

Student Teaching Application

Complete **ALL** sections



Candidate Information

Name: _____ Student ID: 700 _____

Address: _____ City/State/Zip: _____

Home Phone: _____ Cell Phone: _____

CMU Email: _____@mavs.coloradomesa.edu

Personal Email: _____

Applying for: Elementary (K-6) Secondary (7-12) K-12 (Art, Music, Kinesiology)

Concentration/Content Area: _____

Pre-internship:* Fall Spring Year: _____

Internship: Fall Spring Year: _____

***Note:** Music does not complete a formal pre-internship; music students, only fill in the dates for your internship.

Field Placement

The placement process is complicated and not one that is taken lightly. One of the most important factors in making a placement is the quality of the mentor teacher. We consider several factors when making decisions about placements (past placements, letter of interest, placement interview, etc.). Sometimes due to availability of excellent mentor teachers, we may place you in a grade level and school you may not have selected for yourself. You are **NOT** to contact principals or teachers yourself—we work with the school district in making placements.

Based on availability of placements in your local district, some students may be placed in other districts.

Please indicate below which district (in our 14 county areas) you would like to be placed in

Preferred District: _____ (For example: Mesa County - D51)

Preferred Level:

1. Elementary – Grade(s): _____

2. Secondary - (please circle one) Middle School **or** High School **or** Either

• High School Attended: _____

Previous Experience – Including 300 level courses

List the schools you completed field hours in for EDUC 341, EDUC 342, or EDUC 343. Also please list any other schools in which you have worked or volunteered.

School _____ Grade Level _____ Teacher _____

School _____ Grade Level _____ Teacher _____

School _____ Grade Level _____ Teacher _____

School _____ Grade Level _____ Teacher _____

School _____ Grade Level _____ Teacher _____

IMPORTANT: You may **not** be placed in a building where a member of your immediate family attends, or is employed. You may not be placed at a school where you work, volunteer, or have a relationship.

Do you have a relative employed or attending an elementary/secondary school? Yes No

Are you employed or do you volunteer at a school? Yes No If yes, what school _____

Please indicate any school affiliations (information should be current with the semester/year you will be starting your pre-internship).

School: _____ Name of Relative: _____ Relationship: _____

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Agreement and Signature

I authorize the release of information contained in this application or in my Center for Teacher Education file to my mentor teacher(s), my principal(s), my college supervisor(s) and other active participants in my internship for all purposes of licensure and/or degree completion.

Student Name (printed): _____

Signature: _____

Date: _____

Please read and initial

- _____ I have read the CTE Intern Handbook, available online at: <http://www.coloradomesa.edu/teacher-education/documents/InternshipHandbook.pdf>
- _____ I must have a "B" or better in all EDUC classes and have a content area and overall GPA of 2.8.
- _____ I must pass the Praxis II or Place before I can begin my final semester of student teaching.
- _____ My student teaching must take place in the 14-county region served by Colorado Mesa University and that CMU pays the mentor and college supervisor stipends only within this 14-county region.
- _____ My pre-internship/internship begins on the first day that my mentor teacher begins and that I am **bound to my host school's calendar, not the CMU calendar.**
- _____ I'm expected to work through the last day of my internship, which follows the school district's end date for the semester.
- _____ Teacher candidates may not work as substitute teachers while completing their internship.
- _____ I am not allowed to take personal days during my internship.
- _____ It is **mandatory** that I attend the orientation and the two colloquia set up by the Teacher Education Department.
- _____ The internship must be concentrated in my area of licensure. The mentor teacher must be professionally licensed and highly qualified in my area of licensure.
- _____ My university supervisor will evaluate me **at least twice during the pre-internship and four times during the internship.**
- _____ I must be present at all scheduled internship meetings. Dates will be provided by the Program Coordinator.
- _____ I must apply for licensure within five years of completing my requirements.
- _____ When applying to the Colorado Department of Education for my *Initial Teacher License*, I am responsible for submitting all paperwork, fees, and supporting documents (including the request of all official transcripts). For more information on the CDE application process, see <http://www.cde.state.co.us/cdeprof>

**Return to April Cackler at the Center for Teacher Education, DH 101N
1100 North Avenue | Grand Junction, CO 81501
Phone: (970) 248-1786, FAX: (970) 248-1112**

Additional Application Items Required:

- **Resume** - This should be a one-page document and include the following:
 - Personal Data: name, address, email, phone#
 - Field Experiences (include your 200 and 300 level observations), work experiences, background information (who, where, when, what) and/or teaching-type jobs, volunteering, etc.
- **One-page Letter of Interest** – approx. 4 paragraphs
 - Address your letter to: School Administrator/Mentor
 - Sign your letter—*may use an electronic, cursive-font signature*
 - Include why you want to become a teacher and your experiences working with youth.
 - Include your vision of an ideal school, mentor teacher, and classroom.
 - Include how your personal strengths and skills will benefit the students and school, and list some of your professional learning goals.
- **Copy of your program sheet** or [Course Planning Sheet for Student Teaching Internship](#)
- Music Interns Only: **Evidence of current CPR/FA & Evidence of registration or completion of Praxis/PLACE**