COLORADO MESA UNIVERSITY

Registrar's Office
1100 North Avenue • Grand Junction, CO 81501-3122
970.248.1555 (o) • 970.248.1131 (f) • 1.800.982.6372

REQUEST FOR DUPLICATE DIPLOMA

Used to replace a lost or damaged original diploma

Name: _____ Student ID#: _____ - _____ - _____

Name while attending: _____

Contact Phone:( )_____ Date of Birth: _____

Degree Awarded: _____ Graduation Year: _____

PLEASE CHECK DESIRED DIPLOMA REPRINTS:

- ☐ $10.00 (without jacket)
- ☐ $25.00 (with a new jacket)

REASON FOR REQUEST:

- ☐ I would like to request a diploma to update the institutional name to CMU.
- ❑ I lost my Diploma and would like a duplicate.
- ☐ I changed my legal name, legal documentation supporting change must be submitted to Registrar.

PLEASE CHECK DESIRED DELIVERY OPTION:

- ☐ Pick-up at the Registrar's Office by Self (must have a photo ID).
- ☐ Send my duplicate Colorado Mesa University diploma to:

_____
Name

_____
P.O. Box or Street Number

_____

_____
City State Zip

Student Signature: _____ Date: _____

PAYMENT METHODS:

- ☐ Check or money order
- ☐ Bill my credit card for a total of $_____ (please check type below)
  - ☐ Visa
  - ☐ MasterCard
  - ☐ Discover
  - ☐ American Express

_____ _____ _____
Card Number Expiration Date Security Code (on back of card)

_____ _____
Name of Cardholder as printed on card Signature of Cardholder

OFFICE USE ONLY

Received By:_____ Holds Checked:_____ Processed By:_____ Date:_____