



2013-2014 PETITION/PROGRAM SHEET
Degree: Associate of Applied Science
Major: Hospitality Management

About This Major . . .

The field of Hospitality Management combines the technical skills and business proficiency necessary for success in today's business world. Business courses to be taken include courses in marketing, promotion, management, accounting, finance, small business management, and entrepreneurship. Upon completion of the program, students will be prepared for an entry-level position in the broad and expanding hospitality industry, as well as prepared to continue for advanced study in the Bachelor of Applied Science in Hospitality Management.

For more information on what you can do with this major, go to <http://www.coloradomesa.edu/career/whatmajor.html>.

POLICIES:

1. It is your responsibility to determine whether you have met the requirements for your degree. Please see the catalog for a complete list of graduation requirements.
2. You must turn in your "Intent to Graduate" form to the Registrar's Office **by September 15 if you plan to graduate the following May, and by February 15 if you plan to graduate the following December.**
3. This program sheet must be submitted with your graduation planning sheet to your advisor during the **semester prior to the semester of graduation, no later than October 1 for spring graduates, no later than March 1 for fall graduates.**
4. Your advisor will sign and forward the Program Sheet and Graduation Planning Sheet to the Business Department Head for signature.
5. Finally, the Business Department Head or the department administrative assistant will take the signed forms to the Registrar's Office. (Students cannot handle the forms once the advisor signs.)
6. If your petition for graduation is denied, it will be your responsibility to reapply for graduation in a subsequent semester. Your "Intent to Graduate" does not automatically move to a later graduation date.
7. NOTE: The semester before graduation, you may be required to take a Major Field Achievement Test (exit exam).

NAME: _____ **STUDENT ID #** _____

LOCAL ADDRESS AND PHONE NUMBER: _____

_____ () _____

I, (Signature) _____, hereby certify that I have completed (or will complete) all the courses listed on the Program Sheet. I further certify that the grade listed for those courses is the final course grade received except for the courses in which I am currently enrolled and the courses which I complete next semester. I have indicated the semester in which I will complete these courses.

Signature of Advisor _____ 20_____
Date

Signature of Business Department Head _____ 20_____
Date

Signature of Registrar _____ 20_____
Date

Students should work closely with a faculty advisor when selecting and scheduling courses prior to registration.

Degree Requirements:

- Minimum of 60 semester hours total (a minimum of 16 taken at CMU in no fewer than two semesters)
- 2.00 cumulative GPA or higher in all CMU coursework
- A grade of “C” or higher must be achieved in coursework toward major content area.
- Pre-collegiate courses (usually numbered below 100) cannot be used for graduation.
- Program sheets are for advising purposes only. Because a program may have requirements specific to the degree, check with your advisor for additional guidelines, including prerequisites, grade point averages, grades, exit examinations, and other expectations. It is the student’s responsibility to be aware of, and follow, all guidelines for the degree being pursued. Any exceptions or substitutions must be approved by the faculty advisor and Business Department Head.
- When filling out the program sheet a course can be used only once.
- See the “Undergraduate Graduation Requirements” in the catalog for additional graduation information.

GENERAL EDUCATION REQUIREMENTS (Minimum 15 semester hours) See the current catalog for a list of courses that fulfill the requirements below. If a course is on the general education list of options and a requirement for your major, you must use it to fulfill the major requirement and make a different selection within the general education requirement.

Course No	Title	Sem.hrs	Grade	Term
Communication (6 semester hours)				
ENGL 111	English Composition	3	_____	_____
ENGL 112	English Composition	3	_____	_____

Mathematics: (Minimum 3semester hours)				
MATH 113	College Algebra	4	_____	_____

Social Sciences, Natural Science, Fine Arts or Humanities or Applied Studies Courses* (6 semester hours)				
GEOG 103	World Regional Geography	3	_____	_____
_____	_____	3	_____	_____

OTHER LOWER DIVISION REQUIREMENTS

Wellness (2 semester hours)				
KINE 100	Health and Wellness	1	_____	_____
KINA 1	_____	1	_____	_____

*Please see your advisor for requirements specific to this program.

**ASSOCIATE OF APPLIED SCIENCE IN HOPITALITY
MANAGMENT: COURSE REQUIREMENTS**

(48 semester hours)

ACCT 201	Principles of Financial Acctg	3	_____	_____
ACCT 202	Principles of Managerial Acctg	3	_____	_____
BUGB 211	Business Communications	3	_____	_____
BUGB 231	Survey of Business Law	3	_____	_____
CISB 101	Business Information Technology	3	_____	_____
or CISB 205	Advanced Business Software	3	_____	_____
CISB 241	Intro to Business Analysis	3	_____	_____
or STAT 200	Probability and Statistics	3	_____	_____
ECON 201	Principles of Macroeconomics	3	_____	_____
ECON 202	Principles of Microeconomics	3	_____	_____
MANG 201	Principles of Management	3	_____	_____
MARK 231	Principles of Marketing	3	_____	_____
HMG 101	Travel Industry I	3	_____	_____
HMG 102	Travel Industry II	3	_____	_____
HMG 299	Internship	6	_____	_____

Select 6 hours from the following courses:

HMG 211	Travel Destinations	3	_____	_____
HMG 217	Hotel Operations	3	_____	_____
CUAR 136	Bartending	2	_____	_____
CUAR 256	Marketing in the Hospitality Industry	3	_____	_____
CUAR 262	Purchasing for the Hospitality Industry	3	_____	_____

SUGGESTED COURSE SEQUENCING FOR AN AAS IN HOSPITALITY MANAGEMENT

This is a recommended sequence of course work. Certain courses may have prerequisites or are only offered during the Fall or Spring semesters. It is the student's responsibility to meet with the assigned advisor and check the 2 year course matrix on the Colorado Mesa website for course availability.

FRESHMAN YEAR

Fall Semester	Hours	Spring Semester	Hours
ENGL 111	English Composition	ENGL 112	English Composition
MATH 113	College Algebra	GEOG 103	World Regional Geography
KINE 100	Health and Wellness	Social/Behavioral/Natural Science, Humanity/Applied Studies 3	
KINA 1__	Kinesiology Activity Course	CISB 241	Intro to Business Analysis
CISB 101	Business Information Technology	or STAT 200	Probability and Statistics
or CISB 205	Advanced Business Software	ECON 202	Principles of Macroeconomics
ECON 201	Principles of Macroeconomics	HMGT 102	Travel Industry II
HMGT 101	Travel Industry I		18
	<u>3</u>		
	18		

SOPHOMORE YEAR

Fall Semester	Hours	Spring Semester	Hours
ACCT 201	Principles of Financial Accounting	ACCT 202	Principles of Managerial Accounting
MANG 201	Principles of Management	MARK 231	Principles of Marketing
BUGB 211	Business Communications	BUGB 231	Survey of Business Law
____	Course from named list on page two	HMGT 299	Internship
____	Course from named list on page two		<u>6</u>
	<u>3</u>		15
	15		