



**2006 – 07 PETITION/PROGRAM SHEET**  
**Degree: Bachelor of Business Administration**  
**Major: Entrepreneurship**  
[www.mesastate.edu/schools/sbps/entrepreneurship/index.htm](http://www.mesastate.edu/schools/sbps/entrepreneurship/index.htm)

**About This Major . . .**

The Bachelor of Business Administration (BBA) is designed to prepare students for the challenges of today’s business world. The program provides students with basic business skills needed plus allows for an emphasis in a specialized area of business. The field of specialization can be selected from: management, marketing, finance, economics or travel and tourism. Graduates of the program hold positions which include: advertising project manager, entrepreneur and bank Vice-President. The ability to effectively manage is important in fields such as: medicine, the arts, sports and non-profit organizations. Consequently, a BBA degree can be applied in various fields making it a very versatile, flexible and valuable degree.

**POLICIES:**

1. It is your responsibility to determine whether you have met the requirements for your degree. Please see the MSC Catalog for a complete list of graduation requirements.
2. You must turn in your “Intent to Graduate” form to the Registrar’s Office **by September 15 if you plan to graduate the following May, and by February 15 if you plan to graduate the following December.**
3. This program sheet must be submitted with your graduation planning sheet to your advisor during the **semester prior to the semester of graduation, no later than October 1 for spring graduates, no later than March 1 for fall graduates.**
4. Your advisor will sign and forward the Program Sheet and Graduation Planning Sheet to the Department Head for signature.
5. Finally, the Department Head or the department administrative assistant will take the signed forms to the Registrar’s Office. (Students cannot handle the forms once the advisor signs.)
6. If your petition for graduation is denied, it will be your responsibility to reapply for graduation in a subsequent semester. Your “Intent to Graduate” does not automatically move to a later graduation date.
7. NOTE: The semester before graduation, you may be required to take a Major Field Achievement Test (exit exam).

**NAME:** \_\_\_\_\_ **STUDENT ID #** \_\_\_\_\_

**LOCAL ADDRESS AND PHONE NUMBER:** \_\_\_\_\_

\_\_\_\_\_ ( ) \_\_\_\_\_

I, (Signature) \_\_\_\_\_, hereby certify that I have completed (or will complete) all the courses listed on the Program Sheet. I further certify that the grade listed for those courses is the final course grade received except for the courses in which I am currently enrolled and the courses which I complete next semester. I have indicated the semester in which I will complete these courses.

\_\_\_\_\_  
Signature of Advisor

\_\_\_\_\_  
Date

20

\_\_\_\_\_  
Signature of Department Head

\_\_\_\_\_  
Date

20

\_\_\_\_\_  
Signature of Registrar

\_\_\_\_\_  
Date

20

- Must earn 120 semester hours and meet the academic residency requirements to earn a baccalaureate degree at Mesa State College.
- Must earn a minimum of 40 semester hours in upper division courses (i.e., 300-level and 400-level courses).
- A cumulative grade point average of 2.0 or higher must be maintained for all courses taken and for all courses in the major.
- When filling out this program sheet a course can only be used once, i.e., no double counting is allowed between categories.
- Excess KINA/HPWE courses beyond the two required and pre-collegiate courses (usually numbered below 100) cannot be used for graduation.
- It is recommended that students work closely with a faculty advisor when selecting courses and scheduling classes prior to registration.

**General Education Requirements** (Minimum of 33 semester hours) See the M.S.C. catalog for the list of courses that meet the general education categories.

Course   No.   Credit   Grade   Term   Year   Trns/Subs

**English:** ENGL 111 and 112 (6 semester hours, must receive a "C" or higher, must be completed by the time the student has 60 semester hours)

\*ENGL    \_\_\_\_\_    \_\_\_\_\_    \_\_\_\_\_    \_\_\_\_\_    \_\_\_\_\_    \_\_\_\_\_

\*ENGL    \_\_\_\_\_    \_\_\_\_\_    \_\_\_\_\_    \_\_\_\_\_    \_\_\_\_\_    \_\_\_\_\_

\*ENGL 129, Honors English, may be substituted for ENGL 111 and ENGL 112. Must earn a grade of "C" or better. May need to take additional electives.

**Humanities:** (6 semester hours)

\_\_\_\_\_    \_\_\_\_\_    \_\_\_\_\_    \_\_\_\_\_    \_\_\_\_\_    \_\_\_\_\_    \_\_\_\_\_  
 \_\_\_\_\_    \_\_\_\_\_    \_\_\_\_\_    \_\_\_\_\_    \_\_\_\_\_    \_\_\_\_\_    \_\_\_\_\_

**Social and Behavioral Sciences:** (6 semester hours)

ECON    201    \_\_\_\_\_    \_\_\_\_\_    \_\_\_\_\_    \_\_\_\_\_    \_\_\_\_\_

ECON    202    \_\_\_\_\_    \_\_\_\_\_    \_\_\_\_\_    \_\_\_\_\_    \_\_\_\_\_

Course   No.   Credit   Grade   Term   Year   Trns/Subs

**Humanities or Social/Behavioral Science:** (3 semester hours)

\_\_\_\_\_    \_\_\_\_\_    \_\_\_\_\_    \_\_\_\_\_    \_\_\_\_\_    \_\_\_\_\_    \_\_\_\_\_

**Fine Arts:** (3 semester hours)

\_\_\_\_\_    \_\_\_\_\_    \_\_\_\_\_    \_\_\_\_\_    \_\_\_\_\_    \_\_\_\_\_    \_\_\_\_\_

\_\_\_\_\_    \_\_\_\_\_    \_\_\_\_\_    \_\_\_\_\_    \_\_\_\_\_    \_\_\_\_\_    \_\_\_\_\_

**Natural Sciences:** (minimum 6 semester hours, at least one course must include a lab)

\_\_\_\_\_    \_\_\_\_\_    \_\_\_\_\_    \_\_\_\_\_    \_\_\_\_\_    \_\_\_\_\_    \_\_\_\_\_

\_\_\_\_\_    \_\_\_\_\_    \_\_\_\_\_    \_\_\_\_\_    \_\_\_\_\_    \_\_\_\_\_    \_\_\_\_\_

\_\_\_\_\_    \_\_\_\_\_    \_\_\_\_\_    \_\_\_\_\_    \_\_\_\_\_    \_\_\_\_\_    \_\_\_\_\_

**Applied Studies:** (3 semester hours)

\_\_\_\_\_    \_\_\_\_\_    \_\_\_\_\_    \_\_\_\_\_    \_\_\_\_\_    \_\_\_\_\_    \_\_\_\_\_

**Other Requirements** (10 semester hours)

**Kinesiology:** (3 Semester Hours)

Course   No.   Credit   Grade   Term   Year   Trns/Subs

KINE/HPWA    100    1    \_\_\_\_\_    \_\_\_\_\_    \_\_\_\_\_    \_\_\_\_\_

KINA/HPWE    \_\_\_\_\_    1    \_\_\_\_\_    \_\_\_\_\_    \_\_\_\_\_    \_\_\_\_\_

KINA/HPWE    \_\_\_\_\_    1    \_\_\_\_\_    \_\_\_\_\_    \_\_\_\_\_    \_\_\_\_\_

See the M.S.C. catalog for the list of approved KINA/HPWE/Selected DANC courses.

**Bachelor of Business Administration Degree Distinction:**

(6 semester hours) Must earn a "C" or better in both courses.

Course   No.   Credit   Grade   Term   Year   Trns/Subs

MATH\*    113    4    \_\_\_\_\_    \_\_\_\_\_    \_\_\_\_\_    \_\_\_\_\_

STAT    200    3    \_\_\_\_\_    \_\_\_\_\_    \_\_\_\_\_    \_\_\_\_\_

\*Math 121 or higher level math as approved by advisor

**Major Requirements** (59 Semester Hours)

**Business Core** (29 semester hours)

Course   No.   Credit   Grade   Term   Year   Trns/Subs

ACCT    201    3    \_\_\_\_\_    \_\_\_\_\_    \_\_\_\_\_    \_\_\_\_\_

ACCT    202    3    \_\_\_\_\_    \_\_\_\_\_    \_\_\_\_\_    \_\_\_\_\_

BUGB    105    2    \_\_\_\_\_    \_\_\_\_\_    \_\_\_\_\_    \_\_\_\_\_

BUGB    211    3    \_\_\_\_\_    \_\_\_\_\_    \_\_\_\_\_    \_\_\_\_\_

BUGB    349    3    \_\_\_\_\_    \_\_\_\_\_    \_\_\_\_\_    \_\_\_\_\_

Course   No.   Credit   Grade   Term   Year   Trns/Subs

CISB    101    3    \_\_\_\_\_    \_\_\_\_\_    \_\_\_\_\_    \_\_\_\_\_

FINA    301    3    \_\_\_\_\_    \_\_\_\_\_    \_\_\_\_\_    \_\_\_\_\_

MANG    201    3    \_\_\_\_\_    \_\_\_\_\_    \_\_\_\_\_    \_\_\_\_\_

MANG    491    3    \_\_\_\_\_    \_\_\_\_\_    \_\_\_\_\_    \_\_\_\_\_

MARK    231    3    \_\_\_\_\_    \_\_\_\_\_    \_\_\_\_\_    \_\_\_\_\_

**Required Concentration Courses** (18 Semester Hours)

Course   No.   Credit   Grade   Term   Year   Trns/Subs

MANG    300    3    \_\_\_\_\_    \_\_\_\_\_    \_\_\_\_\_    \_\_\_\_\_

MANG    371    3    \_\_\_\_\_    \_\_\_\_\_    \_\_\_\_\_    \_\_\_\_\_

MANG    401    3    \_\_\_\_\_    \_\_\_\_\_    \_\_\_\_\_    \_\_\_\_\_

Course   No.   Credit   Grade   Term   Year   Trns/Subs

MANG    450    3    \_\_\_\_\_    \_\_\_\_\_    \_\_\_\_\_    \_\_\_\_\_

FINA    401    3    \_\_\_\_\_    \_\_\_\_\_    \_\_\_\_\_    \_\_\_\_\_

MARK    350    3    \_\_\_\_\_    \_\_\_\_\_    \_\_\_\_\_    \_\_\_\_\_

Four courses (12 semester hours minimum) selected from ACCT 311, BUGB 401, CISB 305, CISB 460, MANG 472, MANG 471, MARK 332

\_\_\_\_\_    \_\_\_\_\_    \_\_\_\_\_    \_\_\_\_\_    \_\_\_\_\_    \_\_\_\_\_    \_\_\_\_\_

\_\_\_\_\_    \_\_\_\_\_    \_\_\_\_\_    \_\_\_\_\_    \_\_\_\_\_    \_\_\_\_\_    \_\_\_\_\_

**Electives** (All college level **non-business** courses appearing on your final transcript, **not listed above** that will bring your total semester hours to 120 hours. Excludes KINA/HPWE activity courses.) (18 semester hours; 3 hours of upper division may be needed.)

Course	No.	Credit	Grade	Term	Year	Trns/Subs	Course	No.	Credit	Grade	Term	Year	Trns/Subs
_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____

## GRADUATION INFORMATION

See the “Undergraduate Graduation Requirements” in the Mesa State College catalog for additional graduation information.

**GENERAL EDUCATION REQUIREMENTS** (Minimum of 33 Semester Hours) See current Mesa State College catalog for list of courses that fulfill the requirements below. If one (or more) of the selections below is required in your major, you must use it to fulfill the major requirement and make a different selection to meet the general education requirement. The courses may not be used to fulfill both requirements.

**English – 6 Semester Hours** (Must be **completed** before student has 60 semester hours. Must receive grade of “C” or above.)  
ENGL 111 and ENGL 112 or ENGL 129 (*by permission*)

**Humanities – 6 semester hours**

**Social and Behavioral Sciences – 6 semester hours** (ECON 201 and 202 required)

**Humanities or Social/Behavioral Sciences – 3 semester hours**

**Fine Arts – 3 semester hours**

**Natural Sciences – 6 semester hours** (At least one course must include a lab.)

**Applied Studies – 3 semester hours**

### OTHER REQUIREMENTS (10 Semester Hours)

**Kinesiology – 3 Semester Hours**  
Each student must take KINE/HPWA 100 together with two KINA/HPWE/Selected DANC courses. See current catalog for listing.

**Degree Distinction – 6 Semester Hours**  
MATH 113 College Algebra (Or a higher level math as approved as approved by advisor) – 4 semester hours  
STAT 200 Probability and Statistics - 3 semester hours

### Entrepreneurship (59 Semester Hours)

**Business Core (29 Semester Hours)**

- ACCT 201 Principles of Financial Accounting
- ACCT 202 Principles of Managerial Accounting
- BUGB 105 Freshman Business Seminar
- BUGB 211 Business Communications
- BUGB 349 Legal Environment of Business
- CISB 101 Business Information Technology
- FINA 301 Managerial Finance
- MANG 201 Principles of Management
- MANG 491 Business Strategy
- MARK 231 Principles of Marketing

**Entrepreneurship Concentration (30 semester hours)**

- MANG 300 Small Business Management
- MANG 371 Human Resource Management
- MANG 401 Small Business Consulting
- MANG 450 Entrepreneurship
- FINA 401 Entrepreneurship Finance
- MARK 350 Marketing Research \*prereq to MANG 450

Four courses (12 semester hours minimum) selected from:

- ACCT 311 Advanced Managerial Accounting
- BUGB 401 International Business
- CISB 305 Advanced Software
- CISB 460 E-Commerce
- MANG 372 Employee Assessment
- MANG 471 Operations Management
- MARK 332 Promotions

**Special requirements:** To be admitted to the Business Entrepreneurship concentration, certain prerequisites must be satisfied. Please see the Business department head for complete requirements and application form. All degree requirements must be completed as described above. Any exceptions or substitutions must be recommended in advance by the faculty advisor and approved by the Department Head. Students are required to participate in exit examinations or other programs deemed necessary to comply with the college accountability requirement.

**General Electives: 18 Semester Hours;** 3 hours of upper division may be needed. Must be **non-business**.

## SUGGESTED COURSE SEQUENCING FOR A MAJOR IN ENTREPRENEURSHIP

This is a recommended sequence of course work. Certain courses may have prerequisites or are only offered during the Fall or Spring semesters. It is the student's responsibility to meet with their advisor and check the 2 year course matrix on the Mesa State website for course availability.

### FRESHMAN YEAR

<u>Fall Semester</u>		<u>Hours</u>	<u>Spring Semester</u>		<u>Hours</u>
BUGB 105	Freshman Business Seminar	2	ENGL 112	English Composition	3
CISB 101	Business Information Technology	3	STAT 200	Probability and Statistics	3
ENGL 111	English Composition	3	General Education Humanities		3
MATH 113	College Algebra	3	General Education Natural Science with Lab		3-4
General Education Fine Arts		3	KINE/HPWA 100	Health and Wellness	1
KINA/HPWE	Activity	<u>1</u>	KINA/HPWE	Activity	<u>1</u>
		15			14-15

### SOPHOMORE YEAR

<u>Fall Semester</u>		<u>Hours</u>	<u>Spring Semester</u>		<u>Hours</u>
ACCT 201	Principles of Financial Accounting	3	ACCT 202	Principles of Managerial Accounting	3
ECON 201	Principles of Macroeconomics	3	ECON 202	Principles of Microeconomics	3
MARK 231	Principles of Marketing	3	MANG 201	Principles of Management	3
BUGB 211	Business Communications	3	General Education Applied Studies		3
General Education Humanities or Social/Behavioral Science		<u>3</u>	General Education Humanities		<u>3</u>
		15			15

### JUNIOR YEAR

<u>Fall Semester</u>		<u>Hours</u>	<u>Spring Semester</u>		<u>Hours</u>
BUGB 349	Legal Environment of Business	3	MANG 300	Small Business Management	3
MANG 371	Human Resource Management	3	MARK 350	Marketing Research	3
FINA 301	Managerial Finance	3	General Education Natural Science		3
Elective – non-Business		3	Elective – non-Business		3
Elective – Concentration Course		3	Elective – non-Business		<u>3</u>
		15			15

### SENIOR YEAR

<u>Fall Semester</u>		<u>Hours</u>	<u>Spring Semester</u>		<u>Hours</u>
MANG 401	Small Business Consulting	3	MARK 450	Entrepreneurship	3
FINA 401	Entrepreneurial Finance	3	MANG 491	Business Strategy	3
Elective – Concentration Course		3	Elective – Concentration Course		3
Elective – non-Business (2)		<u>6</u>	Elective – Concentration Course		3
		15	Elective – non-Business		<u>3</u>
					15