



2006 - 07 PETITION/PROGRAM SHEET
Degree: Bachelor of Applied Science
Major: Public Administration/Public Safety

About This Major . . .

The Bachelor of Applied Science in Public Administration/Public Safety combines the technical skills required of first responders with the management training necessary for success in areas related to public safety. A unique program, the B.A.S. allows students who have already earned an Associate of Applied Science degree or have completed a state approved training program in law enforcement, fire sciences, emergency medical services or related fields to build on their technical specialties with general education courses and junior and senior level management classes. Depending on their previous education, students should be able to complete the B.A.S. degree within four additional full-time semesters.

B.A.S. students will be technically and academically prepared for leadership positions in their chosen fields. This degree will assist students in their upward mobility in their area of employment as they move into supervisory positions.

POLICIES:

- 1. It is your responsibility to determine whether you have met the requirements for your degree. Please see the MSC Catalog for a complete list of graduation requirements.
2. You must turn in your "Intent to Graduate" form to the Registrar's Office by September 15 if you plan to graduate the following May, and by February 15 if you plan to graduate the following December.
3. This program sheet must be submitted with your graduation planning sheet to your advisor during the semester prior to the semester of graduation, no later than October 1 for spring graduates, no later than March 1 for fall graduates.
4. Your advisor will sign and forward the Program Sheet and Graduation Planning Sheet to the Department Head for signature.
5. Finally, the Department Head or the department administrative assistant will take the signed forms to the Registrar's Office. (Students cannot handle the forms once the advisor signs.)
6. If your petition for graduation is denied, it will be your responsibility to reapply for graduation in a subsequent semester. Your "Intent to Graduate" does not automatically move to a later graduation date.
7. NOTE: The semester before graduation, you will be required to take a Major Field Achievement Test (exit exam).

NAME: _____ STUDENT ID # _____

LOCAL ADDRESS AND PHONE NUMBER: _____
_____ () _____

I, (Signature) _____, hereby certify that I have completed (or will complete) all the courses listed on the Program Sheet. I further certify that the grade listed for those courses is the final course grade received except for the courses in which I am currently enrolled and the courses which I complete next semester. I have indicated the semester in which I will complete these courses.

Signature of Advisor _____ Date _____ 20__

Signature of Department Head _____ Date _____ 20__

Signature of Registrar _____ Date _____ 20__

- Students with an A.A.S degree in Law Enforcement, Fire Science or Emergency Medical Services or a related field will receive credit for 30 semester hours in their core training and may use any additional semester hours earned to meet their General Education Requirements (as applicable) or as unrestricted electives.
- Must earn 120 semester hours and meet the academic residency requirements to earn a baccalaureate degree at Mesa State College.
- Must earn a minimum of 24 semester hours in upper division courses (i.e., 300-level and 400-level courses).
- A cumulative grade point average of 2.0 or higher must be maintained for all courses taken and for all courses in the major.
- When filling out this program sheet a course can only be used once, i.e., no double counting is allowed between categories.
- KINA/HPWE courses and pre-collegiate courses (usually numbered below 100) cannot be used for graduation.
- It is required that students work closely with a faculty advisor when selecting courses and scheduling classes prior to registration.

General Education Requirements (Minimum of 33 semester hours) See the M.S.C. catalog for the list of courses that meet the general education categories.

| Course | No. | Credit | Grade | Term | Year | Trns/Subs |
|--------|-----|--------|-------|------|------|-----------|
|--------|-----|--------|-------|------|------|-----------|

English: ENGL 111 and 112 (6 semester hours, must receive a "C" or higher, must be completed by the time the student has 60 semester hours)

| | | | | | | |
|-------|-----|-----|-----|-----|-----|-----|
| *ENGL | ___ | ___ | ___ | ___ | ___ | ___ |
| *ENGL | ___ | ___ | ___ | ___ | ___ | ___ |

*ENGL 129, Honors English, may be substituted for ENGL 111 and ENGL 112. Must earn a grade of "C" or better. May need to take additional electives.

Humanities: (6 semester hours)

| | | | | | | |
|-----|-----|-----|-----|-----|-----|-----|
| ___ | ___ | ___ | ___ | ___ | ___ | ___ |
| ___ | ___ | ___ | ___ | ___ | ___ | ___ |

Social and Behavioral Sciences: (6 semester hours)

| | | | | | | |
|-----|-----|-----|-----|-----|-----|-----|
| ___ | ___ | ___ | ___ | ___ | ___ | ___ |
| ___ | ___ | ___ | ___ | ___ | ___ | ___ |

| Course | No. | Credit | Grade | Term | Year | Trns/Subs |
|--------|-----|--------|-------|------|------|-----------|
|--------|-----|--------|-------|------|------|-----------|

Math: MATH 110 or higher

| | | | | | | |
|-----|-----|-----|-----|-----|-----|-----|
| ___ | ___ | ___ | ___ | ___ | ___ | ___ |
|-----|-----|-----|-----|-----|-----|-----|

Natural Sciences: (minimum 6 semester hours, at least one course must include a lab)

| | | | | | | |
|-----|-----|-----|-----|-----|-----|-----|
| ___ | ___ | ___ | ___ | ___ | ___ | ___ |
| ___ | ___ | ___ | ___ | ___ | ___ | ___ |
| ___ | ___ | ___ | ___ | ___ | ___ | ___ |

Applied Studies: (3 semester hours)

| | | | | | | |
|------|-----|-----|-----|-----|-----|-----|
| SPCH | 102 | ___ | ___ | ___ | ___ | ___ |
|------|-----|-----|-----|-----|-----|-----|

Fine Arts: (3 semester hours)

| | | | | | | |
|-----|-----|-----|-----|-----|-----|-----|
| ___ | ___ | ___ | ___ | ___ | ___ | ___ |
|-----|-----|-----|-----|-----|-----|-----|

Other Requirements (6 semester hours)

Kinesiology: (3 Semester Hours)

| Course | No. | Credit | Grade | Term | Year | Trns/Subs |
|--------|-----|--------|-------|------|------|-----------|
|--------|-----|--------|-------|------|------|-----------|

| | | | | | | |
|-----------|-----|---|-----|-----|-----|-----|
| KINE/HPWA | 100 | 1 | ___ | ___ | ___ | ___ |
|-----------|-----|---|-----|-----|-----|-----|

| | | | | | | |
|-----------|-----|---|-----|-----|-----|-----|
| KINA/HPWE | ___ | 1 | ___ | ___ | ___ | ___ |
|-----------|-----|---|-----|-----|-----|-----|

| | | | | | | |
|-----------|-----|---|-----|-----|-----|-----|
| KINA/HPWE | ___ | 1 | ___ | ___ | ___ | ___ |
|-----------|-----|---|-----|-----|-----|-----|

See the M.S.C. catalog for the list of approved KINA/HPWE/Selected DANC courses.

Bachelor of Arts Degree Distinction: (6 semester hours)

(Two **consecutive** classes in the **same** foreign language.)

| Course | No. | Credit | Grade | Term | Year | Trns/Subs |
|--------|-----|--------|-------|------|------|-----------|
|--------|-----|--------|-------|------|------|-----------|

| | | | | | | |
|-----|-----|---|-----|-----|-----|-----|
| FLA | ___ | 3 | ___ | ___ | ___ | ___ |
|-----|-----|---|-----|-----|-----|-----|

| | | | | | | |
|-----|-----|---|-----|-----|-----|-----|
| FLA | ___ | 3 | ___ | ___ | ___ | ___ |
|-----|-----|---|-----|-----|-----|-----|

(FLAS 114 & 115 will **NOT** fulfill this requirement.) (**Must** receive a grade of "C" or above.)

B.A.S. Public Administration/Public Safety (33 Semester Hours)

Required Courses (33 semester hours)

| Course | No. | Credit | Grade | Term | Year | Trns/Subs |
|--------|-----|--------|-------|------|------|-----------|
|--------|-----|--------|-------|------|------|-----------|

| | | | | | | |
|------|-----|---|-----|-----|-----|-----|
| POLS | 236 | 3 | ___ | ___ | ___ | ___ |
|------|-----|---|-----|-----|-----|-----|

| | | | | | | |
|------|-----|---|-----|-----|-----|-----|
| POLS | 342 | 3 | ___ | ___ | ___ | ___ |
|------|-----|---|-----|-----|-----|-----|

| | | | | | | |
|------|-----|---|-----|-----|-----|-----|
| MANG | 201 | 3 | ___ | ___ | ___ | ___ |
|------|-----|---|-----|-----|-----|-----|

| | | | | | | |
|------|-----|---|-----|-----|-----|-----|
| MANG | 221 | 3 | ___ | ___ | ___ | ___ |
|------|-----|---|-----|-----|-----|-----|

| | | | | | | |
|------|-----|---|-----|-----|-----|-----|
| MANG | 301 | 3 | ___ | ___ | ___ | ___ |
|------|-----|---|-----|-----|-----|-----|

| | | | | | | |
|------|-----|---|-----|-----|-----|-----|
| MANG | 371 | 3 | ___ | ___ | ___ | ___ |
|------|-----|---|-----|-----|-----|-----|

| Course | No. | Credit | Grade | Term | Year | Trns/Subs |
|--------|-----|--------|-------|------|------|-----------|
|--------|-----|--------|-------|------|------|-----------|

| | | | | | | |
|------|-----|---|-----|-----|-----|-----|
| ENGL | 219 | 3 | ___ | ___ | ___ | ___ |
|------|-----|---|-----|-----|-----|-----|

| | | | | | | |
|------|-----|---|-----|-----|-----|-----|
| ENGL | 394 | 3 | ___ | ___ | ___ | ___ |
|------|-----|---|-----|-----|-----|-----|

| | | | | | | |
|------|-----|---|-----|-----|-----|-----|
| SOCO | 301 | 3 | ___ | ___ | ___ | ___ |
|------|-----|---|-----|-----|-----|-----|

| | | | | | | |
|------|-----|---|-----|-----|-----|-----|
| CISB | 210 | 3 | ___ | ___ | ___ | ___ |
|------|-----|---|-----|-----|-----|-----|

| | | | | | | |
|------|-----|---|-----|-----|-----|-----|
| CISB | 392 | 3 | ___ | ___ | ___ | ___ |
|------|-----|---|-----|-----|-----|-----|

Restricted Electives: 6 hours of Upper Division Electives

| Course | No. | Credit | Grade | Term | Year | Trns/Subs |
|--------|-----|--------|-------|------|------|-----------|
|--------|-----|--------|-------|------|------|-----------|

| | | | | | | |
|-----|-----|-----|-----|-----|-----|-----|
| ___ | ___ | ___ | ___ | ___ | ___ | ___ |
|-----|-----|-----|-----|-----|-----|-----|

| Course | No. | Credit | Grade | Term | Year | Trns/Subs |
|--------|-----|--------|-------|------|------|-----------|
|--------|-----|--------|-------|------|------|-----------|

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|-----|-----|-----|-----|-----|-----|-----|
| ___ | ___ | ___ | ___ | ___ | ___ | ___ |
|-----|-----|-----|-----|-----|-----|-----|

Unrestricted Electives: (0-12 semester hours) Student must take the required number of credits needed to reach 120 credits

| | | | | | | |
|-----|-----|-----|-----|-----|-----|-----|
| ___ | ___ | ___ | ___ | ___ | ___ | ___ |
|-----|-----|-----|-----|-----|-----|-----|

| | | | | | | |
|-----|-----|-----|-----|-----|-----|-----|
| ___ | ___ | ___ | ___ | ___ | ___ | ___ |
|-----|-----|-----|-----|-----|-----|-----|

Bachelor of Applied Science Core (30 Semester Hours) 30 Semester Hours taken as part of a state approved Associate of Applied Science degree or an equivalent training program.

| Course | No. | Credit | Grade | Term | Year | Trns/Subs | Course | No. | Credit | Grade | Term | Year | Trns/Subs |
|--------|-------|--------|-------|-------|-------|-----------|--------|-------|--------|-------|-------|-------|-----------|
| _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ |

Institution _____

Date Received _____

GRADUATION INFORMATION

See the “Undergraduate Graduation Requirements” in the Mesa State College catalog for additional graduation information.

GENERAL EDUCATION REQUIREMENTS (Minimum of 33 Semester Hours) See current Mesa State College catalog for list of courses that fulfill the requirements below. If one (or more) of the selections below is required in your major, you must use it to fulfill the major requirement and **make a different selection to meet the general education requirement. The courses may not be used to fulfill both requirements.**

- English – 6 Semester Hours** (Must be **completed** before student has 60 semester hours. Must receive grade of “C” or above.)
ENGL 111 **and** ENGL 112 **or** ENGL 129 (*by permission*)
- Humanities – 6 semester hours**
- Social and Behavioral Sciences – 6 semester hours**
- Math – 3 semester hours**
MATH 110 or higher
- Natural Sciences – 6 semester hours** (At least one course must include a lab.)
- Applied Studies – 3 semester hours**
SPCH 102 Required
- Fine Arts – 3 semester hours**

OTHER REQUIREMENTS (6 Semester Hours)

Kinesiology – 3 Semester Hours

Each student must take KINE/HPWA 100 together with two KINA/HPWE/Selected DANC courses. See current catalog for listing.

Degree Distinction – 6 Semester Hours

*(Two **consecutive** classes in the same foreign language.) Select from one of the following sequences:

FLAF 111 *followed by* FLAF 112 **or** FLAG 111 *followed by* FLAG 112

Or FLAS 111 *followed by* FLAS 112 **or** Two **consecutive** classes in the **same** foreign language.

*(FLAS 114 & 115 will **NOT** fulfill this requirement. **Must** receive a grade of “C” or above in **both** classes.)

Bachelor of Applied Science – Public Administration/Public Safety (33 Semester Hours)

Required Courses (33 Semester Hours)

- POLS 236 State and Local Government
- POLS 342 Public Administration
- MANG 201 Principles of Management
- MANG 221 Supervisory Concepts and Practices
- MANG 301 Organizational Behavior
- MANG 371 Human Resources Management
- ENGL 219 Introduction to Professional Writing
- ENGL 394 Technical and Professional Writing Topics
- SOCO 301 Introduction to Human Services
- CISB 210 Fundamentals of Information Systems
- CISB 392 Information Systems Theory and Practice

B.A.S. Core (30 semester hours)

30 Semester Hours taken as part of a state approved Associate of Applied Science degree or an equivalent training program.

Restricted Electives: 6 Semester Hours; Must be upper division.

Unrestricted Electives: 0-12 Semester Hours; To bring total hours to 120

Special requirements: To be admitted to the B.A.S. degree, program applicants must possess an A.A.S or A.A. degree in Criminal Justice, Fire Science, Emergency Medical Services or a related field of study. Applicants possessing a certificate of completion from a certified training program in one of these areas may also be admitted to the program. Please see the Social and Behavioral Sciences Department Head for complete requirements and application form. All degree requirements must be completed as described above. Any exceptions or substitutions must be recommended in advance by the faculty advisor and approved by the Department Head. Students are required to participate in exit examinations or other programs deemed necessary to comply with the college accountability requirement.