



2008 – 09 PETITION/PROGRAM SHEET
Minor: Entrepreneurship

About this Minor . . .

The minor in Entrepreneurship is designed to equip students with the basic knowledge and skills needed to successfully operate their own small business. A foundation in accounting, management, marketing, and finance provides students an opportunity to build a working knowledge of business. The entrepreneurship minor is intended for students in disciplines other than business who wish to begin small businesses in their major area. The minor will provide students with the basics needed as they face the exciting challenges of small business ownership.

POLICIES:

1. It is your responsibility to determine whether you have met the requirements for your degree. Please see the MSC Catalog for a complete list of graduation requirements.
2. You must turn in your "Intent to Graduate" form to the Registrar's Office **by September 15 if you plan to graduate the following May, and by February 15 if you plan to graduate the following December.**
3. This program sheet must be submitted with your graduation planning sheet to your advisor during the **semester prior to the semester of graduation, no later than October 1 for spring graduates, no later than March 1 for fall graduates.**
4. Your advisor will sign and forward the Program Sheet and Graduation Planning Sheet to the Department Head for signature.
5. Finally, the Department Head or the department administrative assistant will take the signed forms to the Registrar's Office. (Students cannot handle the forms once the advisor signs.)
6. If your petition for graduation is denied, it will be your responsibility to reapply for graduation in a subsequent semester. Your "Intent to Graduate" does not automatically move to a later graduation date.
7. NOTE: The semester before graduation, you may be required to take a Major Field Achievement Test (exit exam).

NAME: _____ **STUDENT ID #** _____

LOCAL ADDRESS AND PHONE NUMBER: _____
_____, () _____

I, (Signature) _____, hereby certify that I have completed (or will complete) all the courses listed on the Program Sheet. I further certify that the grade listed for those courses is the final course grade received except for the courses in which I am currently enrolled and the courses which I complete next semester. I have indicated the semester in which I will complete these courses.

Signature of Business Administration Advisor

Date

Signature of Department Head

Date

Signature of Registrar

Date

Students should work closely with a faculty advisor when selecting and scheduling courses prior to registration.

Degree Requirements:

- At least 33 percent of the credit hours required for the minor must be in courses numbered 300 or above.
- A GPA of 2.00 or higher in the minor is required.
- Pre-collegiate courses (usually numbered below 100) cannot be used for graduation.
- The number of minors a student may receive at Mesa State College shall not exceed two.
- Program sheets are for advising purposes only. Because a program may have requirements specific to the degree, check with your advisor for additional guidelines, including prerequisites, grade point averages, grades, exit examinations, and other expectations. It is the student's responsibility to be aware of, and follow, all guidelines for the degree being pursued. Any exceptions or substitutions must be approved by the faculty advisor and/or Department Head.
- When filling out the program sheet a course can be used only once.
- See the "Undergraduate Graduation Requirements" in the Mesa State College catalog for additional graduation information.
- **It is important for students pursuing a minor to meet with a business faculty member prior to registration.**

Course No	Title	Sem.hrs	Grade	Term
<u>REQUIRED COURSES</u> (24 semester hours)				
BUGB 340	Applied Financial Management			
	For Emerging Businesses	3	_____	_____
BUGB 349	Legal Environment of Business	3	_____	_____
FINA 401	Entrepreneurial Finance	3	_____	_____
MANG 201	Principles of Management	3	_____	_____
MANG 300	Small Business Management	3	_____	_____
MANG 343	Evaluating Entrepreneurial			
	Opportunities	3	_____	_____
MARK 231	Principles of Marketing	3	_____	_____

Course No	Title	Sem.hrs	Grade	Term
<u>Choose ONE course from the following</u>				
BUGB 211	Business Communications	(3)		
MANG 301	Organizational Behavior	(3)		
MANG 371	Human Resource Management	(3)		
MARK 325	Consumer Behavior	(3)		
_____	_____	3	_____	_____

Notes:

1. Students pursuing a BBA may not minor in Entrepreneurship. See policy for minors in MSC catalog.
2. Before entering the minor in Business Administration students are presumed to have basic communication and computer literacy, including a working knowledge of word processing and spreadsheet software. Students lacking this basic knowledge are responsible for attaining it through course work, tutorials, or workshops.