

AGENDA

REGULAR BOARD MEETING

AUGUST 20, 2003

MESA STATE COLLEGE
LIFF AUDITORIUM
1100 NORTH AVENUE
GRAND JUNCTION, COLORADO

WEDNESDAY, AUGUST 20, 2003

9:30 AM

A. CALL TO ORDER

Roll Call
Pledge of Allegiance

B. APPROVAL OF MINUTES 3-6

C. PUBLIC COMMENTS

Members of the public are invited to address the Board at this time regarding any issue not on the agenda. Remarks may be limited by the Chair.

D. REPORTS

Interim President, Sam Gingerich
Faculty Trustee, Gayla Jo Slauson
Student Trustee, Garrett Branson
Chair, Lena Elliott

E. DISCUSSION AND ACTION

1. Approval of Committee of the Whole Structure for Board of Trustees7
2. Budget and Financials..... 8-9
3. Review of Policies10
4. Policies Governing Prioritization and Reporting of Facilities Projects..... 11-16
5. Review and Discussion of the Role and Mission of Mesa State College17

12:30 PM

F. MOTION TO RECESS TO EXECUTIVE SESSION AND LUNCH

Colorado Revised Statutes section 24-6-402 (3)(b)(I) provides that governing boards of state institutions of higher education may, upon their own affirmative vote, hold executive sessions to consider the appointment or employment of a public official or employee or the dismissal, discipline, promotion, or compensation of a public official or employee. The purpose of this executive session is a personnel matter.

1:30 PM

RECONVENE

CONTINUE DISCUSSION AND POSSIBLE ACTION

G. OTHER ISSUES OF CONCERN TO THE BOARD

H. ADJOURNMENT

Board of Trustees of Mesa State College

1100 North Avenue
Grand Junction CO 81501
(970) 248-1498
FAX (970) 248-1903

MINUTES OF REGULAR MEETING

JULY 16/17, 2003
As corrected March 12, 2003

MESA STATE COLLEGE
LIFF AUDITORIUM

WEDNESDAY, JULY 16, 2003

The first official meeting of the Board of Trustees of Mesa State College was called to order at 2:50 PM by Mesa State Interim President Dr. Sam Gingerich.

ROLL CALL

Board of Trustees

Student Trustee Garrett Branson
Trustee Luis Colón
Trustee Lena Elliott
Trustee Jamie Hamilton
Trustee Thomas Kaesemeyer
Trustee Steve Meyer
Trustee Charlie Monfort
Trustee Carol Nesland
Faculty Trustee Gayla Jo Slauson
Trustee James Wexels

Excused

Trustee Jane North

President's Staff attended.

OATH OF OFFICE

U.S. Magistrate Judge Gudrun Rice administered the oath of office to the Trustees.

ELECTION OF OFFICERS

Trustee Monfort moved to nominate a slate of officers as follows:

Chair: Trustee Lena Elliott to serve a one-year term

Vice Chair: Trustee Jim Wexels to serve a one-year term

Secretary/Treasurer: President Sam Gingerich to serve at the will of the Board

Trustee Steve Meyer seconded the motion, which passed unanimously.

Comments

Chair Elliott accepted and thanked the Board members for their enthusiasm, acknowledging the honor and responsibility bestowed by the Governor, and highlighting two equal roles: 1) to ensure tax dollars are being well spent and 2) to act as advocates for Mesa State. She stated that the Board is committed, focused, and looks forward to working with the president, staff, and faculty to provide students a first class education in an environment that will help them learn in the academic field and become vital members of society.

Appointments

Chair Elliott appointed Trustee Carol Nesland to serve as Assistant Secretary to the Board and Trustee Steve Meyer to serve as Assistant Treasurer to the Board.

ATTORNEY GENERAL'S ORIENTATION

Mr. John Sleeman, Esq., First Assistant Attorney General, gave an overview of the role of his office and its support to the Board, and offered explanation on attorney-client privilege, confidentiality, acting on authority of the Board, and Colorado Sunshine Law and Colorado Public Records Act. There was discussion about whether the Board was obligated to use the attorney general's office and its discretion to use other legal services.

PUBLIC COMMENT

Mr. John Marshall, special liaison on behalf of the Colorado Commission on Higher Education and the Office of the Governor, made a brief statement on the Commission's direction and activities and the importance of improved business models and public accountability. He expressed his pleasure at visiting his alma mater.

REPORTS

President

Interim President Gingerich reported on enrollment, re-accreditation, Mesa's role as regional education provider and the anticipation that the Board may wish, in the future, to review and/or revise policies with regard to issues of personnel, academic programming, and facility construction. He answered in more detail questions related to enrollment caps, enrollment comparisons to previous years, the process to respond to increased enrollment, the accreditation process, plans for Board interaction with Montrose Advisory Council, and communication between Mesa staff and city officials.

Upon request for documents that address official long- and short-range plans, President Gingerich indicated his intent to provide the Board with Mesa's vision statement and the Academic, Facilities, and Technology Master Plans, which address five- to ten-year and three- to five-year goals.

Faculty Trustee

Faculty Trustee Slauson welcomed the Board and expressed excitement at faculty establishing relationships with the Board. She gave a brief report on faculty activities, Faculty Senate, and the effect of increased benefits costs.

Student Trustee

Student Trustee Branson gave a brief overview of student activities. In response to questions, he indicated that the student government has been reduced in size to provide for a more focused group, that there is a lack of participation in elections, that due to current events he anticipates the percentage of employed graduates will be lower, and that the reaction of students to an independent governing board is positive.

DISCUSSION AND POSSIBLE ACTION

Budget and Financials

Chair Elliott recognized Linda Curran, Vice President for Financial and Administrative Services, who gave a presentation on financials for the academic year 2003-2004, beginning with a broad overview and continuing into more detail as questions were posed from the Board.

Chair Elliott asked that Trustees Meyer, Monfort, and Nesland hold a public work session, with Vice President Curran, to develop a plan and come back to the Board with a simplified method of reporting.

EXECUTIVE SESSION

Trustee Meyer moved, and Trustee Monfort seconded, that on Thursday, July 17, 2003, the Board go into executive session at 7:30 a.m. pursuant to 24-6-402(3)(b)(I), C.R.S. for the purpose of discussing a personnel matter related to the interim president, and reconvene in open session at 9:00 AM. Trustee Monfort seconded the motion, which passed unanimously. The Board then recessed.

THURSDAY, JULY 17, 2003

REPORT ON EXECUTIVE SESSION

Chair Elliott convened the Board at 9:51 AM and asked Trustee Kaesemeyer to report on the executive session. Trustee Kaesemeyer relayed that the Board had reviewed Sam Gingerich's role as interim president and asked him to continue in his position under the same terms as his existing contract. He expressed the Board's appreciation for Dr. Gingerich's efforts in managing the day-to-day operations of the college and indicated the Board's pleasure that Dr. Gingerich had agreed to continue to serve as interim president. At an appropriate time, the Board will address the structure of a presidential search, but for now is concentrating on organizing and working closely with staff on short-term objectives.

CONTINUE DISCUSSION AND POSSIBLE ACTION

Meeting Schedule

The Board agreed to continue with the tentative schedule, including the August 20 one-day meeting, and to make decisions on future two-day meetings as needed.

OTHER

Chair Elliott raised the issue of other items for the next and future agendas. For the next meeting, Trustee Hamilton accepted the task of developing a plan to address the trustee policy manual and the trustee and MSC handbooks.

President Gingerich offered a tour of campus to facilitate discussion on academic planning and programs offered, and in preparation for role and mission discussion. In response to Trustee Nesland's inquiry regarding whether there are degree programs or curriculum issues pending for which the Board would have approval responsibility, Dr. Gingerich explained that there is a Spanish major in the approval process and that a formal proposal is being developed to present to the Board.

With regard to legal representation, Chair Elliott reiterated that the Board has the option to continue using the AG's office or to seek its own local attorney. It was clarified that the Board is not required to have legal representation at meetings. Trustee Nesland asked to leave the issue open until the Board had the opportunity to review the AG's proposal.

ADJOURN

Trustee Hamilton moved to adjourn at 11:20 AM. The motion was seconded and passed unanimously.

APPROVAL OF COMMITTEE OF THE WHOLE STRUCTURE FOR BOARD OF TRUSTEES

Issue: The Board of Trustees of Mesa State College has stated that there is a preference to conduct business as a Committee of the Whole rather than using the committee structure adopted by the Board of Trustees of the State Colleges in Colorado.

Background: Section 1.2 of the *Trustees of the State Colleges in Colorado Trustee Policy Handbook*, Board Role and Committee Structure, established a series of standing committees that were part of the operations of the Board of Trustees of the State Colleges in Colorado. In addition, Article IV of the bylaws of the Trustees of the State Colleges in Colorado, found in Section 1.4 of the *Trustees of the State Colleges in Colorado Trustee Policy Handbook*, addresses this issue. This section permits the Board to appoint committees but, since it is permissive language, also allows the Board to operate as a committee of the whole.

AGENDA ITEM E.2

BUDGET AND FINANCIALS

At the July meeting, the Board began to review the format and the content of reports of Mesa State College's financial position. As planned, a few members of the Board, along with staff from the College, met with CCHE staff earlier this month to discuss information needed as well as preferred formats. Materials reflecting these discussions will be provided separately during the week prior to the August 20, 2003 Board meeting.

REVIEW OF POLICIES

Issue: The Board of Trustees of Mesa State College has inherited a set of policies from the Trustees of the State Colleges in Colorado. The Board is interested in developing a strategy to review these policies and to revise them as needed.

Background: At the July meeting, the Board identified the need to become familiar with the policies of the College. The Board is aware that these policies will need to be revised to reflect the change in governance. Additional revisions may be considered and enacted to ensure that the Board fulfills its responsibility to have established policies that clearly outline its responsibility and authority for the administration of the College.

The policy documents of Mesa State College as established by the State Colleges in Colorado included the following three documents:

1. Trustees of the State Colleges in Colorado Trustee Policy Handbook
2. State Colleges in Colorado Handbook for Professional Personnel
3. Mesa State College Professional Staff Policy Handbook

The first of these, *Trustees of the State Colleges in Colorado Trustee Policy Handbook*, outlines all of the policies approved by the Trustees of the State Colleges in Colorado as they fulfilled their responsibilities for the control and governance of the colleges, including such areas as finance, resources, academic programs, admissions, role and mission, personnel policies, and all other similar areas. The other two documents served primarily as compilations of policies that dealt with professional employees (faculty and exempt staff).

A rewrite of all of the policy manuals will require editorial changes reflecting the change in governance from the Board of Trustees of the State Colleges in Colorado to the Board of Trustees of Mesa State College. As part of this process, the two Handbooks for Professional Personnel will be combined into one document.

Since the actions being considered by the Board are guided by the *Trustees of the State Colleges in Colorado Trustee Policy Handbook*, it probably will be expedient to review and revise this document first. As a note, while operating with the two handbooks for professional personnel may be cumbersome, the campus is familiar with these two documents and will be able to do this for a period of time.

Finally, the Board was informed that, following from policies established in the *Trustees of the State Colleges in Colorado Trustee Policy Handbook*, it will be required to review and approve actions in certain areas in the near term. Included in this list are approvals or notice of certain personnel actions, approval or notice of certain academic actions, and approval or notice of certain facility actions. More detail is provided on these in the following agenda items.

Recommendation: The staff recommends that the Board direct staff to begin a review of the *Trustees of the State Colleges in Colorado Trustee Policy Handbook* to identify and to suggest

edits for all revisions that will be required by the change in governance; i.e., changes from the State Colleges in Colorado to Mesa State College.

The staff recommends that an ad hoc committee be appointed to work with staff to identify and to work through more substantive issues. This committee can work with staff to go through the policy handbook section by section, highlighting areas that may need to be revised. The committee will bring these and, in some cases suggested revisions, to the Board for review and action.

POLICIES GOVERNING PRIORITIZATION AND REPORTING OF FACILITIES PROJECTS

Issue: Policies and guidelines established by CCHE and by other state entities require reporting of and, in several cases, approval of various projects involving the remodeling/renovation of existing facilities or the construction of new facilities.

Background: The Colorado Commission on Higher Education (CCHE) is charged, by statute, to establish standards and procedures for higher education institutional submissions of capital construction program plans, to make budget recommendations on institutional capital construction requests, and to review and approve institutional capital construction program plans and facility master plans that are consistent with the role and mission of each institution. With the concurrent approval of the Office of State Planning and Budgeting (OSPB), and the staffs of the legislative Capital Development Committee (CDC) and the Joint Budget Committee (JBC), CCHE since 1981 has annually issued an instruction manual for higher education capital projects.

Early this year, the Commission published a manual, "Instruction Manual for Higher Education Facilities Program Planning and Budgeting" which discusses CCHE budgeting and planning processes for capital and information technology projects for state-supported higher education facilities. The manual included a list of deadlines for the fiscal year (FY) 2004-2005 budget year, the statutory authority for CCHE involvement in capital construction for higher education, the processes CCHE follows in reviewing various budget documents and capital construction projects, the prioritization policy that CCHE uses in ranking state-funded projects, and instructions for completing the various applicable budget forms. A copy of the list of deadlines is attached.

The deadline for submission of Capital Construction Projects was earlier this summer and materials were submitted prior to this date. Copies of materials submitted are appended. The cover memo for this submission noted that the Mesa State College Board of Trustees had not acted on this because of the transition and that these items would be placed on the agenda of the Board for action.

The prioritized list of Capital Construction Projects was developed through a review of the campus' Academic and Facilities Master Plans. The review of current needs assessed with those plans led to the development of the list of priorities and future proposed projects. The list was developed with full recognition of the State's fiscal condition and, as stipulated, no state funds were requested for Capital Construction Projects in the upcoming fiscal year. All projects identified as FY 04-05 requests are cash funded or donated. Finally, while Mesa State College understands the current fiscal restraints, it must continue to explore options available and the yet to be defined alternatives to counter the increased use of existing and sometimes outdated facilities.

Recommendation: Approve the prioritized list of Capital Construction Projects as prepared.

CAPITAL CONSTRUCTION BUDGET AND PROGRAM PLAN SCHEDULE FOR 2004-2005 PROJECTS

Governing Boards and Institutions:	Due Dates
Forward Five-Year Capital Construction Plan to CCHE (Submit 4 paper copies and 1 electronic copy) <ul style="list-style-type: none"> • CC-P Form 	July 15, 2003
Forward 2004-2005 FINAL Capital Construction Project Requests to CCHE (Submit 4 paper copies and 1 electronic copy of budget documents; 2 paper copies of each facility program plan); SBREP CM-03 submitted at same time to State Buildings and OSPB. <ul style="list-style-type: none"> • CC-C and CC-IT Forms • Facility Program Plans • SBREP CM-03 (for building/infrastructure renewal) 	July 15, 2003
Forward Governing Board Priorities for all major state-funded capital construction projects. (Submit 1 electronic copy and 4 paper copies.)	August 15, 2003
Forward self-funded capital projects (cash funded, as well as SB 92-202 projects, if possible) to CCHE (Submit 4 paper copies and 1 electronic of budget documents, 2 paper copies of each facility program plan) <ul style="list-style-type: none"> • CC-C and CC-IT Forms • Facility Program Plans 	August 15, 2003
Governing Boards forward to CCHE a Cash-Funded Projects Capital Construction Budget Addendum to disclose source and use of funds for each major cash-funded capital construction project; and an annual fiscal report on the cumulative impact of all cash-funded major and minor projects for FY 04-05. (Major: more than \$500,000; minor: \$500,000 or less.)	August 15, 2003
Forward list of cash-funded and cash-operated projects – SB 01-209 projects - costing less than \$250,000 to CCHE for information purposes	September 2, 2003
Forward Board-approved Five-Year Controlled Maintenance Plan and Status Reports on Controlled Maintenance and Capital Construction Projects to State Buildings and Real Estate Programs	September 2, 2003
Forward supplemental appropriation requests to CCHE (Submit 1 electronic copy) <ul style="list-style-type: none"> • CC-B form 	November 3, 2003
CCHE:	
Consult with institutions in preparation of 2004-2005 requests and 2004-2009 capital improvement plans	April through mid-July
Coordinate state-level reviews of institution requests	July to September
Submit capital construction budget requests to OSPB	July 31, 2003
Forward capital construction budget requests to CDC staff	September 2, 2003
Prepare CCHE PRELIMINARY capital budget priorities, 5-year capital construction program for October CCHE agenda	September 18, 2003
Submit capital budget amendments to OSPB	October 10, 2003
Submit prioritized list and program reviews to CDC	November 3, 2003

**Executive Summary
Mesa State College
Capital Construction Request
FY04-05**

Mesa State College has recently come under guidance of an independent board of trustees. Due to the timing of the Capital Construction request and the newly formed board's agenda, this request is submitted pending formal board approval.

The Capital Construction request was developed through a review of the campus' Academic and Facilities Master Plans. The review of current needs assessed with those plans has developed the list of priorities and future proposed projects.

Mesa State College understands the State's fiscal condition and is not requesting any state funds for Capital projects in the upcoming fiscal year. The projects identified as 04-05 requests are cash funded or donated. While Mesa State College understands the current fiscal restraints, it must continue to explore options available and the yet to be defined alternatives to counter the increased use of existing and sometimes outdated facilities.

The campus has experienced large enrollment increases over the past few years and is anticipating continued increases due to its outstanding reputation as a regional education provider.

Attached is Mesa State College's CC-P. Cash funded CC-C forms will be issued as required by the request guidelines.

**Mesa State College
Five Year Capital Improvement Program Priorities Statement
FY04-05**

1. Construction Trades Addition/UTEC

The project is donated to the UTEC campus through the Associated Builders and Contractors. It consists of a one story addition of approximately 3,288 square feet. All design and construction costs are donated to the project.

2. Campus Support Services Building

The need for this facility was first identified in the 1992 Master Plan and refined in the 1999 Master Plan. This project provides needed facilities for Facilities Services and Purchasing Departments. The project provides a new facility at a different location. The existing location is congested and presents safety hazards to the workforce and pedestrians.

3. Business and Information Technology Center

Mesa State College currently operates at the most students per square foot than the rest of the State's four-year institutions. This project was identified in the "1999 Mesa State College Facilities Master Plan". The project remains a high priority as the best alternative to a growing space shortage.

4. Academic Support Center

The project provides space for overcrowded faculty office and academic support functions.

5. Practice Field Development

The 1999 Master Plan identified the need for developing practice fields. The current fields are used for classes, intramurals, and intercollegiate athletics. Additional fields would be developed on campus as well as the south campus at D and 29 roads. The south campus fields would include locker room facilities.

6. Montrose Higher Education Center

The project builds a new stand-alone facility replacing the current undersized facility shared with the Montrose Library. It will provide adequate space for classrooms, labs and academic support.

Form CC-P		Prepared By:	Erik van de Boogaard	
Five-Year Capital Construction Program FY 2004/05-FY 2008/09		Phone:	970-248-1465	E-Mail: evandebo@mesastate.edu
Institution Name:	Mesa State College - Grand Junction Campus			

Project Title:	Funding Source	Total Project Cost	Prior Appropriation	Budget Year Request Yr 1	Year Two Request	Year Three Request	Year Four Request	Year Five Request
Construction Trades Addition/UTEC- August 2004	Capital Exempt	CCFE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Priority:	1	Cash Funds Exempt	CFE	\$ 390,000	\$ -	\$ -	\$ -	\$ -
Purpose Code:	F5	Cash Funds	CF	PPCE	\$ -	\$ -	\$ -	\$ -
Gross Square Ft:	3288	Federal Funds	FED	\$ -	\$ -	\$ -	\$ -	\$ -
Building Renewal Project	Total Funds	TF	\$ 390,000	\$ 390,000	\$ -	\$ -	\$ -	\$ -
Yes								

Institution Name:	Mesa State College - Grand Junction Campus			
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Project Title:	Funding Source	Total Project Cost	Prior Appropriation	Budget Year Request Yr 1	Year Two Request	Year Three Request	Year Four Request	Year Five Request
Campus Support Services Building- August 2006	Capital Exempt	CCFE	\$ 4,008,657	\$ -	\$ 4,008,657	\$ -	\$ -	\$ -
Priority:	2	Cash Funds Exempt	CFE	\$ 2,158,468	\$ -	\$ -	\$ -	\$ -
Purpose Code:	G3	Cash Funds	CF	\$ -	\$ -	\$ -	\$ -	\$ -
Gross Square Ft:	31000	Federal Funds	FED	\$ -	PPCE	\$ -	\$ -	\$ -
Building Renewal Project	Total Funds	TF	\$ 6,167,125	\$ -	\$ 6,167,125	\$ -	\$ -	\$ -
No								

Institution Name:	Mesa State College - Grand Junction Campus			
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Project Title:	Funding Source	Total Project Cost	Prior Appropriation	Budget Year Request Yr 1	Year Two Request	Year Three Request	Year Four Request	Year Five Request
Business and Information Technology Center-August-2008	Capital Exempt	CCFE	\$ 13,882,273	\$ -	\$ -	\$ 1,385,556	\$ 12,496,717	\$ -
Priority:	3	Cash Funds Exempt	CFE	\$ 500,000	\$ -	\$ 500,000	\$ -	\$ -
Purpose Code:	F5	Cash Funds	CF	\$ -	\$ -	\$ -	\$ -	\$ -
Gross Square Ft:	51240	Federal Funds	FED	\$ -	\$ -	CE	\$ -	\$ -
Building Renewal Project	Total Funds	TF	\$ 14,382,273	\$ -	\$ -	\$ 1,885,556	\$ 12,496,717	\$ -
No								

Institution Name:		Mesa State College - Grand Junction Campus								
Project Title:		Funding Source		Total Project Cost	Prior Appropriation	Budget Year Request				
Academic Support Center April 2008						Yr 1	Year Two Request	Year Three Request	Year Four Request	Year Five Request
Priority:	4	Capital Exempt	CCFE	\$ 993,600	\$ -	\$ -		\$ 993,600	\$ -	\$ -
Purpose Code:	F2	Cash Funds Exempt	CFE		\$ -	\$ -			\$ -	\$ -
Gross Square Ft:	6624	Cash Funds	CF		\$ -	\$ -		\$ -	\$ -	\$ -
		Federal Funds	FED	\$ -	\$ -	\$ -		PPCE	\$ -	\$ -
Building Renewal Project		Total Funds	TF	\$ 993,600	\$ -	\$ -	\$ -	\$ 993,600	\$ -	\$ -

Yes

Institution Name:		Mesa State College - Grand Junction Campus								
Project Title:		Funding Source		Total Project Cost	Prior Appropriation	Budget Year Request				
Practice Field Development-October 2009						Yr 1	Year Two Request	Year Three Request	Year Four Request	Year Five Request
Priority:	5	Capital Exempt	CCFE	\$ 5,511,437	\$ -	\$ -	\$ -	\$ -	\$ 2,480,493	\$ 3,030,944
Purpose Code:	G4	Cash Funds Exempt	CFE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Gross Square Ft:	N/A	Cash Funds	CF	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		Federal Funds	FED	\$ -	\$ -	\$ -	\$ -	\$ -	PPCE	PPCE
Building Renewal Project		Total Funds	TF	\$ 5,511,437	\$ -	\$ -	\$ -	\$ -	\$ 2,480,493	\$ 3,030,944

No

Institution Name:		Mesa State College - Montrose Campus								
Project Title:		Funding Source		Total Project Cost	Prior Appropriation	Budget Year Request				
Montrose Higher Education Center- August 2010						Yr 1	Year Two Request	Year Three Request	Year Four Request	Year Five Request
Priority:	6	Capital Exempt	CCFE	\$ 7,823,260	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,200,000
Purpose Code:	F5	Cash Funds Exempt	CFE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Gross Square Ft:	28279	Cash Funds	CF	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		Federal Funds	FED	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Building Renewal Project		Total Funds	TF	\$ 7,823,260	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,200,000

No

REVIEW AND DISCUSSION OF THE ROLE AND MISSION OF MESA STATE COLLEGE

Issue: As part of the orientation process, the Board of Trustees of Mesa State College has asked to discuss the role and mission of the College.

Background: At the July meeting, the Board identified the need to review and discuss the role and mission of Mesa State College. During the meeting, a number of documents that could be useful were referenced and these were mailed to members of the Board.

This included the following materials:

1. Section 23-53-101 of HB 03-1093 (Legislatively established role and mission)
2. "Mesa State College: Shaping the Future of Western Colorado" (a pamphlet)
3. Mesa State College Academic Master Plan (2001)
4. Mesa State College Facilities Master Plan (1999) with Amendment (2002)
5. Mesa State College Technology Master Plan (1999) with Amendment (2002)

Like most public institutions, Mesa State College has a legislatively established role and mission which typically speaks to program offerings and service areas. These statements are commonly expanded by representatives from the campus and the community to develop statements that more clearly describe the characteristics of the College and which more clearly drive the planning process. At Mesa State this has been accomplished most recently through the publication of *Mesa State College: Shaping the Future of Western Colorado*. This statement, and its predecessor, *Mesa State College: A Shared Vision*, serves as the foundation for planning on campus. Reflecting this, a number of planning documents were forwarded to the Board to provide examples of expanded role and mission statements that drive planning processes.

In another light, the students and communities we serve also provide insight into the role and mission of Mesa State. The College is excited about its designation as a Regional Education Provider and believes that this will provide opportunities for growth.

The staff presentation will highlight role and mission statements in published documents and will link these to the services we provide for students and communities in our region. Additional information will be presented or gathered and disseminated as needed to facilitate the Board's on-going consideration of this issue.

Recommendation: None.