1. Updates:
   a. Working Group to Improve Student Academic Success
      1) September 15 – October 15: Implementing Learning and Study Strategies Inventory (LASSI) completion by first-time entering undergraduates
      2) Student handout
      3) Claire Weinstein faculty workshop – October 18 (Tuesday) 1:15 – 3:30 p.m., Grand Mesa Multi-purpose Room
      4) Early Alert – mandatory at 5 weeks; optional at 3 and 8 weeks
   b. MavScholars Preview Event – September 23 (Friday) – 11 a.m. – 1 p.m., University Center Ballroom
      1) Plan to arrive by 10:45
      2) One table and updated poster per department
   c. HLC – course syllabi submission
   d. Tenure and Promotion Committee reps to campus-wide committee
   e. Budget and faculty positions
   f. Department criteria for faculty evaluation
   g. Honors courses: Spring 2012

2. Commencement – December 16 (Friday), 9:30 a.m., University Center Ballroom

3. Major Fair (Diane Kull) – October 11 (Tuesday), 10 a.m. – 2 p.m., 1st Floor, University Center

4. Managing videoconferencing (Ben Keefer)

5. Mandatory evaluations of Lecturers

6. 2012 Summer School Opportunities

7. Ideas for Talking about Teaching

8. Throughout the meeting:
   a. Budget: Whitney Sutton
   b. Introduction: John Marshall & Troy Seppelt
   c. Admissions: Jared Meier

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Upcoming Activities/Due Dates:
   September 23 (Friday) – MavScholars Preview Event, 11 a.m. - 1 p.m. (arrive by 10:45), University Center Ballroom
   September 26 (Monday) – 5-week Early Alert System reporting
   October 5 – next meeting
   October 11 (Tuesday), 10 a.m. – 2 p.m., 1st Floor, University Center – Major Fair
   October 18 (Tuesday), 1:15 – 3 p.m., Grand Mesa Multi-purpose Room – LASSI Training: Faculty Workshop – Claire Weinstein
   December 16 (Friday), 9:30, University Center Ballroom – Commencement