



2006 – 07 PETITION/PROGRAM SHEET
Degree: Bachelor of Business Administration
Major: Finance
www.mesastate.edu/schools/sbps/finance

About This Major . . .

The Bachelor of Business Administration (BBA) is designed to prepare students for the challenges of today’s organizations, as well as, the business world of tomorrow. The program provides students with the knowledge, skills and abilities to compete in both the local and global business environments. Additionally, the program allows for an emphasis in a specialized area such as management, marketing, finance, economics or travel and tourism.

The BBA degree can be applied in various fields such as medicine, the arts, sports, and education. In addition to positions in corporate America, nonprofit organizations like hospitals, school systems, and theaters also require people with business training and skills. Graduates of BBA programs hold positions in organizations from entry level manger to chief executive officer. Mesa State's BBA graduates are entrepreneurs, small business owners, bank vice-presidents, product managers in advertising firms, and project and operations managers in manufacturing organizations.

The BBA is a very versatile, flexible and valuable degree. Many of Mesa State’s BBA graduates have gone on to earn advanced degrees in business such as the Master of Business Administration – one of the most sought after degrees by employers in today’s job market.

POLICIES:

1. It is your responsibility to determine whether you have met the requirements for your degree. Please see the MSC Catalog for a complete list of graduation requirements.
2. You must turn in your “Intent to Graduate” form to the Registrar’s Office **by September 15 if you plan to graduate the following May, and by February 15 if you plan to graduate the following December.**
3. This program sheet must be submitted with your graduation planning sheet to your advisor during the **semester prior to the semester of graduation, no later than October 1 for spring graduates, no later than March 1 for fall graduates.**
4. Your advisor will sign and forward the Program Sheet and Graduation Planning Sheet to the Department Head for signature.
5. Finally, the Department Head or the department administrative assistant will take the signed forms to the Registrar’s Office. (Students cannot handle the forms once the advisor signs.)
6. If your petition for graduation is denied, it will be your responsibility to reapply for graduation in a subsequent semester. Your “Intent to Graduate” does not automatically move to a later graduation date.
7. NOTE: The semester before graduation, you will be required to take a Major Field Achievement Test (exit exam).

NAME: _____ **STUDENT ID #** _____

LOCAL ADDRESS AND PHONE NUMBER: _____

_____ () _____

I, (Signature) _____, hereby certify that I have completed (or will complete) all the courses listed on the Program Sheet. I further certify that the grade listed for those courses is the final course grade received except for the courses in which I am currently enrolled and the courses which I complete next semester. I have indicated the semester in which I will complete these courses.

Signature of Advisor _____ 20_____
Date

Signature of Department Head _____ 20_____
Date

Signature of Registrar _____ 20_____
Date

- Must earn 120 semester hours and meet the academic residency requirements to earn a baccalaureate degree at Mesa State College.
- Must earn a minimum of 40 semester hours in upper division courses (i.e., 300-level and 400-level courses).
- A cumulative grade point average of 2.0 or higher must be maintained for all courses taken and for all courses in the major.
- When filling out this program sheet a course can only be used once, i.e., no double counting is allowed between categories.
- Excess KINA/HPWE courses beyond the two required and pre-collegiate courses (usually numbered below 100) cannot be used for graduation.
- It is recommended that students work closely with a faculty advisor when selecting courses and scheduling classes prior to registration.

General Education Requirements (Minimum of 33 semester hours) See the M.S.C. catalog for the list of courses that meet the general education categories.

Course	No.	Credit	Grade	Term	Year	Trns/Subs	Course	No.	Credit	Grade	Term	Year	Trns/Subs
English: ENGL 111 and 112 (6 semester hours, must receive a "C" or higher, must be completed by the time the student has 60 semester hours)							Humanities or Social/Behavioral Science: (3 semester hours)						
*ENGL	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
*ENGL	_____	_____	_____	_____	_____	_____	Fine Arts: (3 semester hours)						
*ENGL 129, Honors English, may be substituted for ENGL 111 and ENGL 112. Must earn a grade of "C" or better. May need to take additional electives.													
Humanities: (6 semester hours)							Natural Sciences: (minimum 6 semester hours, at least one course must include a lab)						
_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____	Applied Studies: (3 semester hours)						
Social and Behavioral Sciences: (6 semester hours)													
ECON	<u>201</u>	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
ECON	<u>202</u>	_____	_____	_____	_____	_____							

Other Requirements (9 semester hours)

Kinesiology: (3 Semester Hours)

Course	No.	Credit	Grade	Term	Year	Trns/Subs
KINE/HPWA	<u>100</u>	<u>1</u>	_____	_____	_____	_____
KINA/HPWE	_____	<u>1</u>	_____	_____	_____	_____
KINA/HPWE	_____	<u>1</u>	_____	_____	_____	_____

See the M.S.C. catalog for the list of approved KINA/HPWE/Selected DANC courses.

Bachelor of Business Administration Degree Distinction:

(6 semester hours) Must earn a "C" or better in both courses.

Course	No.	Credit	Grade	Term	Year	Trns/Subs
MATH*	<u>121</u>	<u>3</u>	_____	_____	_____	_____
STAT	<u>200</u>	<u>3</u>	_____	_____	_____	_____

*Math 121 or higher level math as approved by advisor

Major Requirements (59 Semester Hours)

Business Core (29 semester hours)

Course	No.	Credit	Grade	Term	Year	Trns/Subs	Course	No.	Credit	Grade	Term	Year	Trns/Subs
ACCT	<u>201</u>	<u>3</u>	_____	_____	_____	_____	CISB	<u>101</u>	<u>3</u>	_____	_____	_____	_____
ACCT	<u>202</u>	<u>3</u>	_____	_____	_____	_____	FINA	<u>301</u>	<u>3</u>	_____	_____	_____	_____
BUGB	<u>105</u>	<u>2</u>	_____	_____	_____	_____	MANG	<u>201</u>	<u>3</u>	_____	_____	_____	_____
BUGB	<u>211</u>	<u>3</u>	_____	_____	_____	_____	MANG	<u>491</u>	<u>3</u>	_____	_____	_____	_____
BUGB	<u>349</u>	<u>3</u>	_____	_____	_____	_____	MARK	<u>231</u>	<u>3</u>	_____	_____	_____	_____

Required Concentration Courses (30 Semester Hours)

Course	No.	Credit	Grade	Term	Year	Trns/Subs	Course	No.	Credit	Grade	Term	Year	Trns/Subs
ECON	<u>310</u>	<u>3</u>	_____	_____	_____	_____	MANG	<u>331</u>	<u>3</u>	_____	_____	_____	_____
FINA	<u>320</u>	<u>3</u>	_____	_____	_____	_____	CHOOSE 1 FROM						
FINA	<u>420</u>	<u>3</u>	_____	_____	_____	_____	FINA	<u>431</u>	<u>3</u>	_____	_____	_____	_____
FINA	<u>451</u>	<u>3</u>	_____	_____	_____	_____	OR						
							ECON	<u>420</u>	<u>3</u>	_____	_____	_____	_____

Four courses (12 semester hours minimum) selected from ECON 342, ECON 343, ACCT 321, ACCT 311, FINA 401 or MANG 499

Electives (All college level **non-business** courses appearing on your final transcript, **not listed above** that will bring your total semester hours to 120 hours. Excludes KINA/HPWE activity courses.) (18 semester hours; 3 hours of upper division may be needed.)

Course	No.	Credit	Grade	Term	Year	Trns/Subs	Course	No.	Credit	Grade	Term	Year	Trns/Subs
_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____

GRADUATION INFORMATION

See the “Undergraduate Graduation Requirements” in the Mesa State College catalog for additional graduation information.

GENERAL EDUCATION REQUIREMENTS (Minimum of 33 Semester Hours) See current Mesa State College catalog for list of courses that fulfill the requirements below. If one (or more) of the selections below is required in your major, you must use it to fulfill the major requirement and **make a different selection to meet the general education requirement. The courses may not be used to fulfill both requirements.**

English – 6 Semester Hours (Must be **completed** before student has 60 semester hours. Must receive grade of “C” or above.)
ENGL 111 and ENGL 112 **or** ENGL 129 (*by permission*)

Humanities – 6 semester hours

Social and Behavioral Sciences – 6 semester hours (ECON 201 and 202 required)

Humanities or Social/Behavioral Sciences – 3 semester hours

Fine Arts – 3 semester hours

Natural Sciences – 6 semester hours (At least one course must include a lab.)

Applied Studies – 3 semester hours

OTHER REQUIREMENTS (9 Semester Hours)

Kinesiology – 3 Semester Hours
Each student must take KINE/HPWA 100 together with two KINA/HPWE/Selected DANC courses. See current catalog for listing.

Degree Distinction – 6 Semester Hours
MATH 121 Calculus for Business (Or a higher level math as approved as approved by advisor) – 3 semester hours
STAT 200 Probability and Statistics - 3 semester hours

Finance (59 Semester Hours)

Business Core (29 Semester Hours)

- ACCT 201 Principles of Financial Accounting
- ACCT 202 Principles of Managerial Accounting
- BUGB 105 Freshman Business Seminar
- BUGB 211 Business Communications
- BUGB 349 Legal Environment of Business
- CISB 101 Business Information Technology
- FINA 301 Managerial Finance
- MANG 201 Principles of Management
- MANG 491 Business Strategy
- MARK 231 Principles of Marketing

Finance Concentration (30 semester hours)

- ECON 310 Money and Banking
- FINA 320 Fundamentals of Investments
- FINA 420 Security Analysis and Portfolio Management
- FINA 431 International Financial Management **OR**
ECON 420 International Economics
- FINA 451 Financial Management: Theory and Applications
- MANG 331 Quantitative Decision Making

Choose 12 hours from the following:

- ECON 342 Intermediate Macroeconomic Theory
- ECON 343 Intermediate Microeconomic Theory
- ACCT 311 Advanced Managerial Accounting
- ACCT 321 Intermediate Accounting I
- FINA 401 Entrepreneurial Finance
- MANG 499 Internship

Special requirements: To be admitted to the Business Finance concentration, certain prerequisites must be satisfied. Please see the Business department head for complete requirements and application form. All degree requirements must be completed as described above. Any exceptions or substitutions must be recommended in advance by the faculty advisor and approved by the Department Head. Students are required to participate in exit examinations or other programs deemed necessary to comply with the college accountability requirement.

General Electives: 18 Semester Hours; 3 hours of upper division may be needed. Must be **non-business**.

SUGGESTED COURSE SEQUENCING FOR A MAJOR IN FINANCE

This is a recommended sequence of course work. Certain courses may have prerequisites or are only offered during the Fall or Spring semesters. It is the student's responsibility to meet with their advisor and check the 2 year course matrix on the Mesa State website for course availability.

FRESHMAN YEAR

<u>Fall Semester</u>		<u>Hours</u>	<u>Spring Semester</u>		<u>Hours</u>
BUGB 105	Freshman Business Seminar	2	ENGL 112	English Composition	3
CISB 101	Business Information Technology	3	STAT 200	Probability and Statistics	3
ENGL 111	English Composition	3		General Education Humanities	3
MATH 121	Calculus for Business	3		General Education Natural Science with Lab	3-4
	General Education Fine Arts	3	KINE/HPWA 100	Health and Wellness	1
KINA/HPWE	Activity	<u>1</u>	KINA/HPWE	Activity	<u>1</u>
		15			14-15

SOPHOMORE YEAR

<u>Fall Semester</u>		<u>Hours</u>	<u>Spring Semester</u>		<u>Hours</u>
ACCT 201	Principles of Financial Accounting	3	ACCT 202	Principles of Managerial Accounting	3
ECON 201	Principles of Macroeconomics	3	ECON 202	Principles of Microeconomics	3
MARK 231	Principles of Marketing	3	MANG 201	Principles of Management	3
BUGB 211	Business Communications	3	FINA 301	Managerial Finance	3
	General Education Humanities or Social/Behavioral Science	<u>3</u>		General Education Humanities	<u>3</u>
		15			15

JUNIOR YEAR

<u>Fall Semester</u>		<u>Hours</u>	<u>Spring Semester</u>		<u>Hours</u>
BUGB 349	Legal Environment of Business	3	FINA 420	Security Analysis & Portfolio Mgmt.	3
FINA 320	Fundamentals of Investments	3	MANG 331	Quantitative Decision Making	3
	Elective – non-Business	3		Elective – Concentration Course	3
	General Education Applied Studies	3		Elective – non-Business	3
	General Education Natural Science	<u>3</u>		Elective – non-Business	<u>3</u>
		15			15

SENIOR YEAR

<u>Fall Semester</u>		<u>Hours</u>	<u>Spring Semester</u>		<u>Hours</u>
ECON 310	Money and Banking	3	FINA 431	International Financial Management OR	
	Elective – Concentration Courses (2 courses)	6	ECON 420	International Economics	3
	Elective – Upper Division non-Business	3	FINA 451	Financial Mgmt: Theory & Applications	3
	Elective – non-Business	<u>3</u>	MANG 491	Business Strategy	3
		15		Elective – Concentration Course	3
				Elective – non-Business	<u>3</u>
					15