



2013-2014 PETITION/PROGRAM SHEET
Minor: Graphic Design

About This Minor . . .

The Graphic Design Minor will acquaint students with some of the core elements related to the study and profession of Graphic Design. Courses will consist of both academic lecture and practical studio. This minor provides students an opportunity to integrate personal creativity with any specified major degree. A background in Graphic Design can promote a variety of professional opportunities including areas of applied design, public relations, business graphics, product design, marketing, and advertising.

POLICIES:

- 1. It is your responsibility to determine whether you have met the requirements for your degree. Please see the catalog for a complete list of graduation requirements.
2. You must turn in your "Intent to Graduate" form to the Registrar's Office by September 15 if you plan to graduate the following May, and by February 15 if you plan to graduate the following December.
3. This program sheet must be submitted with your graduation planning sheet to your advisor during the semester prior to the semester of graduation, no later than October 1 for spring graduates, no later than March 1 for fall graduates.
4. Your advisor will sign and forward the Program Sheet and Graduation Planning Sheet to the Department Head for signature.
5. Finally, the Department Head or the department administrative assistant will take the signed forms to the Registrar's Office. (Students cannot handle the forms once the advisor signs.)
6. If your petition for graduation is denied, it will be your responsibility to reapply for graduation in a subsequent semester. Your "Intent to Graduate" does not automatically move to a later graduation date.

NAME: \_\_\_\_\_ STUDENT ID # \_\_\_\_\_

LOCAL ADDRESS AND PHONE NUMBER: \_\_\_\_\_
\_\_\_\_\_ ( ) \_\_\_\_\_

I, (Signature) \_\_\_\_\_, hereby certify that I have completed (or will complete) all the courses listed on the Program Sheet. I further certify that the grade listed for those courses is the final course grade received except for the courses in which I am currently enrolled and the courses which I complete next semester. I have indicated the semester in which I will complete these courses.

Signature of Graphic Design Advisor \_\_\_\_\_ Date \_\_\_\_\_ 20\_\_

Signature of Department Head \_\_\_\_\_ Date \_\_\_\_\_ 20\_\_

Signature of Registrar \_\_\_\_\_ Date \_\_\_\_\_ 20\_\_

**Students should work closely with a faculty advisor when selecting and scheduling courses prior to registration.** See the “Undergraduate Graduation Requirements” in the catalog for additional graduation information.

**Minor Requirements:**

- At least 33 percent of the credit hours required for the minor must be in courses numbered 300 or above.
- 3.00 cumulative GPA or higher in the minor is required
- Pre-collegiate courses (usually numbered below 100) cannot be used for graduation.
- The number of minors a student may receive at Colorado Mesa University shall not exceed two.
- A student must follow the CMU graduation requirements either from 1) the program sheet for the major in effect at the time the student officially declares a major; or 2) a program sheet for the major approved for a year subsequent to the year during which the student officially declares the major and is approved for the student by the department head. Because a program may have requirements specific to the degree, the student should check with the faculty advisor for additional criteria. It is the student’s responsibility to be aware of, and follow, all requirements for the degree being pursued. Any exceptions or substitutions must be approved by the student’s faculty advisor and Department Head.

**REQUIRED COURSES (24 Semester Hours)**

See the current catalog for a list of courses that fulfill the requirements below.

Course No	Title	Sem.hrs	Grade	Term/Trns
<b><u>Lower Division Required Courses:</u></b>				
ARTE 101	Two-Dimensional Design	3	_____	_____
ARTE 102	Three-Dimensional Design	3	_____	_____
ARTS 151	Foundation Drawing	3	_____	_____
ARTG 215	Graphic Design I	3	_____	_____
ARTG 221	Graphic Design II	3	_____	_____

Course No	Title	Sem.hrs	Grade	Term/Trns
<b><u>Upper Division Required Courses:</u></b>				
ARTG 301	Computer Illustration	3	_____	_____
ARTG 320	Letterforms & Typography	3	_____	_____
ARTG 338	Advertising Design I	3	_____	_____

Notes: (1) In an effort to meet industry standards, Macintosh computers are used exclusively in all computer-based ARTG courses. Majors are strongly advised to consider purchasing a Macintosh and related publication software for personal use.  
 (2) Graphic Design majors are required to complete a formal Portfolio Review before being admitted to 300 level Graphic Design courses.