This is a sample “Week 1” folder as it appears in Course Builder. All important documents and information your students will need to access for this lesson are included here in chronological order. The required element to meet Quality Matters standards is the weekly overview (This Week in a Nutshell in this course) that includes the lesson learning outcomes and a to-do list. Also included are links to all quizzes, dropboxes, and discussion items for this lesson. You will also include links to any documents students need to read and/or links to websites they need to visit. Think of this as the road map your students will need to follow as they work their way through the lesson. Be sure to give instructions as needed.