About this Minor . . .

The minor in Managerial Informatics is designed to prepare students to managerial level decision making based on the use of information and compute technology. The modern world presents a wealth of information, although using information effectively requires insight and talent with a variety of tools. The Managerial Informatics minor is intended for students who are interested in expanding their knowledge and skills in the use of information and related technology.   A Managerial Informatics minor coupled with a major can increase the employment opportunities available in a wide variety of areas.

POLICIES:

1. It is your responsibility to determine whether you have met the requirements for your degree. Please see the MSC Catalog for a complete list of graduation requirements.
2. You must turn in your "Intent to Graduate" form to the Registrar's Office **by September 15 if you plan to graduate the following May, and by February 15 if you plan to graduate the following December**.
3. This program sheet must be submitted with your graduation planning sheet to your advisor during the **semester prior to the semester of graduation, no later than October 1 for spring graduates, no later than March 1 for fall graduates.**
4. Your advisor will sign and forward the Program Sheet and Graduation Planning Sheet to the Department Head for signature.
5. Finally, the Department Head or the department administrative assistant will take the signed forms to the Registrar's Office. (Students cannot handle the forms once the advisor signs.)
6. If your petition for graduation is denied, it will be your responsibility to reapply for graduation in a subsequent semester. Your "Intent to Graduate" does not automatically move to a later graduation date.
7. NOTE: The semester before graduation, you may be required to take a Major Field Achievement Test (exit exam).

NAME: _____   **STUDENT ID #** _____

LOCAL ADDRESS AND PHONE NUMBER: _____

_____   (   ) _____

I, (Signature)_____, hereby certify that I have completed (or will complete) all the courses listed on the Program Sheet. I further certify that the grade listed for those courses is the final course grade received except for the courses in which I am currently enrolled and the courses which I complete next semester. I have indicated the semester in which I will complete these courses.

_____   _____20_____
Signature of Advisor   Date

_____   _____20_____
Signature of Department Head   Date

_____   _____20_____
Signature of Registrar   Date

Students should work closely with a faculty advisor when selecting and scheduling courses prior to registration.

Degree Requirements:
▪ At least 33 percent of the credit hours required for the minor must be in courses numbered 300 or above.
▪ A GPA of 2.00 or higher in the minor is required.
▪ The number of minors a student may receive at Mesa State College shall not exceed two.
▪ Pre-collegiate courses (usually numbered below 100) cannot be used for graduation.
▪ Program sheets are for advising purposes only. Because a program may have requirements specific to the degree, check with your advisor for additional guidelines, including prerequisites, grade point averages, grades, exit examinations, and other expectations. It is the student's responsibility to be aware of, and follow, all guidelines for the degree being pursued. Any exceptions or substitutions must be approved by the faculty advisor and/or Department Head.
▪ When filling out the program sheet a course can be used only once.
▪ See the "Undergraduate Graduation Requirements" in the Mesa State College catalog for additional graduation information.
▪ **It is important for students pursuing a minor to meet with a business faculty member prior to registration.**

Course No	Title	Sem.hrs	Grade	Term
REQUIRED COURSES (24 semester hours)				
CISB 210	Fundamentals of Information Systems	3	_____	_____
CISB 205	Advanced Business Software	3	_____	_____
CISB 206	Business Database Application Programming	3	_____	_____
	(or *CSCI 110 Beginning Programming)			
CISB 305	Solving Problems Using Spreadsheets and Statistical Software	3	_____	_____
CISB 306	Solving Problems Using Database Software	3	_____	_____

Note: Courses marked with an * require additional course prerequisites beyond those required for the minor.

Course No	Title	Sem.hrs	Grade	Term
Choose ONE course from the following.				
CISB 392	Information Systems Theory and Practice	3	_____	_____
*CISB 341	Quantitative Decision Making	3	_____	_____
*MANG 341	Quantitative Decision Making	3	_____	_____
*MARK 350	Marketing Research	3	_____	_____
Choose TWO courses from the following.				
CISB 260	Information Systems Architecture	3	_____	_____
(or *TECI 260 Information Technology Hardware and Software)				
CISB 442	Systems Analysis and Design	3	_____	_____
Any other CISB 200, 300 or 400 level course:				
CISB ___	_____	3	_____	_____