

GED PRE-REGISTRATION INSTRUCTIONS

All new GED examinees **MUST** pre-register with the State of Colorado in order to be eligible to take their GED. Pre-registration **MUST** be completed prior to “pre-scheduling” your testing appointment with the Testing Center.

You will need internet access to complete the registration process. This process may take 30 to 40 minutes. If you do not have internet access, there are computers available at any Mesa County Public Library branch (Library card required. Library cards can be attained with a photo ID and proof of Mesa County address. Please call 970-243-4442 for more information). If you do not have access to the internet, please contact the Colorado Mesa University – Testing & Prometric Center at (970) 248-1260 and one of the GED examiners can assist you with the registration process.

- (1) Using the internet browser in the address bar, type in: www.ged123.org. Under the heading “New & Potential GED Students” click on the “Begin” button. If you already have an “access code”, please verify that your contact information is still correct.
- 2) On the map click on Colorado (“CO”).
- 3) If you are a first time tester and have not yet registered, you will not have an access code. If this applies to you, leave the box blank and click “Continue”. If you have an existing log in but need to update your information enter your log in and password, click on “Continue”.
- 4) Fill out the form completely. Enter your e-mail address and create a password. Be sure to record your password and keep it in a secure place as you will need it for future reference. Be sure to spell everything correctly as this is the information that will be printed on your answer sheets and must match your government issued ID. Once you have completed the form click “Continue”.
- 5) You will need to open the e-mail from GED123.org for further instructions. The email will ask you to click on the link that says “Click Here”.
- 6) You will return to GED123.org and enter your e-mail address and password you were provided in the email and then click “Log In”.
- 7) Enter your social security number and click “Continue”.
- 8) Continue through the next few pages and fill out the information completely.
- 9) Leave the instructional center code blank and continue with reading the privacy policy. Answer “yes” or “no” to whether you want to be contacted regarding future research and click “Continue”.
- 10) Congratulations! You have now completed the pre-registration process. In the upper left hand corner (under your name) is an access code. Please write this code down and keep it safe. With this code you can access your scores once you have completed testing.
- 11) Click on “Proof of Registration” and print a copy to bring with you on your test date. You **MUST** bring a valid government-issued photo ID in order to test. **THERE ARE NO EXCEPTIONS TO THIS POLICY.**

Examinees **MUST** complete the above registration process **BEFORE** contacting the Testing Center and pre-paying—pre-scheduling their GED Testing date. Examinees that have not completed the pre-registration process will not be allowed to pre-schedule for a test date.

If you have any questions please feel free to contact us at 970-248-1260.