

**Agenda**  
**Academic Council Meeting**  
**December 4, 2013**  
**7:45 a.m., LHH 302**

1. Updates:
  - a. Student Showcase 2014 – May 2 (application deadline: March 7); new for 2014: students limited to two entries
  - b. Upcoming online support for faculty:  
Open Lab Sessions Schedule:
    - Monday, Dec. 16th: Patti 8-12, Kristyn 1-5
    - Tuesday, Dec. 17th: Kristyn 8-12, Patti 1-5
    - Tuesday, Jan. 14th: Kristyn 8-12, Patti 1-5
    - Wednesday, Jan. 15th: Patti - 8-12, Kristyn 1-5
  - c. Submitting on December 5 - Identifying potential online programming – categorize any possible programming as:
    - Implemented
    - Ready for Implementation (RI)
    - Under Development (UD)
    - Under Consideration
  - d. Feedback on High School Scholars programming to AA
  - e. Student Stories for Commencement – needed by December 6
  - f. HLC follow-up - faculty identity verification for online
  - g. General Education Workshop – January 16 & 17 - Terry Rhodes
2. Travel Policy Draft update (Gillian McKnight-Tutein) – see 4 attachments previously distributed
3. Spring 2014 classroom/lab software needs – due Dec 2; Microsoft 360 (Jeremy Brown)
4. Department activities related to SLOs (Bette Schans)
5. Scholarships (Peggy Lamm, Jeff Doyle, Rick Taggart) (8:30)
6. Prepare for next week (December 11):
  - a. Retention, including Noel-Levitz Retention Documents – January 15 due date
  - b. Honors programming for fall 2014
  - c. Department Updates
  - d. Mesa Experience (Paige Cadman & Jared Meier)

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Upcoming Dates and Deadlines:  
January 15: Next Academic Council meeting