

COLORADO MESA UNIVERSITY TENURE & PROMOTION – CALENDAR

OFFICE OF ACADEMIC AFFAIRS	
Note: Unless indicated otherwise, items that fall on a weekend are due the following Monday.	
Date	ITEM
Sep 1	Names of Dept representatives for University Tenure & Promotion Committee (Dept Heads (ADHs) to AVP for Faculty Success)
Oct 1	Tenure and/or promotion materials prepared & submitted (Applicants to ADHs)
Oct 10	Department Heads poll eligible faculty regarding tenure and/or promotion
Oct 15	Department tenure/promotion poll results & documentation (to AA for University Tenure & Promotion Committee)
Nov 15	Tenure/promotion review & preparation of formal recommendation/comments (University Tenure & Promotion Committee to Provost)
Jan 5	Recommendations for tenure and/or promotion (Provost to President)
Jan 24	Notice of Tenure applications not recommended by President (President to Applicant)
Jan 31	Notification of decisions for promotions only (President to Applicant)
Jan/Feb	Tenure applicant notified within 20 days following Board of Trustees action
May 1	Notification to probationary faculty of tenure and/or promotion eligibility (ADHs to Faculty)