

Agenda
Academic Council Meeting
December 7, 2011
7:45 a.m., LHH 222

1. Updates:
 - a. Higher Learning Commission:
 - 1) Missing syllabi; notation if one not available
 - 2) Faculty vita collection
 - 3) Terminal degrees/experience for HLC review of faculty
Assumed Practices (formerly known as Minimum Expectations) B.2.a.:
“Instructors (excluding teaching assistants enrolled in a graduate program and supervised by faculty) possess an academic degree relevant to what they are teaching and at least one level above the level at which they teach, except in programs for terminal degrees or when equivalent experience is established. In terminal degree programs, faculty members possess the same level of degree. When faculty members are employed based on equivalent experience, the institution defines a minimum threshold of experience and an evaluation process that is used in the appointment process.”
 - 4) <http://www.ncahlc.org/Information-for-Institutions/proposed-revisions-to-the-criteria-for-accreditation.html>
 - a) Minimum qualifications - now assumed practices
 - b) New/revised criteria
 - 5) Additional data requests:
 - a) Student projects – format questions
 - b) Distribution of travel funds – format questions
 - c) Consistency of delivery
 - b. Degree Qualification Profile workshop – participant count to Annette by Dec 16th
 - c. December 14th meeting – department heads only @ 7:30
 - d. Student Showcase (bookmarks)
 - e. Commencement:
 - 1) Number of faculty attending commencement - count to Annette by Monday, December 12th
 - 2) Stories about graduates - brief information to Carol by Friday, December 9th
 - f. Handbook revisions
 - g. Talking about Teaching Survey (list of committee members; see next page)
 - h. Director of Assessment interviews – Martin Hughes – Friday, December 9th,
 - meeting with department heads – 10 – 10:30 a.m., LHH 222;
 - open faculty/staff meeting – 10:30 – 11 a.m., LHH 222
 - i. Applications for faculty transitional retirement due to AA on December 10th
2. Review of program approval and program review processes
3. Mandatory advising recommendations (Steve Werman)
4. Summer school options
5. Career services update (Diane Kull)

Upcoming Activities/Due Dates:

December 14 (Wednesday), 7:30 – 9 a.m., UC221 – next meeting (department heads only)
December 16 (Friday), 9:30 a.m., Saunders Field House – Commencement
January 5 (2 sessions) – 6 (morning only), 2012, UC Ballroom – Workshop on *Degree Qualifications Profile* by Paul Gaston
January 11 (Wednesday), 1 – 2 p.m., LHH 222 – next meeting
April 25, 2012 (Wednesday) – Student Showcase

Talking about Teaching Committee Members

Art - Jake Allee
Biological Sciences - Melissa Scott
Business - Tim Galpin
Computer Sciences, Mathematics, & Statistics - Tracii Friedman
Health Sciences - Sue Goebel
Kinesiology - Dick Bell
Languages, Literature, & Mass Communication - Maureen Neal, Co-Chair
Music - Adam Ballif
Physical & Environmental Sciences - David Collins
Social & Behavioral Sciences - Justin Gollob
Teacher Education - Cynthia Chovich, Co-Chair
Theatre Arts - Sue Woodworth
Western Colorado Community College - Jon St. Peter