1. Updates:
   a. Faculty and staff evaluation due dates
      1) Tenured/tenure-track faculty – March 11
      2) Lecturers – end of term
      3) Department heads self-evaluations – March 20
      4) Academic Affairs staff self-evaluations – March 23
      5) Exemplary nominations to AA – March 20 – submitted electronically as Word docs
         a) March 27 – AA distributes nominations and scoring sheet to DHs
         b) April 8 – DHs return scoring sheet to AA
         c) April 13 – AA distributes scoring summary to DHs for discussion on 4/15
   b. Program sheet reviews
      1) Baccalaureate: UCC review Group 2 (Art, Biology, Business, Health Sciences, Kinesiology, PES, SBS, Teacher Education)
         a) March 16 – Department Head deadline to complete Group 2 program sheets
         b) March 17 – Group 2 EL modification forms due to UCC@chair@coloradomesa.edu
         c) March 19 – UCC review Group 2 meets
         d) April 9 – UCC acts on EL forms from Work Session 2
      2) Associate: review for main campus programs with baccalaureate programs; WCCC associate program sheet review to be scheduled
   c. Two-Year Course Planning Matrix Update – in DH folder
      – March 13 – Department Head deadline to review Course Matrix
   d. Judges (including email addresses) for Student Showcase

2. Redefined roles in D2L (Gillian McKnight-Tutein)

3. HLC recommendation updates

4. Software needs for Fall 2015 (Jeremy Brown)

5. Discussion of revisions to modified draft based on Chadron materials
   a. Kinesiology sample documents (3 attached)
   b. Revisions to reflective questions (attached)
   c. Evaluations forms (2 attached)

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Upcoming Dates and Deadlines

Next Academic Council meetings: April 1, 15 (Department Heads only)
@ 7:45 a.m., LHH 302