

**OFFICE OF ACADEMIC AFFAIRS****Tenure-Promotion Calendar -- 2018-2019**

**Note: Unless indicated otherwise, items that fall on a weekend are due the following Monday.**

**For Faculty Senate and Curriculum Committee meeting dates, see the Faculty Senate web site.**

Date	Through	ITEM
Sep 1		Names of Dept representatives to University Tenure & Promotion Committee (Dept Heads to VPAA)
Oct 1		Tenure applications submitted (applicants to Tenure & Promotion Committee)
Oct 1		Tenure &/or promotion materials prepared/submitted (applicants to Dept Heads)
Oct 10		Department Heads poll faculty regarding tenure &/or promotion for eligible faculty
Oct 15		Department tenure/promotion poll results & documentation (to Campus-Wide Tenure/Promotion Cmte)
Nov 15		Tenure/promotion review & preparation of formal recommendation/comments (University-wide Committee to VPAA)
Jan 5		Recommendations for tenure &/or promotion (VPAA to President)
Jan 24		Notice of Tenure applications not recommended by President (President to Applicant)
Jan 31		Notification of decisions for promotions only (President to Applicants)
Jan/Feb		Tenure applicants notified within 20 days following Trustee action
May 1		Notification to probationary faculty of tenure &/or promotion eligibility (Dept Heads to Faculty)