_____	_____
MANG 301	Organizational Behavior	3	_____	_____
HRMA 371	Human Resource Management	3	_____	_____
MANG 471	Operations Management	3	_____	_____
MANG 491	Business Strategy	3	_____	_____
MARK 231	Principles of Marketing	3	_____	_____
CISB 341 or MANG 341 or MARK 350	Quantitative Decision Making Quantitative Decision Making Marketing Research	3 3 3	_____	_____

Information Systems Concentration Courses (30 Semester Hours)
CISB 205 or CISB 305 or 306 if 205 is taken in Foundation	Advanced Business Software	3	_____	_____
CISB 310	Enterprise Architecture	3	_____	_____
CISB 315	IS Infrastructure	3	_____	_____
CISB 331	Adv. Business Programming	3	_____	_____
CISB 410	Project Management	3	_____	_____
CISB 442	Systems Analysis and Design	3	_____	_____
CISB 451	Database Administration	3	_____	_____
CISB 471	Advanced Information Systems	3	_____	_____
CISB 392 or CISB 470	Info Systems Theory & Practice Management of Info Systems	3 3	_____	_____
CISB 206 or CSCI 111	Bus. App Programming CS1: Foundations of Comp Sci	3 3	_____	_____

or Object Oriented Programming Course approved by CIS advisor, specifically:_____ 3 _____ _____

** might require prerequisites not listed on this sheet.

Electives (2 semester hours of college level courses appearing on your final transcript, **not listed above** to bring total semester hours to 120.)
*MATH 113	College Algebra	1	_____	_____
_____ ___	_____	2	_____	_____

Special requirements: To be admitted to the Bachelor of Business Administration program, certain prerequisites must be satisfied. Please see the Business department head for complete requirements and application form. All degree requirements must be completed as described above. Any exceptions or substitutions must be recommended in advance by the faculty advisor and approved by the Department Head. Students are required to participate in exit examinations or other programs deemed necessary to comply with the university accountability requirement.

SUGGESTED COURSE SEQUENCING FOR BBA, CONCENTRATION IN INFORMATION SYSTEMS

FRESHMAN YEAR

Fall Semester		Hours	Spring Semester		Hours
BUGB 105	Freshman Business Seminar	3	CISB 205	Adv. Business Software	
ENGL 111	English Composition	3		(or CISB 305 or 306)	3
MATH 113	College Algebra	4	ENGL 112	English Composition	3
CISB 101	Business Information Technology		CISB 241	Intro to Business Analysis	
or CISB 205	Advanced Business Software	3	or STAT 241	Intro to Business Analysis	3
ESSL	History	3	CISB 210	Fundamentals of Information Technology	3
		16	KINE 100	Health and Wellness	1
			KINA	Activity	1
					14

SOPHOMORE YEAR

Fall Semester		Hours	Spring Semester		Hours
CISB 206	Business Application		CISB 315	IT Infrastructure	3
	Programming		ACCT 202	Principles of Managerial Accounting	3
or CSCI 111	Object-Oriented Programming	3	ECON 202	Principles of Microeconomics	3
CISB 310	Enterprise Architecture	3	MANG 201	Principles of Management	3
ACCT 201	Principles of Financial Accounting	3	ESSL 290	Maverick Milestone	3
ECON 201	Principles of Macroeconomics	3	ESSL 200	Essential Speech	1
BUGB 211	Business Communications	3			16
		15			

JUNIOR YEAR

Fall Semester		Hours	Spring Semester		Hours
CISB 331	Advanced Business Programming	3	CISB 442	Systems Analysis and Design	3
CISB 410	Project Management	3	CISB 470	Management of Information Systems	3
BUGB 349	Legal Environment of Business	3	FINA 301	Managerial Finance	3
MARK 231	Principles of Marketing	3	MANG 301	Organizational Behavior	3
ESSL	Natural Science	3	CISB 341	Quantitative Decision Making	
		15	or MANG 341	Quantitative Decision Making	
			or MARK 350	Marketing Research	3
					15

SENIOR YEAR

Fall Semester		Hours	Spring Semester		Hours
ESSL	Fine Arts	3	CISB 471	Advanced Information Systems	3
CISB 451	Database Administration	3	MANG 491	Business Policies and Management	3
BUGB 401	International Business	3	ESSL	Humanities	3
HRMA 371	Human Resource Management	3	ESSL	Natural Science with Lab	4
MANG 471	Operations Management	3	Elective		1
		15			14

POLICIES:
1. Please see the catalog for a complete list of graduation requirements.
2. This program sheet must be submitted with your graduation planning sheet to your advisor during the **semester prior to the semester of graduation, no later than October 1 for spring graduates, no later than March 1 for fall graduates.** You must turn in your "Intent to Graduate" form to the Registrar's Office **by September 15 if you plan to graduate the following May, and by February 15 if you plan to graduate the following December**.
3. Your advisor will sign and forward the Program Sheet and Graduation Planning Sheet to the Department Head for signature. Finally, the Department Head will submit the signed forms to the Registrar's Office. (Students cannot handle the forms once the advisor signs.)
4. If your petition for graduation is denied, it will be your responsibility to reapply for graduation in a subsequent semester. Your "Intent to Graduate" does not automatically move to a later graduation date.
5. NOTE: During your senior year, you will be required to take a capstone exit assessment/project (e.g,, Major Field Achievement Test).