

**Agenda
Academic Council
Meeting February 19, 2014
7:45 a.m., LHH 302**

1. Updates:
 - a. Proposed Changes to the Professional Personnel Employment Handbook – campus feedback due March 3rd
 - b. Status of HLC self-study process
 - c. Admissions road trip
 - d. Honors programming for fall 2014 – department plans due to AA on March 1
 - e. Academic Partnerships
 - f. Evaluation due dates:
 - 1) Tenured/tenure-track faculty – March 7 (Friday)
 - 2) Lecturers – end of term
 - 3) Department heads – March 14 (Friday)
 - 4) Academic Affairs staff – March 31 (Monday)
 - 5) Exemplary nominations to AA – March 21 – submitted electronically as Word docs
 - a) March 31 – AA distributes nominations and scoring sheet to DHs
 - b) April 7 – DHs return scoring sheet to AA
 - c) April 14 – AA distributes scoring summary to DHs for discussion on 4/16
 - g. Working Group on CMU Student Well-Being
 - h. Annual curriculum updates
 - i. Existing (not planned) retention efforts – summary table elements
 - j. Faculty Professional Development – August 2014
2. High School Scholars courses – HLC’s Dual Credit Policy Statement (attached)
3. Continued discussion of Travel Policy Draft update (Gillian McKnight-Tutein) (attached)
4. CCHE Transfer Guides and CCHE Faculty to Faculty Conference (Friday, April 18) (Steve Werman)
5. Assessment (Bette Schans)

Upcoming Dates and Deadlines:

March 5: Next Academic Council meeting
May 2: Student Showcase 2014 (application deadline is March 7)
Program sheets group 1 (no formal curriculum changes):
Date sent to departments for review--Thursday, 2/27/14
Due date for departments to return--Thursday, 3/13/14
Program sheets group 2 (formal curriculum changes):
Date sent to departments for review--Tuesday, 3/11/14
Due date for departments to return--Friday, 3/21/14
Catalog programs of study section:
Date sent to departments for review--Thursday, 4/10/14
Due date for departments to return--Tuesday, 4/29/14
Two-year Course Matrix:
Date sent to departments for review--Tuesday, 3/4/14
Due date for departments to return--Friday, 3/21/14