

INDEPENDENT STUDY CONTRACT

395 or 495 independent study course.

Student's Name: _____ CMU Student ID No.: _____
Course*: _____ CRN**: _____ Section: _____

*** **NOTE TO INSTRUCTOR:** The Department Head must contact the Schedule Coordinator in the Registrars Office to set up Courses and CRNs not listed in the current semester schedule. The Schedule Coordinator enters the new course and CRN into the Banner Student system before the student can register.

I. Eligibility Standing—To Be Completed by the Supervising Instructor

- 2.75 The student has completed a minimum of 8 semester credit hours in the study discipline with a GPA of at least within that discipline.
- The student meets requirements published in the college catalog as well as any additional requirements established by the academic department.
- The student has completed foundation courses appropriate to the intended independent study.

NOTE TO STUDENT: No more than six semester credit hours of Independent Study may be taken at Colorado Mesa University. The Head of the Department issuing credit must approve any exceptions. Independent study courses satisfy neither general education requirements nor specific course requirements. They may be taken as elective hours only.

II. Description or Outline of Plan of Study/Research - to be completed by student (may be completed on other side or attached).

III. Description of Reporting, Monitoring, and Evaluation Procedures - to be completed by the Supervising Instructor (may be completed on other side or attached).

IV. Contract Details

Minimum contract hours required (at least 45 hours of student work is required for each semester hour of academic credit awarded):

Semester and year of study: _____

Minimum contract hours required: _____ Credit hours to be granted: _____

V. Signatures

Student's Signature: _____ Date: _____

Supervising Instructor's Signature: _____ Date: _____

Department Head's Signature: _____ Date: _____

VI. Filing

- **THIS COMPLETED SIGNED & DATED ORIGINAL CONTRACT IS TO BE FILED WITH THE REGISTRAR'S OFFICE AT THE TIME OF REGISTRATION. NO REGISTRATION FOR INDEPENDENT STUDY COURSES WILL BE PERMITTED WITHOUT RECEIPT OF THIS SIGNED CONTRACT.**
- **THE REGISTRAR'S OFFICE WILL FILE A COPY OF THIS CONTRACT WITH THE APPROPRIATE DEPARTMENT HEAD'S OFFICE UPON RECEIPT OF A COMPLETE CONTRACT.**

Copy sent to Department Head on _____ Initials: _____

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