



2005 – 06 PETITION/PROGRAM SHEET

Minor: Accounting

www.mesastate.edu/schools/sbps/acct

About this Minor . . .

Accounting is the one degree with 360 degrees of possibilities. Every business needs accounting help, whether it's a Wall Street law firm, an agency for the homeless, a professional sports team, movie production company, or a rock band. With the proper accounting education your employment options are endless.

Accounting is the language of business and regardless of your major, the more accounting you have the better prepared you will be for a management position. This is a vigorous minor that will stand out on a résumé.

POLICIES:

1. It is your responsibility to determine whether you have met the requirements for your degree. Please see your MSC Catalog for a complete list of graduation requirements.
2. You must go to the Registrar's Office and fill out the "Intent to Graduate" form **at the beginning of the semester prior to graduating.**
3. This program sheet must be submitted with your graduation planning sheet to your advisor during the **semester prior to graduating, no later than September 15 for Spring graduates, February 15 for Fall graduates.**
4. Your advisor will sign and forward the Program Sheet, Intent to Graduate Form, and Graduation Planning Sheet to the Department Head for signature.
5. Finally, the Department Head or the department administrative assistant will take the signed forms to the Registrar's Office. (Students cannot handle the forms once the advisor signs.)
6. If your petition for graduation is denied, it will be your responsibility to reapply for graduation in a subsequent semester. Your "Intent to Graduate" does not automatically move to a later graduation date.
7. NOTE: The semester before graduation, you may be required to take a Major Field Achievement Test (Exit Exam).

NAME: _____ STUDENT ID # _____

LOCAL ADDRESS AND PHONE NUMBER: _____

_____ () _____

I, (Signature) _____, hereby certify that I have completed (or will complete) all the courses listed on the Program Sheet. I further certify that the grade listed for those courses is the final course grade received except for the courses in which I am currently enrolled and the courses which I complete next semester. I have indicated the semester in which I will complete these courses.

Signature of Accounting Advisor

Date 20__

Signature of Department Head

Date 20__

Signature of Registrar

Date 20__

REQUIRED COURSES (24 semester hours)

ACCT 201 Principles of Financial Accounting (3)
ACCT 202 Principles of Managerial Accounting (3)
ACCT 321 Intermediate Accounting I (5)
ACCT 322 Intermediate Accounting II (4)
ACCT 331 Cost Accounting (3)
CISB 205 Advanced Business Software (3)
ACCT Elective at the 300 or 400 level (3)

<u>Course</u>	<u>No.</u>	<u>Credit</u>	<u>Grade</u>	<u>Term</u>	<u>Year</u>	<u>Trns/Subs</u>
ACCT	<u>201</u>	<u>3</u>	_____	_____	_____	_____
ACCT	<u>202</u>	<u>3</u>	_____	_____	_____	_____
ACCT	<u>321</u>	<u>5</u>	_____	_____	_____	_____
ACCT	<u>322</u>	<u>4</u>	_____	_____	_____	_____
ACCT	<u>331</u>	<u>3</u>	_____	_____	_____	_____
CISB	<u>205</u>	<u>3</u>	_____	_____	_____	_____
ACCT	_____	<u>3</u>	_____	_____	_____	_____