POLICIES:
1. It is your responsibility to determine whether you have met the requirements for your degree. Please see the MSC Catalog for a complete list of graduation requirements.
2. You must turn in your “Intent to Graduate” form to the Registrar’s Office by September 15 if you plan to graduate the following May, and by February 15 if you plan to graduate the following December.
3. This program sheet must be submitted with your graduation planning sheet to your advisor during the semester prior to the semester of graduation, no later than October 1 for spring graduates, no later than March 1 for fall graduates.
4. Your advisor will sign and forward the Program Sheet and Graduation Planning Sheet to the Department Head for signature.
5. Finally, the Department Head or the department administrative assistant will take the signed forms to the Registrar’s Office. (Students cannot handle the forms once the advisor signs.)
6. If your petition for graduation is denied, it will be your responsibility to reapply for graduation in a subsequent semester. Your “Intent to Graduate” does not automatically move to a later graduation date.
7. NOTE: The semester before graduation, you may be required to take a Major Field Achievement Test (exit exam).

NAME: __________________________________________  STUDENT ID # ________________________________
LOCAL ADDRESS AND PHONE NUMBER: ____________________________________________________________

I, (Signature) __________________________________________________________________________, hereby certify that I have completed (or will complete) all the courses listed on the Program Sheet. I further certify that the grade listed for those courses is the final course grade received except for the courses in which I am currently enrolled and the courses which I complete next semester. I have indicated the semester in which I will complete these courses.

_________________________________________  ____________________________
Signature of Chemistry Advisor  Date

_________________________________________  ____________________________
Signature of Department Head  Date

_________________________________________  ____________________________
Signature of Registrar  Date
1. At least 33 percent of the credit hours required for the minor must be in courses numbered 300 or above.
2. A GPA of 2.00 or higher in the minor is required.
3. The number of minors a student may receive at Mesa State College shall not exceed two.

REQUIRED COURSES (24 semester hours minimum)

CHEM 131 General Chemistry (4)
CHEM 131L General Chemistry Lab (1)
CHEM 132 General Chemistry (4)
CHEM 132L General Chemistry Lab (1)
CHEM 211 Quantitative Analysis (3)
CHEM 211L Quantitative Analysis Lab (1)
CHEM 311 Organic Chemistry (4)
CHEM 311L Organic Chemistry Lab (1)
CHEM 312 Organic Chemistry (4)
CHEM 312L Organic Chemistry (1)

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