

COLORADO MESA UNIVERSITY EMERITUS APPLICATION PROCESS – CALENDAR

OFFICE OF ACADEMIC AFFAIRS	
Date	ITEM
Oct 1	Emeritus Faculty Applicants notify Academic Department Head (ADH) of their intention (Applicant to ADH)
Jan 21	Emeritus Faculty Applicant submits letter of request, CV, and Emeritus Faculty Application Vote Record to ADH via MS Teams (Applicant to ADH)
Feb 1	ADH polls tenured and tenure track faculty regarding application of Emeritus Faculty status
Feb 1	Departmental Emeritus Faculty poll results & documentation (ADH to Chair of Distinguished Faculty Award Committee (DFAC))
Mar 1	Completion of voting by DFAC & submittal of results to Provost (Chair of DFAC to Provost)
March	Recommendations for Emeritus Faculty Status (Provost to President)
April	Final approval by Board of Trustees (President to Board of Trustees)