1. Updates:
   a. Retention and enrollments
   b. Updates to vita template
   c. Honor’s brochure
   d. Campus Safety Training coordinated through Student Services (afternoon of March 3 and morning of March 4) – see message from President Foster
   e. Student Showcase applications
   f. Request
      1) Advising – department criteria
      2) Syllabus language – good examples of items for faculty to possibly include

2. Program sheet reviews
   a. Baccalaureate: UCC review group 1 (UCC actions through January) on March 5; group 2 (UCC actions in February) on March 19
   b. Associate: posted Feb. 17th in DH folder

3. Two-Year Course Planning Matrix – in DH folder

4. Assessment update (Bette Schans)

5. Internships and U.S. Department of Labor (see attachment)
   a. Workbook – Chadron State College example (attached) – What sections do you like?
      Which are less relevant?
   b. CMU internship form (attached)
   c. U.S. Dept of Labor handout on payment requirements (see attachment)

**********************************************************************

Upcoming Dates and Deadlines

Next Academic Council meeting: March 4, 7:45 a.m., LHH 302
2015 Student Showcase: March 4 (application due date); April 24 (Showcase date)