

**Agenda**  
**Academic Council Meeting**  
**April 2, 2014**  
**7:45 a.m., LHH 302**

1. Retention (Tim Foster)
2. Updates:
  - a. Board of Trustees meeting: March 19<sup>th</sup>; Instructor 30 recommendation status
  - b. Early Alert letters
  - c. Honors programming for fall 2014 – department plans due to AA on March 1
  - d. Evaluation due dates:
    - 1) Lecturers – end of term
    - 2) Academic Affairs staff – all reporting staff evaluations need to be submitted through AA
    - 3) Exemplary faculty nominations:
      - a) April 7 – DHs return scoring sheet to AA
      - b) April 14 – AA distributes scoring summary to DHs for discussion  
at **4/16 meeting – Academic Department Heads only**
  - e. Annual curriculum updates (see below)
  - f. Ideas for Faculty Professional Development Workshop – August 2014
  - g. StraighterLine course review
  - h. Online salary structure – effective summer 2014 – (also applicable to summer and January term contract preps)
  - i. Student Showcase – judges names and email addresses
  - j. HLC Update
3. Advertising for part-time faculty (Annette Callaway)
4. Assessment Update (Bette Schans)
  - Participation in ETS' Proficiency Profile completed in late April

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Upcoming Dates and Deadlines:

April 16: Next Academic Council meeting (DHs only)  
May 2: Student Showcase 2014  
Program sheets group 1 (no formal curriculum changes):  
Due date for departments to return--Thursday, 3/13/14  
Program sheets group 2 (formal curriculum changes):  
Due date for departments to return--Friday, 3/21/14  
Two-year Course Matrix:  
Due date for departments to return--Friday, 3/21/14  
Catalog programs of study section:  
Date sent to departments for review--Thursday, 4/10/14  
Due date for departments to return--Tuesday, 4/29/14