

2011-2012 PETITION/PROGRAM SHEET
Award: Technical Certificate
Program of Study: Early Childhood Education Director

About This Certificate . . .

This certificate prepares students for careers in licensed early childhood care and education programs. The Director certificate enables students to meet the educational qualifications of the Colorado Department of Human Services. Students who wish to work in licensed early childhood classrooms may complete the Director sequence and may then continue on to earn an Associate of Arts degree in Early Childhood Education. Career options include opportunities in childcare centers and pre-schools.

POLICIES:

1. It is your responsibility to determine whether you have met the requirements for your degree. Please see the Catalog for a complete list of graduation requirements.
2. You must turn in your "Intent to Graduate" form to the Registrar's Office **by September 15 if you plan to graduate the following May, and by February 15 if you plan to graduate the following December.**
3. This program sheet must be submitted with your graduation planning sheet to your advisor during the **semester prior to the semester of graduation, no later than October 1 for spring graduates, no later than March 1 for fall graduates.**
4. Your advisor will sign and forward the Program Sheet and Graduation Planning Sheet to the Department Head for signature.
5. Finally, the Department Head or the department administrative assistant will take the signed forms to the Registrar's Office. (Students cannot handle the forms once the advisor signs.)
6. If your petition for graduation is denied, it will be your responsibility to reapply for graduation in a subsequent semester. Your "Intent to Graduate" does not automatically move to a later graduation date.
7. NOTE: The semester before graduation, you may be required to take a Major Field Achievement Test (exit exam).

NAME: _____ **STUDENT ID #** _____

LOCAL ADDRESS AND PHONE NUMBER: _____

_____ () _____

I, (Signature) _____, hereby certify that I have completed (or will complete) all the courses listed on the Program Sheet. I further certify that the grade listed for those courses is the final course grade received except for the courses in which I am currently enrolled and the courses which I complete next semester. I have indicated the semester in which I will complete these courses.

Signature of Advisor _____ 20_____
Date

Signature of Department Head _____ 20_____
Date

Signature of Registrar _____ 20_____
Date

Students should work closely with a faculty advisor when selecting and scheduling courses prior to registration. See the “Undergraduate Graduation Requirements” in the catalog for additional graduation information.

Degree Requirements:

- 2.00 cumulative GPA or higher in all coursework
- 2.00 cumulative GPA or higher in coursework toward the major content area
- A student must follow the CMU graduation requirements either from 1) the program sheet for the major in effect at the time the student officially declares a major; or 2) a program sheet for the major approved for a year subsequent to the year during which the student officially declares the major and is approved for the student by the department head. Because a program may have requirements specific to the degree, the student should check with the faculty advisor for additional criteria. It is the student’s responsibility to be aware of, and follow, all requirements for the degree being pursued. Any exceptions or substitutions must be approved by the student’s faculty advisor and Department Head.

Required Early Childhood Education Courses (30 Semester Hours)

Course No Title	Sem.hrs	Grade	Term
EDEC 101 Introduction to Early Childhood	3 credits	_____	_____
EDEC 113 Infant and Toddler Theory and Practice	3 credits	_____	_____
EDEC 102 Introduction to Early Childhood Professions Lab Experiences	3 credits	_____	_____
EDEC 103 Guidance Strategies	3 credits	_____	_____
EDEC 240 Curriculum & Development in EC	3 credits	_____	_____
EDEC 238 Early Childhood Development	3 credits	_____	_____
EDEC 241 Administration Human Relations	3 credits	_____	_____
EDEC 264 Administration in Early Childhood	3 credits	_____	_____
BIOL 205 Nutrition Health and Safety	3 credits	_____	_____
EDEC 250 Exceptionalities	3 credits	_____	_____

**SUGGESTED COURSE SEQUENCING FOR A TECHNICAL CERTIFICATE IN
Early Childhood Education Director**

This is a recommended sequence of course work. Certain courses may have prerequisites or are only offered during the Fall or Spring semesters. It is the student’s responsibility to meet with their advisor and check the 2 year course matrix on the Colorado Mesa website for course availability.

<u>First Semester</u>	<u>Hours</u>
EDEC 101 Introduction to Early Childhood Education	3
EDEC 103 Guidance Strategies	3
EDEC 113 Infant and Toddler Theory and Practice	3
EDEC 241 Administration Human Relations	3
BIOL 205 Nutrition Health and Safety	<u>3</u>
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<u>Second Semester</u>	<u>Hours</u>
EDEC 102 Introduction to Early Childhood Lab	3
EDEC 238 Early Childhood Development	3
EDEC 264 Administration in Early Childhood	3
EDEC 240 Curriculum & Development in EC	3
EDEC 250 Exceptionalities	<u>3</u>
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