

	<b>ACADEMIC AFFAIRS POLICY</b>		<b>Page 1 of 2</b>
	<b>Issued: (original policy date)</b> 1998		<b>Revised: (date)</b> 3/6/14

Policy Title: *Credit by Examination and Department Challenge Exams*

Policy Status: ☐ New

☒ Revision

☐ Supersedes existing policy titled:

☐ Deletion

**Policy Purpose/Reason:** Adjust the guidelines on when CLEP/DANTES credit can be applied to a student's record from requiring 12 semester hours to being accepted at CMU.

The reason for the requested change is that we currently have students who have earned CLEP credit for ENGL 111, but have not finished their first semester. When it comes to registering for next semester, they will get "Pre-requisite" errors when they try to register for ENGL 112 as we cannot record the credit in the system per policy. Adjustment of this policy will aid in course enrollment.

**Effective Date of Policy (Note: Enter a date here only if the effective date is not next July 1):**

**Background:** In 1998, CMU changed how transfer credit was recorded in a student's record. Prior to 1998, the credit was recorded in the current semester, not as transfer credit. To ensure the student would be attending, it required the completion of 12 credits. Starting in 1998, the practice changed to recording CLEP in a student's transfer work. This practice better reflected common practice in that CLEP exams are created by a national testing company. The only role CMU plays in the credit is to determine which tests we will take and the appropriate score and is similar to the concept of a "C" or better to transfer the credit into a degree plan.

In reviewing how transfer work and other test out options, such as IB and AP, this would bring the policy in line with those practices by recording the credit upon acceptance to CMU.

**Definitions:**

**Full Policy Statement:** Credit by Examination and Department Challenge Exams (2013-2014 CMU Catalog – page 42 – moved statement from paragraph 2 into a separate paragraph 3)

Students attending Colorado Mesa University and Western Colorado Community College may earn college credit by examination in certain subject areas through the College Level Examination Program (CLEP) and DANTES Examination Program. The Registrar's Office will supply information concerning the scores required for earning academic credit in the various subject areas.

Credit may also be earned by subject matter tests offered through various departments at Colorado Mesa University and Western Colorado Community College through departmental challenge exams. See the specific department for more information on possible challenge exam options.

Students must be accepted to Colorado Mesa University before the approved CLEP and challenge exam credits will be recorded as transferable credit.

**Exclusions or Special Circumstances:** This policy would affect students starting in Summer 2014. Historic data in Banner will not be adjusted. Students who have not reached 12 credits at CMU and would like their CLEP work to apply should notify the Transfer Manager in the Registrar's Office and appropriate adjustments will be made.

**Related Documents:**

Policies: See the Full Policy Statement above

Forms: None

Other:

**Approved by (signatures as applicable):**

Faculty Senate Committee: Academic Policies Committee Action 11/25/13

Faculty Senate: Faculty Senate Action 3/6/14

Vice President for Academic Affairs: Approved by Carol Futhey 5/15/14

President \_\_\_\_\_/date\_\_\_\_\_

Board of Trustees (if applicable)\_\_\_\_\_/date\_\_\_\_\_

**Expiration Date (if applicable):**