

COLORADO MESA UNIVERSITY TENURE & PROMOTION – CALENDAR

OFFICE OF ACADEMIC AFFAIRS	
Note: Unless indicated otherwise, items that fall on a weekend are due the following Monday.	
Date	ITEM
May 1	Notification to faculty of tenure &/or promotion eligibility (Academic Department Heads (ADHs) to Faculty)
Sep 1	Names of department representatives for University Tenure & Promotion (T&P) Committee (ADHs to AVP for Faculty Success)
Oct 1	Tenure and/or promotion materials prepared & submitted (Applicants to ADHs)
Oct 10	Academic Department Heads poll eligible faculty regarding tenure &/or promotion
Oct 15	Department tenure/promotion poll results & documentation (to AA for University T&P and Ad Hoc Instructor Promotion Committees)
Nov 15	Tenure and promotion review & preparation of formal recommendation/comments (University T&P or Ad Hoc Instructor Promotion Committees to Provost)
Jan 5	Recommendations for tenure and promotion (Provost to President)
Jan 24	Notice of Tenure applications not recommended by President (President to Applicants)
Jan 31	Notification of decisions for promotions only (President to Applicants)
Jan/Feb	Tenure applicants notified within 20 days following Trustee action