Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Faculty are expected to provide accurate information to students regarding degree choices, program requirements for graduation, and employment or graduate school placement; understand the University policies; participate in orientation and advising programs; and to be available during office hours and by appointment. See the Employee Handbook for more detail.

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| --- | --- | --- | --- | --- | --- | --- |
| **Year** | 20\_\_\_\_ | 20\_\_\_\_ | 20\_\_\_\_ | 20\_\_\_\_ | 20\_\_\_\_ | 20\_\_\_\_ |
|  | Weight (%) | Weight (%) | Weight (%) | Weight (%) | Weight (%) | Weight (%) |
| **Advising** |  |  |  |  |  |  |

Please provide the information requested below, beginning with the most recent year. Your text will automatically wrap within cells.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Year | Programs Advised (e.g., majors, minors) | Number of  Advisees (use fall or spring) | Advising, Orientation, or Recruitment Events | Brief Summary of Noteworthy Accomplishments (e.g., development of new advising processes, taking on a higher than normal load) |
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