

**Agenda**  
**Academic Council Meeting**  
**May 18, 2015**  
**10:30 a.m. – 2:30 p.m., LHH 302**

1. Updates
  - a. Release time spreadsheet (in Department Head folder on R drive)
  - b. Document Updates – Changes due to Erin by 5/22:
    - 1) Catalog
    - 2) Academic Program Overviews – replacing Programs of Study Guide
      - a) Curricular updates in AY 2015
      - b) Some items to consider in reviewing the overview: Does the "map" orient a student to the learning/intellectual development they will experience? How the student will move through the program? Why is each group of courses important? How do the groups of courses fit into the overall program and connect to each other? Do the SLOs on the front page match the expectations documented on the back page?
  - c. Submitting curricular changes earlier in academic year – when possible?
  - d. More on statewide Advanced Placement cut scores (Steve Werman)
  - e. CCHE Transfer Guides (Steve Werman)
  - f. Working Group on Faculty Effort Allocation – members:

Blake Bickham	Arthur Houle	Carolyn Quinn-Hensley
Cathy Bonan-Hamada	Barry Laga	Gayla Slauson
David Collins	Aparna Palmer	Sarah Swedberg
Keith Fritz	Tim Pinnow	Patti Ward
  - g. Ewell accreditation paper
2. Starting the process for the HLC assurance review:
  - a. HLC criteria & core components
  - b. Syllabi -Naming conventions
  - c. Faculty Vitae
  - d. Student Complaint Log
3. Incentives for Proficiency Profile
4. Sharing documents (e.g., templates, syllabi, guides, checklists) – see attachments
5. Retention
  - Sophomore Slump
6. Professional development activities for faculty (especially junior faculty)? Department heads?
  - a. What revisions to New to CMU and Learning Resource Night? (see attached table of contents)
  - b. What are the most effective activities you do with your faculty (especially for junior faculty) to create a positive environment? Mentoring?

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Upcoming Dates and Deadlines

Academic Council meetings: May 18 @ 10:30 – 2:30, LHH 302  
New to Colorado Mesa University: August 10/11 (Monday/Tuesday)  
Lecturer Resource Night: August 11 (Tuesday)