

## APPLICATION FOR ADMISSION CHECKLIST TEACHER EDUCATION PROGRAM, COLORADO MESA UNIVERSITY

The completed application form with all attachments (follow checklist below) must be submitted to the **Center for Teacher Education** to apply for admission into the program. **Applications should be submitted by October 15 for spring admittance and March 15 for fall admittance.** Applications are kept on file for one year from these dates. Students must reapply if not accepted during the one year application period.

**It is the student's responsibility to submit the completed application packet. Incomplete packets will not be considered as application for admission. It is also the responsibility of the applicant to check on the status of recommendation forms.**

Complete applications will be reviewed for admission. Notification of admission decisions will be by mail. Once admitted, students may enroll in upper level education courses.

Print all information. Distribute requests for recommendation forms as soon as possible!

**Applicant's Name** \_\_\_\_\_ **Student ID#** \_\_\_\_\_

- \_\_\_\_ 1. Application (Form A)
- \_\_\_\_ 2. Statement of philosophy and your beliefs about education
- \_\_\_\_ 3. Transcripts of course work from *all* institutions attended (unofficial copies are accepted)
- \_\_\_\_ 4. DegreeWorks Report for declared major (**not Pre-** -- Use "What If" button if needed)
- \_\_\_\_ 5. Completed Course Planning Sheet or DegreeWorks Student Planner signed by content and education faculty advisors
- \_\_\_\_ 6. CDE eLicensing Background Check results ([Be sure to follow fingerprinting instructions here: https://www.coloradomesa.edu/teacher-education/documents/cde-fingerprint-instructions.pdf](https://www.coloradomesa.edu/teacher-education/documents/cde-fingerprint-instructions.pdf))
- \_\_\_\_ 7. Proof of Basic Skills
  - Completed Basic Skills Form
  - Printed copy of official score report for PRAXIS CORE Writing exam (Test 5723 or Test 5722) with passing score of 162
- \_\_\_\_ 8. Signed Teacher Candidate Expectations Form
- \_\_\_\_ 9. Recommendation Forms (3) See Application Packet Details

**Questions? Call Mary Kienietz at 970-248-1786**