About This Degree . . .

The Master in Business Administration (MBA) allows students the opportunity to increase their business knowledge and skill base and the opportunity to increase their upward job mobility potential. Focusing on the professional development of individual students, the MBA challenges the student’s ability to think critically, develop specific technical skills, presentation and communication skills necessary to thrive in today’s rapidly changing business world. The current MBA students are employed as college financial aid directors, accounting department managers, hospital pharmacists and thriving entrepreneurs.

POLICIES:
1. It is your responsibility to determine whether you have met the requirements for your degree. Please see the MSC Catalog for a complete list of graduation requirements.
2. You must turn in your “Intent to Graduate” form to the Registrar’s Office by September 15 if you plan to graduate the following May, and by February 15 if you plan to graduate the following December.
3. This program sheet must be submitted with your graduation planning sheet to your advisor during the semester prior to the semester of graduation, no later than October 1 for spring graduates, no later than March 1 for fall graduates.
4. Your advisor will sign and forward the Program Sheet and Graduation Planning Sheet to the Department Head for signature.
5. Finally, the Department Head or the department administrative assistant will take the signed forms to the Registrar’s Office. (Students cannot handle the forms once the advisor signs.)
6. If your petition for graduation is denied, it will be your responsibility to reapply for graduation in a subsequent semester. Your “Intent to Graduate” does not automatically move to a later graduation date.
7. NOTE: The semester before graduation, you may be required to take a Major Field Achievement Test (exit exam).

NAME: _______________________________ STUDENT ID # _______________________________

LOCAL ADDRESS AND PHONE NUMBER: ____________________________________________

( )

I, (Signature) ____________________________, hereby certify that I have completed (or will complete) all the courses listed on the Degree Plan. I further certify that the grade listed for those courses is the final course grade received except for the courses in which I am currently enrolled and the courses which I complete next semester. I have indicated the semester in which I will complete these courses.

_________________________________________ 20________
Signature of Advisor Date

_________________________________________ 20________
Signature of MBA Director Date

_________________________________________ 20________
Signature of Registrar Date
A bachelor’s degree from an accredited college is required, prior to beginning the program.
36 Semester Hours are required for the Master of Business Administration Degree.
A cumulative grade point average of 3.0 or higher must be earned at the graduate level.
It is imperative that students work closely with a faculty advisor and MBA Director when selecting courses and scheduling classes prior to registration.

**Degree Requirements (36 Semester Hours)**

**Required Core Courses (24 semester hours)**

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**Completion of ONE Track (12 semester hours). Choose one of the following tracks**

**Professional Track (12 semester hours)** Choose 12 semester hours from the following (BUGB 530 & BUGB 595 is required):

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**Sport and Fitness Management Track (12 semester hours):**

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**Research Track (12 semester hours):**

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**GRADUATION INFORMATION**

See the “Graduate Programs” section in the Mesa State College catalog for additional graduation information.

Need a 3.0 cumulative grade point average at the graduate level.

Please meet with the MBA Director for specific individual requirements.

**Master of Business Administration (36 Semester Hours)**

**Required Core Courses (24 Semester Hours)**

- ACCT 500 Managerial Accounting
- BUGB 500 Advanced Business Law and Ethics
- BUGB 530 Research Design
- FINA 500 Financial Strategy
- MANG 500 Advanced Management Theory
- MANG 501 Operations Management
- MANG 510 Organizational Theory and Behavior
- MANG 590 Business Strategy
- MARK 500 Marketing Strategy
**Completion of ONE Track** (12 semester hours) Choose one of the following tracks:

**Professional Track (12 semester hours)** Choose 12 semester hours from:
- BUGB 510 Global Business
- BUGB 520 Current Business Topics Seminar
- BUGB 530 Research Design (required for this track)
- BUGB 595 Research Practicum (required for this track)
- MANG 520 Human Resource Management
- MANG 550 Entrepreneurship
- CISB 500 Management Information Systems
- CISB 560 E-Commerce Systems
- ECON 530 Managerial Economics

**Sport and Fitness Management Track (12 semester hours)**
- KINE/HPWA 500 Facility and Equipment Management
- KINE/HPWA 510 Event and Program Management
- KINE/HPWA 520 Management Policies, Principles, and Regulations
- BUGB 595 Research Practicum

**Research Track (12 semester hours)**
- BUGB 530 Research Design
- MANG 540 Advanced Quantitative Methods
- BUGB 590 Thesis (6 semester hours)

**Literacy**
- Computer
- Statistical
- Communication
- Business

**Before entering the MBA, students are expected to have certain computer and statistical literacy skills as well as basic business and communication knowledge. Additional coursework/study may be required if the knowledge and skills are not documented.**