This is a sample “Start Here” folder as it appears in Course Builder. All important documents and information your students will need throughout the course are included here. Required elements to meet Quality Matters standards are the Navigation document, a short instructor biography, the syllabus, course outline, and Introductions discussion topic. Also included is a link to a Syllabus Quiz. This is not required. You may want to include a scavenger hunt, an introductory powerpoint, or whatever you wish to include for this introduction to your online class. This is also a good location to include rubrics that will be used throughout the course.