D2L QuickGuide: Progress

Overview
D2L makes it easy to see how students have interacted with your content and activities. The “Progress” tool gives you both a summary and details on student usage and progress in the course. In your Course Map, you can also see a Completion Summary for each content item. You can also use “Completion Summary” to see how your class has accessed each content item.

How to Access Progress
1. Click Classlist on the Navbar.
2. Click the dropdown arrow beside a student’s name.
3. Select View Progress.

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Viewing a Student’s Progress
“View Progress” allows you to see an individual student’s access of your course.

Note: To see the last date and time that the student accessed your course, see the “Last Accessed” column on the Classlist page.

1. In Classlist, click the dropdown list beside the student’s name and select “View Progress.” (Figure 1)
2. The default screen you’ll see is the Progress Summary. This gives you an overview of how the student is progressing with each item. (Figure 2)
3. Using the left-hand panel, click individual tools to see their progress details. (Figure 3)

Viewing the Class Progress For Content Items
Each content item in your Course Map gives you a “Completion Summary.” This allows you to see all of your students on one page, with their rate of completion for that content item.

To see the Completion Summary:
1. From your Course Map, click on a content item to view. (Figure 4)
2. Scroll past the content of the page, to the “Completion Summary” heading. (Figure 5)
3. Click on “Completion Summary” to expand the details. (Figure 6)

You will then see a list of all of your students, and their access to the page. On activities, you’ll be able to see the grade they achieved on that item.