CMU Academic Affairs Council
Summary November 5, 2017
3:00-5:00 pm, Bishop Campus, BB 171

AA Council Members in Attendance: Dr. Cynthia Pemberton—Vice President of Academic Affairs; **Dr. Kurt Haas** - Asst. VP, Academic Affairs; **Mr. Tim Pinnow**—Asst. VP, Academic Affairs, Director of Graduate Studies/Director of Distance Education; **Dr. Sonia Brandon**—Assist. VP, Institutional Research, Planning and Decision Support; **Dr. Blake Bickham**—Dept. Head, Teacher Education; **Ms. Suzie Garner**—Dept. Head, Art and Design; **Dr. Jeremy Hawkins**—Dept. Head, Kinesiology; **Dr. Jessica Herrick**—Dept. Head, Social and Behavioral Sciences; **Dr. Barry Laga**—Dept. Head, Languages, Literature and Mass Communication; **Dr. Carrie McVean Waring**—Dept. Head, Biological Sciences; **Ms. Millie Moland** – Director of Academic Services.; **Ms. Christine Murphy**—Director of Instruction/Director of Developmental Programs, WCCC; **Dr. Louis Nadelson**—Director of Sponsored Programs and Academic Research; **Dr. Sandie Nadelson**—Director, Health Sciences; **Dr. Steven Norman**—Dept. Head, Business; **Dr. Lori Payne**—Dept. Head, Computer Science, Mathematics, and Statistics; **Dr. Gary Ratcliff**—Director, CMU Montrose Center; **Dr. Bette Schans**—Director of Assessment and Accreditation Support; **Ms. Brigitte Sundermann**—Dept. Head, Engineering/Director of Manufacturing Technology; **Ms. Holly Teal**—Registrar; **Mr. James Walker** – Head of Technical Services (subbing for Ms. Sylvia Rael Director), Tomlinson Library; **Dr. Russ Walker**—Dept. Head, Physical and Environmental Sciences.

Members Excused: Dr. Calvin Hofer – Dept. Head, Music; **Mr. Mo LaMee**—Dept. Head, Theatre Arts; **Ms. Sylvia Rael**—Director, Tomlinson Library.

Also in Attendance: Ms. Emily Dodson, Special Projects Coordinator; Ms. Whitney Sutton, Budget Director.

Info Items & Updates - Reminders/Announcements/Air-time & Action Issues & Guests

Dates and Deadline Reminders were provided regarding the canceled meeting on December 6th and the Academic Council Holiday Open House in Academic Affairs on December 8th from 3:00 to 5:00. Council members were informed that each should bring a quote from *The Leadership Challenge* (book gifted to them from Academic Affairs during the August Council Retreat). The assignment is to briefly write-up a leadership experience they have had from the fall semester that exemplifies the quote. It should not exceed a half page. The assignment will be Council members' "admission" to the Holiday Open House event.

Student Showcase dates were announced. Council members were asked to announce to the faculty in their departments that this year's event will be held on April 20th. They should also be informed that both the deadline and event are a week earlier this spring semester than in previous years, and to keep this in mind when planning spring courses.

Dr. Cynthia Pemberton reiterated the shift from *faculty sponsor* to *faculty mentor*. She noted that this shift more clearly expresses the expectation that faculty are helping guide students with their Showcase projects and abstracts. They will help students understand the professionalism and rigor expected in the submission and presentation of academic work.

Dr. Louis Nadelson reminded all that projects involving animal or human subjects require IRB/IACUC approvals.

Spring Faculty Professional Development was announced as scheduled for January 12th. Council members are asked to save this date on their calendars for 9:00 am to noon and 1:00 pm to 4:00 pm, and to share this information with faculty.

CMU is hosting a Fulbright Scholar from Egypt in February (2-14-2/15) whose focus in on distance/online education. Events will include a presentation at Cultural Café (noon, 2/14) and an Academic Council lunch reception (2/15). Dr. Lori Payne will also ask Mr. John Dobbs if a presentation in his Computer and Society course would also be feasible.

An update from admissions and advising re: student orientation was provided. Due to feedback from the Council, the role of faculty in orientation sessions will remain the same, but Admissions will look for ways to streamline the use of faculty time. Details of the update appear at the end of this agenda.

The recent HLC visit was discussed. The review team's report is due to HLC on November 20th. CMU will then have an opportunity to provide corrections regarding errors of fact relative to the draft report. The HLC team will then finalize the report. The final report is due from the team to the HLC by December 18. Items were then discussed, derived from HLC visiting team site-visit feedback and queries relative to the following:

The need to ensure consistent use of the syllabus template was emphasized. Dr. Pemberton noted that departments need to establish processes through which all course syllabi are checked for consistency in use of the template and inclusion of all necessary information. Dr. Bette Schans will resend learning outcomes syllabus text for ADHs to share with faculty. Dr. Schans also announced that Essential Learning artifact submission will no longer be voluntary. Submission of these will be required and rotate among courses and learning outcomes. Dr. Schans will develop and circulate the submission schedule.

The Internships Working Group: Building on the foundation work established through the conversations Ms. Millie Moland had with ADHs re: internship program oversight and paperwork, as well as the need to standardize academic internship experiences, VP Pemberton established an Internship Working Group charged as follows (Dr. Kurt Haas will chair this group):

Charge to the Internships Working Group: Increased institutional emphasis on experiential learning--combined with the enhanced commitment to community relations expressed by the

CMU 20000 effort—suggest a need for CMU to revise its current practices for encouraging, managing, and monitoring student internships. While academic departments will continue to be the main managers and drivers of credit-bearing internships, the university has purchased software and assigned personnel in Career Services the task of centralizing and standardizing some of the key aspects of the process. To make this revision of processes as seamless and operationally sensible as possible, Dr. Pemberton is appointing a working group of Department Heads and faculty to provide recommendations to her on the following elements:

- Best models for compensating faculty supervisors of academic internships.
- Practical ways to standardize as much of the internship documentation (SLO form, waivers, evaluation documents, surveys, etc.) as possible.
- Determination of which courses (internships vs. practica vs. independent studies) will use standardized forms and whether each type of course is required to complete the same process.
- Strategies for ensuring centralized tracking and follow-up for every internship.
- Effective methods for vetting potential internship site-supervisors to protect students from predatory hiring practices.
- Efficient and uniform processes for enrolling students in internships, starting with initial proposals and moving toward registration.
- The viability of managing non-credit bearing internships and service learning experiences through the same broad processes as credit-bearing internships.

The Working Group will research practices at other universities while also examining CMU's unique needs and institutional culture. **A set of recommendations will be presented to Dr. Pemberton by March 9, 2018.**

Recruit-back student lists will be distributed to departments in early December. Departments are asked to use these to contact students who have left but are eligible to return and complete their degrees and encourage them to return.

The process for faculty maternity leave was discussed. Dr. Pemberton noted faculty do not accrue vacation leave, but they are allotted sick leave and may utilize FMLA leave for time away. ADHs were reminded that creative scheduling can be considered when working with faculty to develop leave plans that accommodate teaching responsibilities (e.g., online, j-term, summer teaching, first or second mod teaching, etc.). ADHs should start first in conversation with the faculty requesting a leave, then meet with Dr. Pemberton to discuss leave plan ideas. HR has a leave letter template that can be used once an agreed upon plan is drafted.

The tuition waiver policy was discussed in relation to part-time faculty who need to pursue advanced degrees in order to retain teaching qualifications. Waiver qualifications are outlined in the *Professional Personnel Employee Handbook*. Exceptions to policy may be considered. ADHs should consult the appropriate VP to initiate discussions regarding options and possibilities.

The J-term calendar is under review by the Calendar Committee. They have been charged with looking for alternative scheduling options to extend the length of J-term courses. Departments are also asked to monitor proposed course caps to create feasible class sizes for this short instruction timespan.

Budget: Ms. Whitney Sutton, Budget Director, provided a brief overview of the budget process. Budget plans should be submitted to Dr. Pemberton for review, and she will then send them to Ms. Sutton, copying the department/unit ADH/Director. This year's budget planning will focus on the strategic goal of operational efficiencies, including clarification of roll forward fund expenditures, equipment sustainability, and efficient building updates. Budget requests should be prioritized and should clearly communicate the relation to strategic goals.

Info Items & Updates - Reminders/Announcements/Air-time & Action Issues & Guests

AVPAA: Dr. Kurt Hass discussed degrees of distinction, which are two-year degrees granted in the state that will, upon completion, allow a coordinating baccalaureate degree to be earned at four-year institutions in a maximum of two years. Degrees of distinction is being revitalized by the state. As such, requests for review of plan templates will come to the council at a later date.

AVPAA: Mr. Tim Pinnow noted that Helix Education will be on campus this month. CMU is considering employing them to facilitate marketing and promotion of online programs.

Mr. Pinnow also discussed the creation of a database to track online course payments, overloads, and course caps. This is to ensure adherence to policy limiting adjuncts to 18 hours a year. Requests for exceptions may be submitted if they align with best practices.

Finally, Mr. Pinnow provided an update on the development of graduate programs, noting that department considerations need to focus on cost-effective options (e.g., interdisciplinary graduate programs). He provided the committee with IPEDS data on graduate degrees awarded regionally (see Appendix A).

AVPAA: Dr. Sonia Brandon provided the Council with an OIRPDS Productivity Report (see Appendix B) detailing fulfilled data requests in October. She reminded Council that OPIRPDS can build criteria-specific reports upon request.

Sponsored Programs: Dr. L. Nadelson announced an open house in Sponsored Programs and Academic Research with coffee, donuts, and conversations about funding and scholarship options. It will be held Thursday, November 16th from 10:30 am to noon.

Dates & Deadlines/2017-2018 Meetings: UC 213, 3:00-5:00 pm
January 24; Feb 7 & 21; March 7 & 21; Apr 4 & 18; May 2 & 9

Institution Name	State abbrev.	Sector of institution	Biological and Physical Sciences				Business/Commerce General				Accounting and Related Services			
			2014	2015	2016	Total	2014	2015	2016	Total	2014	2015	2016	Total
Arizona State University-Downtown Phoenix	AZ	1				0				0				0
Arizona State University-Polytechnic	AZ	1				0				0				0
Arizona State University-Skysong	AZ	1				0				0				0
Arizona State University-Tempe	AZ	1				0	111	47	41	199	110	119	102	331
Northern Arizona University	AZ	1	0	0		0				0				0
University of Arizona	AZ	1				0				0	77	82	72	231
University of Arizona-South	AZ	1				0				0				0
Midwestern University-Glendale	AZ	2				0				0				0
Ottawa University-Phoenix	AZ	2				0				0				0
Phoenix Seminary	AZ	2				0				0				0
Prescott College	AZ	2				0				0				0
Argosy University-Phoenix	AZ	3				0				0				0
Argosy University-Phoenix Online Division	AZ	3				0				0				0
Brookline College-Phoenix	AZ	3				0				0				0
DeVry University-Arizona	AZ	3				0				0	30	40	32	102
Grand Canyon University	AZ	3				0				0	53	69	93	215
University of Advancing Technology	AZ	3				0	2	0	2	4				0
University of Phoenix-Arizona	AZ	3				0				0	877	735	527	2139
Western International University	AZ	3				0				0	7	13	22	42
Adams State University	CO	1				0				0				0
Colorado Mesa University	CO	1				0	10	16	10	36				0
Colorado School of Mines	CO	1				0				0				0
Colorado State University-Fort Collins	CO	1	1	2	7	10	432	0		432		44	35	79
Colorado State University-Global Campus	CO	1				0				0			10	10
Colorado State University-Pueblo	CO	1				0	46	46	32	124				0
Metropolitan State University of Denver	CO	1				0				0	23	35	38	96
University of Colorado Boulder	CO	1				0				0			58	58
University of Colorado Colorado Springs	CO	1	36	36	45	117				0				0
University of Colorado Denver/Anschutz Medical Campus	CO	1	2	2	2	6				0	67	59	69	195
University of Northern Colorado	CO	1				0				0	11	13	15	39
Colorado Christian University	CO	2				0				0				0
Denver Seminary	CO	2				0				0				0
Naropa University	CO	2				0				0				0
Regis University	CO	2				0				0	45	31	37	113
University of Denver	CO	2				0	280	288	220	788	89	127	123	339
American Sentinel University	CO	3				0				0				0
Argosy University-Denver	CO	3				0				0				0
Aspen University	CO	3				0				0				0
Colorado Technical University-Colorado Springs	CO	3				0				0	10	8	8	26
DeVry University-Colorado	CO	3				0				0	22	15	12	49
Rocky Mountain College of Art and Design	CO	3				0				0				0
University of Phoenix-Colorado	CO	3				0				0	2	3		5
University of the Rockies	CO	3				0				0				0
Montana State University	MT	1				0				0	26	31	22	79
Montana State University-Billings	MT	1				0				0				0
Montana Tech of the University of Montana	MT	1				0				0				0
The University of Montana	MT	1				0				0	21	18	13	52

Institution	State													
Rocky Mountain College	MT	2				0				0	3	8	3	14
University of Great Falls	MT	2				0				0				0
Eastern New Mexico University-Main Campus	NM	1				0				0				0
New Mexico Highlands University	NM	1				0				0				0
New Mexico Institute of Mining and Technology	NM	1				0				0				0
New Mexico State University-Main Campus	NM	1				0				0	26	35	20	81
University of New Mexico-Main Campus	NM	1				0				0	43	55	36	134
Southwestern College	NM	2				0				0				0
University of the Southwest	NM	2				0	4			4	2	9	5	16
University of Phoenix-New Mexico	NM	3				0				0		1		1
Southern Utah University	UT	1				0				0	49	59	65	173
University of Utah	UT	1				0	0	0		0	115	127	154	396
Utah State University	UT	1				0				0	32	51	41	124
Utah Valley University	UT	1				0	39	40	72	151				0
Weber State University	UT	1				0				0	20	17	22	59
Brigham Young University-Provo	UT	2	0	1		1				0	159	165	157	481
Independence University	UT	2				0				0				0
Stevens-Henager College	UT	2				0				0				0
Western Governors University	UT	2				0				0		4	34	38
Westminster College	UT	2				0				0	24	23	18	65
Argosy University-Salt Lake City	UT	3				0				0				0
University of Phoenix-Utah	UT	3				0				0	16	8	7	31
University of Wyoming	WY	1				0				0	10	7	13	30
Totals			39	41	54	134	924	437	377	1738	1969	2011	1863	5843
Percent Change						38.5%				-59.2%				-5.4%

Institution Name	State abbrev.	Sector of institution	Computer and Information Sciences and Support Services				Public Health				Sport and Fitness Administration/ Management			
			2014	2015	2016	Total	2014	2015	2016	Total	2014	2015	2016	Total
Arizona State University-Downtown Phoenix	AZ	1				0	37	40	30	107				0
Arizona State University-Polytechnic	AZ	1	11	13	9	33				0				0
Arizona State University-Skysong	AZ	1				0	13	31	70	114				0
Arizona State University-Tempe	AZ	1	182	258	292	732				0				0
Northern Arizona University	AZ	1	0	0		0				0				0
University of Arizona	AZ	1	114	134	139	387	111	90	89	290				0
University of Arizona-South	AZ	1				0				0				0
Midwestern University-Glendale	AZ	2				0				0				0
Ottawa University-Phoenix	AZ	2				0				0				0
Phoenix Seminary	AZ	2				0				0				0
Prescott College	AZ	2				0				0				0
Argosy University-Phoenix	AZ	3				0		1	1	2				0
Argosy University-Phoenix Online Division	AZ	3				0	20	24	13	57				0
Brookline College-Phoenix	AZ	3	2			2				0				0
DeVry University-Arizona	AZ	3	2	3	1	6				0				0
Grand Canyon University	AZ	3	83	153	229	465	59	91	94	244				0
University of Advancing Technology	AZ	3	21	12	10	43				0				0
University of Phoenix-Arizona	AZ	3	231	177	131	539				0				0
Western International University	AZ	3	26	13	5	44				0				0
Adams State University	CO	1				0				0				0
Colorado Mesa University	CO	1				0				0				0
Colorado School of Mines	CO	1	14	18	19	51				0				0
Colorado State University-Fort Collins	CO	1	64	105	143	312	29	13	5	47				0
Colorado State University-Global Campus	CO	1				0				0				0
Colorado State University-Pueblo	CO	1				0				0				0
Metropolitan State University of Denver	CO	1				0				0				0
University of Colorado Boulder	CO	1	53	45	54	152				0				0
University of Colorado Colorado Springs	CO	1	17	10	21	48				0				0
University of Colorado Denver/Anschutz Medical Campus	CO	1	49	54	83	186	137	144	181	462				0
University of Northern Colorado	CO	1				0	0	0		0				0
Colorado Christian University	CO	2				0				0				0
Denver Seminary	CO	2				0				0				0
Naropa University	CO	2				0				0				0
Regis University	CO	2	176	157	168	501				0				0
University of Denver	CO	2	80	105	131	316				0				0
American Sentinel University	CO	3	19	12	7	38				0				0
Argosy University-Denver	CO	3				0	3	2	4	9				0
Aspen University	CO	3	41	25	25	91				0	2	1	2	5
Colorado Technical University-Colorado Springs	CO	3	50	29	286	365				0				0
DeVry University-Colorado	CO	3	2	1	3	6				0				0
Rocky Mountain College of Art and Design	CO	3				0				0				0
University of Phoenix-Colorado	CO	3				0				0				0
University of the Rockies	CO	3				0				0				0
Montana State University	MT	1	8	17	5	30				0				0
Montana State University-Billings	MT	1				0				0	4	6	1	11
Montana Tech of the University of Montana	MT	1				0	11	16	37	64				0
The University of Montana	MT	1	6	4	7	17	12	6	12	30				0

Rocky Mountain College	MT	2				0				0				0
University of Great Falls	MT	2				0				0				0
Eastern New Mexico University-Main Campus	NM	1				0				0				0
New Mexico Highlands University	NM	1	0	1	5	6				0				0
New Mexico Institute of Mining and Technology	NM	1	7	3	2	12				0				0
New Mexico State University-Main Campus	NM	1	12	10	9	31	12	24	13	49				0
University of New Mexico-Main Campus	NM	1	33	67	92	192	25	22	29	76				0
Southwestern College	NM	2				0				0				0
University of the Southwest	NM	2				0				0		10	14	24
University of Phoenix-New Mexico	NM	3				0				0				0
Southern Utah University	UT	1				0				0				0
University of Utah	UT	1	114	171	221	506	89	53	54	196				0
Utah State University	UT	1	35	61	53	149				0				0
Utah Valley University	UT	1				0				0				0
Weber State University	UT	1				0	25	24	22	71				0
Brigham Young University-Provo	UT	2	16	20	16	52				0				0
Independence University	UT	2	2	0	11	13	2	2		4				0
Stevens-Henager College	UT	2	16	2	4	22	44	15	13	72				0
Western Governors University	UT	2	348	331	305	984				0				0
Westminster College	UT	2				0	17	24	13	54				0
Argosy University-Salt Lake City	UT	3				0	1	0		1				0
University of Phoenix-Utah	UT	3				0				0				0
University of Wyoming	WY	1	6	11	2	19				0				0
Totals **Percent Change**			1840	2022	2488	6350 35.2%	647	622	680	1949 5.1%	6	17	17	40 183.3%

Institution Name	State abbrev.	Sector of institution	Criminal Justice and Corrections				Public Administration				Public Policy Analysis			
			2014	2015	2016	Total	2014	2015	2016	Total	2014	2015	2016	Total
Arizona State University-Downtown Phoenix	AZ	1	3	0		3	71	67	80	218	12	8	13	33
Arizona State University-Polytechnic	AZ	1				0				0				0
Arizona State University-Skysong	AZ	1	117	174	183	474				0				0
Arizona State University-Tempe	AZ	1				0				0				0
Northern Arizona University	AZ	1				0	5	10	11	26				0
University of Arizona	AZ	1				0	32	43	30	105			2	2
University of Arizona-South	AZ	1				0				0				0
Midwestern University-Glendale	AZ	2				0				0				0
Ottawa University-Phoenix	AZ	2				0				0				0
Phoenix Seminary	AZ	2				0				0				0
Prescott College	AZ	2				0				0				0
Argosy University-Phoenix	AZ	3				0		1		1				0
Argosy University-Phoenix Online Division	AZ	3				0	18	10	5	33				0
Brookline College-Phoenix	AZ	3				0				0				0
DeVry University-Arizona	AZ	3				0				0				0
Grand Canyon University	AZ	3	78	89	85	252	159	165	172	496				0
University of Advancing Technology	AZ	3				0				0				0
University of Phoenix-Arizona	AZ	3	451	430	421	1302	302	237	212	751				0
Western International University	AZ	3				0	16	5	12	33				0
Adams State University	CO	1				0				0				0
Colorado Mesa University	CO	1				0				0				0
Colorado School of Mines	CO	1				0				0				0
Colorado State University-Fort Collins	CO	1				0				0				0
Colorado State University-Global Campus	CO	1	1	17	27	45				0				0
Colorado State University-Pueblo	CO	1				0				0				0
Metropolitan State University of Denver	CO	1				0				0				0
University of Colorado Boulder	CO	1				0				0				0
University of Colorado Colorado Springs	CO	1	5	8	7	20	31	22	25	78				0
University of Colorado Denver/Anschutz Medical Campus	CO	1	22	16	26	64	127	117	158	402				0
University of Northern Colorado	CO	1	6	10	3	19				0				0
Colorado Christian University	CO	2				0				0				0
Denver Seminary	CO	2				0				0				0
Naropa University	CO	2				0				0				0
Regis University	CO	2				0				0				0
University of Denver	CO	2	8	11	7	26	15	14	5	34	11	11	9	31
American Sentinel University	CO	3				0				0				0
Argosy University-Denver	CO	3				0	0	1		1				0
Aspen University	CO	3	7	7	4	18				0				0
Colorado Technical University-Colorado Springs	CO	3	4	10	178	192				0				0
DeVry University-Colorado	CO	3				0				0				0
Rocky Mountain College of Art and Design	CO	3				0				0				0
University of Phoenix-Colorado	CO	3				0				0				0
University of the Rockies	CO	3				0				0				0
Montana State University	MT	1				0	12	5	8	25				0
Montana State University-Billings	MT	1				0	2	5	4	11				0
Montana Tech of the University of Montana	MT	1				0				0				0
The University of Montana	MT	1				0	16	29	20	65				0

Rocky Mountain College	MT	2				0				0				0
University of Great Falls	MT	2	0	5		5				0				0
Eastern New Mexico University-Main Campus	NM	1				0				0				0
New Mexico Highlands University	NM	1				0	3	1	4	8				0
New Mexico Institute of Mining and Technology	NM	1				0				0				0
New Mexico State University-Main Campus	NM	1	22	36	14	72	18	5	6	29				0
University of New Mexico-Main Campus	NM	1				0	94	74	54	222				0
Southwestern College	NM	2				0				0				0
University of the Southwest	NM	2		2	2	4				0				0
University of Phoenix-New Mexico	NM	3	2	6	1	9				0				0
Southern Utah University	UT	1	8	6	1	15	29	30	39	98				0
University of Utah	UT	1				0	57	55	63	175	10	21	8	39
Utah State University	UT	1				0				0				0
Utah Valley University	UT	1				0				0				0
Weber State University	UT	1	8	1	12	21				0				0
Brigham Young University-Provo	UT	2				0	95	79	99	273	10	0		10
Independence University	UT	2				0				0				0
Stevens-Henager College	UT	2				0				0				0
Western Governors University	UT	2				0				0				0
Westminster College	UT	2				0				0				0
Argosy University-Salt Lake City	UT	3				0	0	0		0				0
University of Phoenix-Utah	UT	3				0				0				0
University of Wyoming	WY	1				0	13	16	14	43				0
Totals			**742**	**828**	**971**	**2541**	**1115**	**991**	**1021**	**3127**	**43**	**40**	**32**	**115**
Percent Change						**30.9%**				**-8.4%**				**-25.6%**

Institution Name	State abbrev.	Sector of institution	Clinical Counseling and Applied Psychology				Educational/Instructional Media Design				Biological and Biomedical Sciences			
			2014	2015	2016	Total	2014	2015	2016	Total	2014	2015	2016	Total
Arizona State University-Downtown Phoenix	AZ	1				0				0	6	11	40	57
Arizona State University-Polytechnic	AZ	1	4	4	9	17				0	7	3	4	14
Arizona State University-Skysong	AZ	1				0				0				0
Arizona State University-Tempe	AZ	1	2	1	1	4	16	16	17	49	23	23	32	78
Northern Arizona University	AZ	1	16	7	18	41				0	20	14	18	52
University of Arizona	AZ	1	11	12	12	35	15			15	56	49	57	162
University of Arizona-South	AZ	1				0		13	15	28				0
Midwestern University-Glendale	AZ	2	10	11	16	37				0	94	103	88	285
Ottawa University-Phoenix	AZ	2	52	73	38	163	3	3	1	7				0
Phoenix Seminary	AZ	2	0	0	6	6				0				0
Prescott College	AZ	2	9	5	4	18				0				0
Argosy University-Phoenix	AZ	3	32	17	24	73				0				0
Argosy University-Phoenix Online Division	AZ	3	186	0		186				0				0
Brookline College-Phoenix	AZ	3				0				0				0
DeVry University-Arizona	AZ	3				0				0				0
Grand Canyon University	AZ	3	311			311				0				0
University of Advancing Technology	AZ	3				0				0				0
University of Phoenix-Arizona	AZ	3				0				0				0
Western International University	AZ	3				0				0				0
Adams State University	CO	1	155	172	146	473				0				0
Colorado Mesa University	CO	1				0				0				0
Colorado School of Mines	CO	1				0				0				0
Colorado State University-Fort Collins	CO	1	11	10	10	31				0	126	149	163	438
Colorado State University-Global Campus	CO	1				0				0				0
Colorado State University-Pueblo	CO	1				0				0	3	4	4	11
Metropolitan State University of Denver	CO	1				0				0				0
University of Colorado Boulder	CO	1	1	0		1				0	32	30	20	82
University of Colorado Colorado Springs	CO	1				0				0				0
University of Colorado Denver/Anschutz Medical Campus	CO	1	49	95	88	232				0	31	32	47	110
University of Northern Colorado	CO	1	88	82	81	251	1	0		1	19	17	21	57
Colorado Christian University	CO	2	39	57	43	139				0				0
Denver Seminary	CO	2	63	77	59	199				0				0
Naropa University	CO	2	125	116	117	358				0				0
Regis University	CO	2	74	64	62	200				0	30	28	43	101
University of Denver	CO	2	89	100	88	277				0	5	6	7	18
American Sentinel University	CO	3				0				0				0
Argosy University-Denver	CO	3	10	0		10				0				0
Aspen University	CO	3		4	11	15				0				0
Colorado Technical University-Colorado Springs	CO	3				0				0				0
DeVry University-Colorado	CO	3				0				0				0
Rocky Mountain College of Art and Design	CO	3				0	21	14	2	37				0
University of Phoenix-Colorado	CO	3				0				0				0
University of the Rockies	CO	3	6	7	1	14				0				0
Montana State University	MT	1				0				0	13	7	12	32
Montana State University-Billings	MT	1				0				0				0
Montana Tech of the University of Montana	MT	1				0				0				0
The University of Montana	MT	1	5	6	8	19				0	5	8	6	19
Rocky Mountain College	MT	2				0				0				0
University of Great Falls	MT	2	11	8	12	31				0				0

|														
Eastern New Mexico University-Main Campus	NM	1	15	15	3	33				0	4	10	3	17
New Mexico Highlands University	NM	1				0				0	4	8	11	23
New Mexico Institute of Mining and Technology	NM	1				0				0	2	4	2	8
New Mexico State University-Main Campus	NM	1	0	0		0				0	25	17	13	55
University of New Mexico-Main Campus	NM	1	4	6	5	15				0	9	10	18	37
Southwestern College	NM	2	22	19	22	63				0				0
University of the Southwest	NM	2				0				0				0
University of Phoenix-New Mexico	NM	3				0				0				0
Southern Utah University	UT	1				0				0				0
University of Utah	UT	1	68	58	47	173				0	14	19	29	62
Utah State University	UT	1				0	69	64	49	182	17	15	17	49
Utah Valley University	UT	1				0				0				0
Weber State University	UT	1				0				0				0
Brigham Young University-Provo	UT	2	8	8	13	29	7	9	17	33	21	19	25	65
Independence University	UT	2				0				0				0
Stevens-Henager College	UT	2				0				0				0
Western Governors University	UT	2				0	160	187	242	589				0
Westminster College	UT	2	8	14	18	40				0				0
Argosy University-Salt Lake City	UT	3				0				0				0
University of Phoenix-Utah	UT	3				0				0				0
University of Wyoming	WY	1				0				0	19	11	15	45
Totals			1484	1048	962	3494	292	306	343	941	585	597	695	1877
Percent Change						-35.2%				17.5%				18.8%

Institution Name	State abbrev.	Sector of institution	Geological and Earth Sciences/Geosciences				Geographic Information Science and Cartography				Environmental Science				Total
			2014	2015	2016	Total	2014	2015	2016	Total	2014	2015	2016	Total	
Arizona State University-Downtown Phoenix	AZ	1				0				0				0	0
Arizona State University-Polytechnic	AZ	1				0				0				0	0
Arizona State University-Skysong	AZ	1				0				0				0	0
Arizona State University-Tempe	AZ	1	3	4	6	13	39	33	27	99				0	224
Northern Arizona University	AZ	1	12	14	6	32	14	9	11	34	8	2	10	20	172
University of Arizona	AZ	1	15	9	19	43	30	24	42	96				0	278
University of Arizona-South	AZ	1				0				0				0	0
Midwestern University-Glendale	AZ	2				0				0				0	0
Ottawa University-Phoenix	AZ	2				0				0				0	0
Phoenix Seminary	AZ	2				0				0				0	0
Prescott College	AZ	2				0				0				0	0
Argosy University-Phoenix	AZ	3				0				0				0	0
Argosy University-Phoenix Online Division	AZ	3				0				0				0	0
Brookline College-Phoenix	AZ	3				0				0				0	0
DeVry University-Arizona	AZ	3				0				0				0	0
Grand Canyon University	AZ	3				0				0				0	0
University of Advancing Technology	AZ	3				0				0				0	0
University of Phoenix-Arizona	AZ	3				0				0				0	0
Western International University	AZ	3				0				0				0	0
Adams State University	CO	1				0				0				0	0
Colorado Mesa University	CO	1				0				0				0	0
Colorado School of Mines	CO	1	43	46	49	138				0				0	276
Colorado State University-Fort Collins	CO	1	15	13	13	41				0				0	82
Colorado State University-Global Campus	CO	1				0				0				0	0
Colorado State University-Pueblo	CO	1				0				0				0	0
Metropolitan State University of Denver	CO	1				0				0				0	0
University of Colorado Boulder	CO	1	6	12	3	21				0				0	42
University of Colorado Colorado Springs	CO	1				0				0				0	0
University of Colorado Denver/Anschutz Medical Campus	CO	1				0			0	0	10	11	23	44	88
University of Northern Colorado	CO	1	4	1	3	8				0				0	16
Colorado Christian University	CO	2				0				0				0	0
Denver Seminary	CO	2				0				0				0	0
Naropa University	CO	2				0				0				0	0
Regis University	CO	2				0				0				0	0
University of Denver	CO	2				0	19	19	0	38				0	76
American Sentinel University	CO	3				0	0	6	10	16				0	32
Argosy University-Denver	CO	3				0				0				0	0
Aspen University	CO	3				0				0				0	0
Colorado Technical University-Colorado Springs	CO	3				0				0				0	0
DeVry University-Colorado	CO	3				0				0				0	0
Rocky Mountain College of Art and Design	CO	3				0				0				0	0
University of Phoenix-Colorado	CO	3				0				0				0	0
University of the Rockies	CO	3				0				0				0	0
Montana State University	MT	1	10	15	11	36				0				0	72
Montana State University-Billings	MT	1				0				0				0	0
Montana Tech of the University of Montana	MT	1	8	14	11	33				0				0	66
The University of Montana	MT	1	5	3	6	14				0				0	28
Rocky Mountain College	MT	2				0				0				0	0
University of Great Falls	MT	2				0				0				0	0

Institution	State														
Eastern New Mexico University-Main Campus	NM	1				0				0				0	0
New Mexico Highlands University	NM	1				0				0				0	0
New Mexico Institute of Mining and Technology	NM	1	11	15	14	40				0				0	80
New Mexico State University-Main Campus	NM	1	3	9	9	21				0				0	42
University of New Mexico-Main Campus	NM	1	1	8	8	17				0				0	34
Southwestern College	NM	2				0				0				0	0
University of the Southwest	NM	2				0				0				0	0
University of Phoenix-New Mexico	NM	3				0				0				0	0
Southern Utah University	UT	1				0				0				0	0
University of Utah	UT	1	32	21	24	77	3	15	10	28				0	210
Utah State University	UT	1	14	9	11	34				0				0	68
Utah Valley University	UT	1				0				0				0	0
Weber State University	UT	1				0				0				0	0
Brigham Young University-Provo	UT	2	13	9	10	32	0	0	0	0	7	5	6	18	100
Independence University	UT	2				0				0				0	0
Stevens-Henager College	UT	2				0				0				0	0
Western Governors University	UT	2				0				0				0	0
Westminster College	UT	2				0				0				0	0
Argosy University-Salt Lake City	UT	3				0				0				0	0
University of Phoenix-Utah	UT	3				0				0				0	0
University of Wyoming	WY	1	12	7	6	25				0				0	50
Totals			207	209	209	625	105	106	100	311	25	18	39	82	
Percent Change						1.0%				-4.8%				56.0%	

IRPDS Productivity Report   October 2017

Completed

	Frequency	Percent
President	7	15.2%
Finance	6	13.0%
Academic Affairs	5	10.9%
CDHE	3	6.5%
Marketing	3	6.5%
Student Services	2	4.3%
IRPDS	2	4.3%
Admissions	2	4.3%
CSMS	2	4.3%
WCCC	2	4.3%
Athletics	1	2.2%
Barron's	1	2.2%
Facilities	1	2.2%
OPE	1	2.2%
Financial Aid	1	2.2%
PES	1	2.2%
Parking Services	1	2.2%
Psychology	1	2.2%
Sponsored Programs	1	2.2%
US DOD	1	2.2%
Purchasing	1	2.2%
SAM	1	2.2%
Total	46	100.0%

IRPDS Tasks Completed by Organization, October 2017
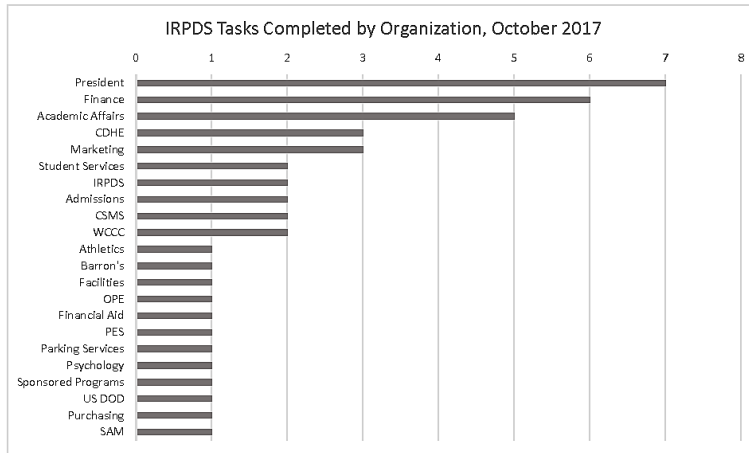
In Progress

	Frequency	Percent
Academic Affairs	5	16.7%
President	5	16.7%
CDHE	4	13.3%
Admissions	2	6.7%
NCES	2	6.7%
Academic Services	2	6.7%
Athletics	2	6.7%
Business	2	6.7%
Marketing	1	3.3%
Teacher Education	1	3.3%
Music	1	3.3%
SAM	1	3.3%
CDPHE	1	3.3%
IRPDS	1	3.3%
Total	30	100.0%

IRPDS In Progress Tasks by Organization, October 2017
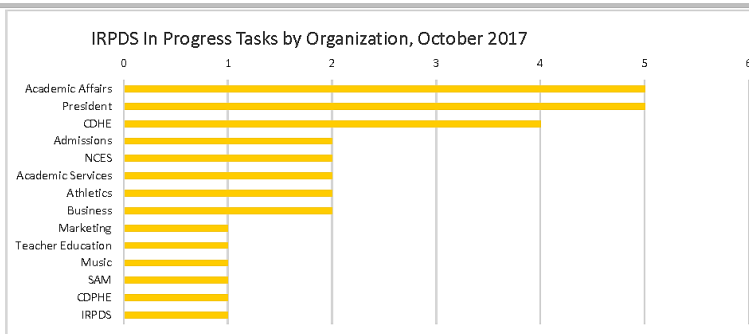
Total

	Frequency	Percent
President	12	15.8%
Academic Affairs	10	13.2%
CDHE	7	9.2%
Finance	6	7.9%
Admissions	4	5.3%
Marketing	4	5.3%
IRPDS	3	3.9%
Athletics	3	3.9%
NCES	2	2.6%
WCCC	2	2.6%
Student Services	2	2.6%
Business	2	2.6%
CSMS	2	2.6%
SAM	2	2.6%
Academic Services	2	2.6%
Financial Aid	1	1.3%
Facilities	1	1.3%
Music	1	1.3%
OPE	1	1.3%
Parking Services	1	1.3%
PES	1	1.3%
Psychology	1	1.3%
Purchasing	1	1.3%
Teacher Education	1	1.3%
US DOD	1	1.3%
CDPHE	1	1.3%
Sponsored Programs	1	1.3%
Barron's	1	1.3%
Total	76	100.0%

October 2017 IRPDS Tasks by Organization, Total