



2005 – 06 PETITION/PROGRAM SHEET
Minor: Mass Communications

POLICIES:

1. It is your responsibility to determine whether you have met the requirements for your degree. Please see your MSC Catalog for a complete list of graduation requirements.
2. You must go to the Registrar's Office and fill out the "Intent to Graduate" form **at the beginning of the semester prior to graduating.**
3. This program sheet must be submitted with your graduation planning sheet to your advisor during the **semester prior to graduating, no later than September 15 for Spring graduates, February 15 for Fall graduates.**
4. Your advisor will sign and forward the Program Sheet, Intent to Graduate Form, and Graduation Planning Sheet to the Department Head for signature.
5. Finally, the Department Head or the department administrative assistant will take the signed forms to the Registrar's Office. (Students cannot handle the forms once the advisor signs.)
6. If your petition for graduation is denied, it will be your responsibility to reapply for graduation in a subsequent semester. Your "Intent to Graduate" does not automatically move to a later graduation date.
7. NOTE: The semester before graduation, you will be required to take a Major Field Achievement Test (Exit Exam).

NAME: _____ **STUDENT ID #** _____

LOCAL ADDRESS AND PHONE NUMBER: _____

_____ () _____

I, (Signature) _____, hereby certify that I have completed (or will complete) all the courses listed on the Program Sheet. I further certify that the grade listed for those courses is the final course grade received except for the courses in which I am currently enrolled and the courses which I complete next semester. I have indicated the semester in which I will complete these courses.

Signature of Mass Communications Advisor

Date

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Signature of Department Head

Date

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Signature of Registrar

Date

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REQUIRED COURSES (18 semester hours)

MASS 110 Mass Media: Impact and History (3)

MASS 201 Writing & Reporting for the Media (3)

MASS 480 Journalism Law & Ethics

9 Semester Hours of Mass Communications (MASS) electives, chosen from the four Mass Comm. Concentrations: News/Editorial, Broadcasting, Public Relations/Advertising, and Print Media. At least 3 semester hours must be upper division.

<u>Course</u>	<u>No.</u>	<u>Credit</u>	<u>Grade</u>	<u>Term</u>	<u>Year</u>	<u>Trns/Subs</u>
MASS	<u>110</u>	<u>3</u>	_____	_____	_____	_____
MASS	<u>201</u>	<u>3</u>	_____	_____	_____	_____
MASS	<u>480</u>	<u>3</u>	_____	_____	_____	_____
MASS	_____	<u>3</u>	_____	_____	_____	_____
MASS	_____	<u>3</u>	_____	_____	_____	_____
MASS	_____	<u>3</u>	_____	_____	_____	_____