

STUDENT HANDBOOK

MUSIC

2017-2018

COLORADO MESA UNIVERSITY

DEPARTMENT OF MUSIC

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www.coloradomesa.edu/music

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INTRODUCTION

Welcome to the Music Department at Colorado Mesa University!

This Handbook for Music Students has been prepared by the music faculty to inform students regarding the procedures and guidelines to be followed during their course of study at Colorado Mesa University. This handbook serves as an advising tool for your academic and curricular needs, and is in online format only.

This handbook supplements the Colorado Mesa University catalog. The faculty reserves the right to alter any of the procedures during the academic year if necessary. Should any changes be made, students will be notified. Questions regarding the information in this handbook should be directed to the student's faculty advisor or the Department Head.

Students will also find additional information at:

<http://www.coloradomesa.edu/music/current/resources.html>

MUSIC FACULTY, ADMINISTRATION, AND STAFF

FULL-TIME FACULTY

Monte Atkinson, DMA, Director of Vocal Ensembles

Office: MPAC 126 Phone: 248-1457

Teaching Areas: Vocal Arts Ensemble
Choral Literature
Choral Music Education
Ear Training/Sight Singing I & II
Vocal Jazz Ensemble
Advanced Conducting: Choral

Calvin Hofer, DMA, Department Head, Director of Bands

Office: MPAC 001 Phone: 248-1163

Teaching Areas: Wind Symphony
Instrumental Conducting

Darin Kamstra, DMA, Director of Jazz Studies/Percussion

Office: MPAC 004 Phone: 248-1088

Teaching Areas: Jazz Ensemble and Combos
Advanced Jazz Improvisation
Applied Percussion
Percussion Pedagogy & Materials
Percussion Ensemble
World Music
Music Technology

Arthur Houle, DMA, Director of Keyboard Studies

Office: MPAC 130 Phone: 248-1069 2080343-4320 (cell; preferred)

Teaching Areas: Applied Piano
Keyboard Pedagogy and Literature
Collaborative Piano Techniques
Keyboard Ensemble Class Piano

Sean Flanigan, DMA, Low Brass

Office: MPAC 129 Phone: 248-1178

Teaching Areas: Applied Low Brass: Trombone, Euphonium, Tuba
Brass Ensembles
Jazz Combo
Brass Pedagogy and Materials
History of Popular Music
Music Industry & Marketing

Kristen Yeon-Ji Yun, DMA, Low Strings

Office: MPAC 133 Phone: 248-1502

Teaching Areas: Applied Cello and Bass
Music Theory I & II
Fundamentals of Music Theory
Ear Training & Sight Singing I & II
String Chamber Ensembles
String Pedagogy & Materials

Jonathan Hinkle, PhD, Associate Director of Bands/Athletic Bands

Office: MPAC 131 Phone: 248-1325

Teaching Areas: Teaching Special Ensembles: Instrumental
Athletic Bands: Marching Band & Pep Band
Teaching Instrumental Music K-12
Applied Trumpet

Jun Watabe, DA, Saxophone/Clarinet

Office: MPAC 135 Phone: 248-1124

Teaching Areas: Applied Saxophone & Clarinet
Woodwind Chamber Ensembles
Woodwind Pedagogy & Materials
Music Technology

Graham Anduri, DMA, Director of Vocal Studies

Office: MPAC 111 Phone: 248-1960

Teaching Areas: Applied Voice
Vocal Pedagogy and Literature
Diction for Singers
Opera Scenes/Workshop
Main Stage Opera Productions
Women's Choir

Brian Krinke, MM Upper Strings/Orchestra (Visiting Asst. Professor)

Office: MPAC 132 Phone: 248-1181

Teaching Areas: Applied Violin/Viola
String Ensemble
Symphonic Literature
Orchestration

William Aikens

Office: MPAC 003 Phone: 248-1036

Teaching Areas: Applied Oboe
Music Appreciation
History of Popular Music
Intro to Music Education
Woodwind Chamber Ensembles

PART-TIME FACULTY

Kirk Gustafson, DMA

Office: MPAC 107 Phone: 248-1792

Teaching Areas: Music Theory

Eileen Mah, DA

Office: MPAC 107 Phone: 248-1866

Teaching Areas: Horn, Musicology

STUDIO FACULTY**Keyboard**

Arthur Houle, Director	248-1069; 208-0343-4320 (cell; preferred)
Philip Wyse, Harpsichord/Organ	241-3953
Monte Atkinson, piano	248-1457
Doug Morrow, piano/collaborative piano	216-4316
Misty Sothers, piano/collaborative piano	812-5246
Lisa Bush, class piano	242-2449

Vocal

Graham Anduri, Director	248-1960
Monte Atkinson	248-1457
Stefanie Anduri	248-1053
Jack Delmore	248-1053
Christopher McKim	248-1251
Carol Ann Niles	248-1791
Kelly Anderson	243-6787

Wind Studies

Flute	Jane Kuenzel	270-8819
Oboe	William Aikens	248-1036
Clarinet/Saxophone	Jun Watabe	248-1124
Bassoon	Susan Hess	497-9260
Trumpet	Jonathan Hinkle	248-1163
Horn	Eileen Mah	248-1866
Low Brass	Sean Flanigan	248-1178

Percussion

Darin Kamstra	248-1088
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Strings

Violin/Viola	Brian Krinke	248-1181
Cello/Bass	Kristen Yeon-Ji Yun	248-1502
Jazz Bass	Tim Emmons	

Guitar

Eric Nohe	712-3454
Javier de los Santos	778-6116

ADMINISTRATION AND STAFF

Calvin Hofer, Department Head248-1163

Lyn Ross, Administrative Assistant248-1233

Melinda Scott, Administrative Assistant248-1323

Laura Bradley, Communication Coordinator/Box Office Manager 248-1954

David Bauguess, Piano Technician 257-1750

MISSION AND OBJECTIVES OF THE MUSIC DEPARTMENT

Purposes

As the largest institution of higher learning between Denver and the Salt Lake region, the Music Department at Colorado Mesa University seeks to prepare music students for careers as a performer or teacher, as a professional in the music industry, or to use music study as the basis for other professions. The Music Department endeavors to create an educational setting in which students develop leadership skills and evolve into multi-faceted musicians, critical thinkers and life-long learners who can succeed in an ever-changing, competitive profession.

Set in a positive, collaborative teaching-learning environment, students receive excellent opportunities for musical growth, artistic achievement and professional training. The faculty believe this is the framework needed for successful development and strive to model this at every opportunity.

It is the vision of the Music Department at Colorado Mesa University to become a premiere destination for students who seek serious music study at a mid-size institution. Although Colorado Mesa University is designated as a regional provider for northwestern Colorado, the Music Department's reach extends far beyond to surrounding states. A primary objective of the Music Department is to recruit and retain excellent students first from high schools in Colorado but also from bordering states, and to provide them with an environment that stresses academic rigor and serious artistic standards and fosters a professional demeanor that is conducive to achievement and growth. The department takes seriously its role in providing cultural opportunities for those students who seek music study but major in other disciplines. To that end, the Music Department recruits students to all disciplines.

As a foremost cultural leader in western Colorado, the Music Department provides outstanding recitals, concerts and productions for the university, community and region. Furthermore, the department reaches out to secondary students and their teachers to provide educational opportunities by hosting instructive events, guest artists, and festivals. The Music Department consistently collaborates with area school districts and other community arts organizations.

DEGREE GOALS AND OBJECTIVES

Bachelor of Music Education, K-12

The Music Education K-12 degree provides students with the knowledge, skills, and musicianship to become a successful music educator. Studies in music theory, history, literature, ensemble performance, and applied study give the student a strong foundation on which to build a successful teaching career. Classes in conducting, instrumental, choral, and elementary techniques as well as music education philosophy develop the skills and knowledge needed for a rewarding career as a K-12 educator. These skills and knowledge are applied during field experiences as well as during the student teaching internship.

As a student, you will gradually accumulate over 200 hours of classroom experience before beginning student teaching. School districts throughout western Colorado provide opportunities to gain experience with children of all ages and backgrounds in a variety of school settings.

A minimum of 75 credit hours of Essential Learning and content area coursework must be completed with a minimum GPA of 2.80 before a candidate may apply for admission to the Center for Teacher Education secondary licensure program. Please see the Teacher Education Admission Packet for further information on admissions criteria. For more information on what you can do with this major, go to <http://www.coloradomesa.edu/career/whatmajor.html>

Bachelor Music in Performance

The Bachelor of Music Performance is designed for those students who desire a performance-focused career. A strong core curriculum of musicianship courses includes music theory, history, literature, pedagogy, ensemble performance, and applied study. These courses develop the student's abilities and prepare them to perform in a plethora of venues and genres such as symphony orchestras, chamber ensembles, armed forces ensembles, musical theaters, opera, and countless entertainment venues. As a musician in the 21st Century, this degree also seeks to create excellent performers who “create their own future and not simply enter a future that’s been created for them.” A second goal of this program is to train musicians with current skills so they have the ability to make their own opportunities, shape their careers like entrepreneurs, produce their own performances, collaborate with artists from other genres and art forms and perform at a high artistic level. Training in the following areas will assist performers to create a meaningful career in music: Creating and Leveraging a Personal Network, Developing and Executing an Action Plan, Identifying Entrepreneurial Opportunities in Music and the Creative Sector, Interdisciplinary Collaborations, E Marketing your Music, Creating an Artist’s Digital Portfolio, Video Marketing, Independent Business Website.

Bachelor Music with Elective Studies in Business

The Bachelor of Music with Elective Studies in Business is designed for students who desire a career within the music industry. The comprehensive core curriculum in music includes courses in theory, history, literature, music technology, improvisation, applied study on the major instrument or voice and ensemble performance. Also included are specialized courses in Music Industry and Marketing, Entrepreneurship and Advanced Music Technology. Required business courses include the areas of Marketing, Management, Accounting, Economics, and the Legal Environment of Business. This degree will also result in completion of the requirements for a Certificate in Entrepreneurship. Finally, an internship component provides the opportunity for students to gain real world experience in the music industry areas of their choice. Professional success in the musical arts requires a comprehensive understanding of the new business models at work in our digital world. Our program seeks to provide this up-to-date information to enhance success for the student at every level.

Bachelor of Arts in Music, Liberal Arts

The Bachelor of Arts in Music degree is designed to meet the needs of students seeking extended training in music but who are not interested in pursuing preparation for a career in performance or public/private school music teaching. This degree includes a strong but flexible composite of music studies and additional studies in the related arts as well as the flexibility to pursue other academic areas of interest. Music Majors admitted to this Liberal Arts degree will be strong in music and academics, and along with their music training will achieve both broad and specific learning in other academic areas of interest. They will be prepared to pursue graduate studies in music and careers in many areas of music and the arts.

Colorado Mesa University and Department of Music
Student Learning Outcomes

Institutional Student Learning Outcomes

The CMU baccalaureate degree graduate will be able to:

1. construct a summative project, paper or practiced-based performance that draws on current research, scholarship and/or techniques, and specialized knowledge in the discipline (applied learning; specialized knowledge)
2. analyze data critically, reason logically, and apply quantitative analysis methods correctly to develop appropriate conclusions (intellectual skills – quantitative fluency)
3. make and defend assertions about a specialized topic in an extended well-organized document and an oral presentation that is appropriate to the discipline (intellectual skills – communication fluency)
4. identify assumptions, evaluate hypotheses or alternative views, articulate implications, and formulate conclusions (intellectual skills – critical thinking)

Bachelor of Music Education Student Learning Outcomes

Music Education

1. Develop and express music judgments through solo performances
(ISLO #4 - Critical Thinking)
2. Identify current national and state music education curriculum standards
(ISLO #1 – Specialized Knowledge)
3. Demonstrate techniques and strategies associated with teaching successful elementary and general music curricula
(ISLO #1 – Specialized Knowledge)
4. Evaluate appropriate literature for use in both instrumental and vocal music ensembles at the secondary level
(ISLO #3 – Intellectual Skills – Communication Fluency)
5. Demonstrate pedagogical techniques in beginning instrumental or vocal settings.
(ISLO #1 – Specialized Knowledge)

K-12 Licensure

1. Instruct K-12 students based on self-written learning plans to address individual learning and developmental patterns. (Specialized Knowledge)
2. Design a safe and supportive learning environment for elementary and secondary education students. (Applied Learning)
3. Apply content knowledge while working with learners to access information in real world settings assuring learner mastery of the content. (Specialized Knowledge)

4. Integrate assessment, planning, and instructional strategies in coordinated and engaging ways through multiple means of communication. (Critical Thinking/ Communication Fluency)
5. Engage in meaningful and intensive professional learning and self-renewal by regularly examining practice through ongoing study, self-reflection, and collaboration. (Applied Learning)

Bachelor of Music in Performance

1. Develop and express music judgments through solo performances
(ISLO #4 – Critical Thinking)
2. Create a bibliography of solo and ensemble literature applicable to student's major instrument
(ISLO #3 – Intellectual Skills – Communication Fluency)
3. Demonstrate the fundamentals of pedagogy on the student's major instrument
(ISLO #1 – Specialized Knowledge)

Bachelor of Music with Electives Studies in Business

1. Develop and express music judgments through solo performances
(ISLO #4 – Critical Thinking)
2. Create materials for effective marketing in the arts field
(ISLO #3 – Communication)
3. Apply learning objectives through on-the-job experiences in their chosen area of interest.
(ISLO #1 – Specialized Knowledge and Applied Learning)
4. Apply entrepreneurial concepts in the creation of an entity in the creative sector
(ISLO #4 – Critical Thinking)
5. Produce digital audio projects through multi-track recording, sequencing and editing using industry standard software.
(ISLO #1 – Specialized Knowledge & Applied Learning)

Bachelor of Arts in Music

1. Develop and express music judgments through solo performances
(ISLO #4 – Critical Thinking)
2. Identify, compare and contrast cultural and historical perspectives in music from two different cultures
(ISLO #1 – Applied Learning and ISLO #3 – Intellectual Skills – Comm. Fluency)

CHANGING DEGREE PROGRAMS

Music majors may not change degree programs in which they were accepted without permission from their applied instructor and the Department Head. Students must fill out a “Change of Degree Petition Form” that can be found in the appendix and on the Student Resources page on the Music Department’s website. Students who wish to change majors from Music Education/Liberal Arts/Elective Studies in Business to Music Performance must audition and be accepted into that degree program. Students are advised that repertoire requirements for the performance degree are more substantial and demanding, and that degree changes may necessitate additional semesters of study, both academically as well as musically.

RETENTION POLICIES:

Students majoring in music must:

1. Pass all music courses with a C or better
2. Pass the piano proficiency or Class Piano I-IV with a C or better
3. Successfully complete a jury at the end of each semester
4. Pass the Sophomore Review
5. Pass the Senior Recital, including a Senior Recital Preview
6. Participate in regular advising sessions with faculty
7. Music education majors must meet specific requirements. Please see the Center for

Teacher Education Website:

<http://www.coloradomesa.edu/teacher-education/index.html>

ADVICE TO STUDENTS:

Regardless of which music degree you pursue, you are training to become a professional. Subsequently, absences from Music Classes / Ensembles are unacceptable. Cumulative absences from all Music Classes / Ensembles is equally unacceptable. Absences due to sickness, emergencies, etc. are unavoidable, but missing more than 8% of all classes in a semester, regardless of the reason, is detrimental to your academic success. Being tardy to class/rehearsal is not only unprofessional, it is rude to your colleagues, and is an indicator of your seriousness towards which you pursue your degree. The old adage, “If you are early, you are on time; if you are on time, you are late” is always sound professional advice. Students who display the aforementioned demeanor tend to fail.

Your job is to attend classes and turn assignments in on time. Not turning in assignments is unacceptable. Professors generally do not accept late assignments, just as your future employer will not. Students may attempt a class a total of three times. If a student fails a class two times, they must petition the faculty to make one final attempt and outline their strategies on how they will pass this class. If the student fails a class the third time, they will be dismissed from the program.

Students on music scholarship who demonstrate this type of behavior will have their scholarship reduced and/or revoked. Students who are suspended because of academic probation must reapply and re-audition to gain acceptance into the program. Your training to become a professional begins the first day of classes.

REQUIREMENTS FOR MUSIC MINORS - INSTRUMENTAL/VOCAL

The Music Program offers minors in **Instrumental Music** and **Vocal Music**. The specific requirements for each of these minors are shown in Appendix A.

The following guidelines apply to all minors:

- Elective hours used to satisfy a major may be used to fulfill or partially fulfill requirements for a minor. Minors consist of 15-24 semester hours.
- A course taken to satisfy either a general education requirement or a major requirement can be counted toward the minor. (Double counting may not occur between general education and course requirements specific to a major.)
- At least 33 percent of the credit hours required for the minor must be in courses numbered 300 or above.
- A GPA of 2.0 or higher in the minor is required.

For further information on minor requirements, see Colorado Mesa University catalog section “Electives and/or Minors,” or meet with an academic advisor.

GRADUATION REQUIREMENTS

Students are expected to assume responsibility for planning their academic programs in accordance with University and department policy. Each student is responsible for obtaining a program sheet at the beginning of his or her work detailing the exact requirements for the degree or certificate being pursued. Students are urged to consult with their advisors. The University assumes no responsibility for difficulties arising when a student fails to establish and maintain contact with his or her faculty advisor and department head. The student is ultimately and solely responsible for knowing the requirements for a particular degree and for fulfilling those requirements.

PETITION TO GRADUATE

All students must petition to graduate during the semester prior to the anticipated semester of graduation by completing an "Intent to Graduate" form at the Registrar's Office. Students must meet with their faculty advisor, complete a program sheet, a graduation-planning sheet and get signatures from their advisor and Department Head. It is important to begin this process early in the semester prior to the semester you plan to graduate. It is the responsibility of the student to ensure that all paperwork is completed by the appropriate deadline as shown below.

Further information regarding graduation can be found at:

<http://www.coloradomesa.edu/registrar/graduation/index.html>

MUSICIANS SAFETY AND HEALTH

The CMU Music Department is committed to informing students of health and safety issues inherent to performing and listening to music. This includes but is not limited to students taking responsibility for safely maintaining hearing, vocal and musculoskeletal health as well as injury prevention. While these topics will be addressed during applied lessons and master classes, ultimately it is the responsibility of each student to be informed and take action.

Students should consult the Student Resources page on the Music Department website for links to useful and important information.

<http://www.coloradomesa.edu/music/current/health-safety.html>

STUDENT COMPLAINT POLICY

Should an issue arise within the Department of Music for which a student has a grievance, the student is advised to follow the guidelines below:

If the issue involves a faculty member, meet with the faculty member to determine a resolution.

If the issue cannot be resolved, the student should schedule a meeting with the Department Head to establish an informal path to resolution. A meeting with the student, faculty member and Department Head may be part of this process.

Should this process be unsuccessful, the student has the choice to file an official complaint. The official policy regarding student complaints can be found on the CMU website at:

http://www.coloradomesa.edu/academic-affairs/documents/policies/StudentComplaintPolicy_Final.pdf

ADVISING -- MUSIC FACULTY ADVISORS BY AREA OF STUDY

Students are highly encouraged to meet with an academic music advisor to review their detailed program sheet for their major and minor areas of study. Students should meet with their faculty advisors at least once each semester regarding their course of study. Music Education majors must also meet with an advisor in the Teacher Education and Licensure program.

Dr. Monte Atkinson, Choral/Vocal Music Education

Dr. Graham Anduri– Vocal

Dr. Jun Watabe- Woodwinds

Dr. Brian Krinke– Upper Strings

Dr. Kristen Yeon-Ji Yun – Low Strings

Dr. Sean Flanigan – Low Brass

Dr. Calvin Hofer – Horn

Dr. Jonathan Hinkle – Trumpet/Instrumental Music Education

Dr. Arthur Houle - Keyboard

Dr. Darin Kamstra - Percussion

Dr. Calvin Hofer – secondary advisor to all Music Majors

TEACHER EDUCATION REQUIREMENTS

Students who are pursuing the Bachelor of Music Education degree are expected to become familiar with the information found on the Center for Teacher Education website.

<http://www.coloradomesa.edu/teacher-education/index.html>

Important information and deadlines will be disseminated during Music Education lab on Mondays at 3:00 p.m.

NAfME: THE NATIONAL ASSOCIATION for MUSIC EDUCATION

Music Education majors are required to be active members of Colorado Mesa University's collegiate chapter of NAfME: The National Association for Music Education. (CNAfME) Annual membership fees are approximately \$40.00 and are due no later than the second meeting. Music Education majors meet in a weekly lab on Mondays from 3:00 – 3:50 p.m. in MPAC Room 128. (**Attendance is mandatory**). The time in Music Education lab is spent taking care of chapter business, advising, and discussing pertinent issues regarding Music Education as well as listening to guest speakers and guest artists.

Choral Music Education majors are also required to participate in our student chapter of the American Choral Directors Association (ACDA). Chapter meetings occur during the Music Education lab on Mondays at 3:00 p.m. either after CNAfME business, or on a rotating basis with CNAfME meetings. A meeting schedule for CNAfME and ACDA will be handed out at the beginning of each semester.

ATTENDANCE: To fulfill the requirements of your degree, you must attend 80% of the meetings each semester. This means you may miss two meetings per semester and still be able to fulfill the requirements. **Eight semesters of Music Education lab are required for graduation with a baccalaureate degree in music (7 if student interns during the 8th semester).** The faculty advisor, Music Education coordinator and Department Head must approve any exceptions.

Request for Student Teaching Internship Placement

Student teaching is one of the most important experiences you will have as you prepare to become a music educator. Determining the cooperating teacher with whom you are placed is an important decision that will be made with the Music Education coordinator, the Department Head, and the director of your area (choir, orchestra, band). The faculty will work with you to determine the best placement, but ultimately, the decision of the faculty is final. The following criteria will be taken into consideration when choosing a mentor teacher:

- A. Credentials
 - a. Degree in Music Education from an accredited institution
 - b. Licensed and Endorsed in K-12 Music
 - c. Music Degree with music education Post Baccalaureate Licensure
 - i. Must include methods courses, pedagogy courses, etc.
- B. Qualifications/indicators of success
 - a. Three years teaching experience at current school
 - b. Demonstrated success in teaching
 - c. Superior/Excellent ratings at contests
 - d. Training in Orff/Kodaly/Dalcroze
 - e. Attendance at music education conferences
 - f. Presentations at music education conferences
 - g. Offices held at local, state or national levels in NAFME or other
 - h. professional organizations
- C. Post Baccalaureate training
 - a. workshops
 - b. institutes
 - c. Peer Evaluations
 - d. Personality
 - e. Organizational Abilities
 - f. Professionalism

Since you will be certified K-12 music, you are required to student teach 8 weeks at the elementary level and 8 weeks at the secondary level. Some student teachers teach K-5 general music as their elementary experience, and then teach at either the middle school or high school level for the other half.

6th grade counts as the elementary level and 8th grade and above counts for the secondary level. This enables you to teach 16 weeks in one area at the middle school and high school levels.

NOTE: Students are not to discuss student teaching placements with potential mentor teachers until they have spoken with CMU Faculty.

Your decision regarding your choice of areas should be guided by the job that you will pursue upon graduation. For example, if you know for sure you do not want to teach elementary music, then you may not want to student teach in that area. If you know for sure you do not want to teach at the high school level, you may not want to student teach in that area. Faculty will help you with this decision, as well as your student intern placement. That said, keep an open mind with regard to employment as a music educator. Many graduates of CMU are successfully teaching in an area in which they did not student teach. Your success is determined by the seriousness with which you pursue all music education studies.

The deadline for student teaching applications is October 1st for Spring semester and March 1st for Fall semester. PLAN ACCORDINGLY.

PRAXIS II: The PRAXIS IIs Exam must be passed before student teaching may begin. This exam is offered in September and June. Plan accordingly!!!

<http://www.coloradomesa.edu/teacher-education/documents/StudentTeachingApplicationUG.pdf>

Field Experience Hours (Music Education Majors)

As required by the State of Colorado for teacher licensure, all Music Education majors must complete 200 hours of field experience before student teaching. 160 hours are integrated into the music curriculum and 40 hours are in classes taken from the Center for Teacher Education.

The required 160 hours are assigned to the following Music Education Courses:

MUSA 240	Introduction to Music Education	30 hours
MUSA 340	Teaching Elementary & General Music	30 hours
MUSA 440	Teaching Vocal Music K-12	35 hours
MUSA 441	Teaching Instrumental Music K-12	35 hours
MUSA 442	Teaching Special Ensembles	30 hours

The assignment of these hours are intended to give students an equitable amount of time observing in each of the areas associated with these courses. Teachers of these courses may incorporate some observation hours during class time. Should these hours not be completed during the course, each student must devise a plan how they are going to complete these hours by the time they student teach, and show verification of these hours once they are completed. Other opportunities to complete hours include, but not limited to, Middle and Elementary Music Camp, Marching Band Camps, teaching aide positions, Workshops, helping with music festivals, etc. Such opportunities may only comprise up to half of an observation category (i.e. Elementary/General Music, Vocal Music, etc.) unless approved by the faculty.

Ultimately, it is the sole responsibility of each student to complete and show verification to faculty that these hours have been completed before the student teaching internship can take place. Falsifying field experience or observation hours, which includes the reporting of inaccurate times, locations, teachers observed, or forging teacher signatures, is a form of Academic Dishonesty and violates the CMU Code of Conduct. Students who report fraudulent information on these (and other) forms will be reported to the university's academic affairs office and will be subject to serious penalty that may include suspension or removal from academic programs.

Procedures for and Tabulation of Field Experience hours:

Consult with the faculty member teaching your class or your advisor (if you are a freshman) to choose a teacher(s) to observe. They will provide you with contact information.

- Your first method of contact is via email. Allow 24 – 48 hours for a reply. If no reply, email them again. If no reply after another 24 – 48 hours, call the school to leave a message explaining why you called and ask them to contact you. Leave your phone number. If they do not reply to any correspondence, assume they are not interested in having you observe their class and move on to a different teacher. **DO NOT contact them via their personal cell phone OR Facebook Messenger. DO NOT just show up to observe!**
- Once you make an appointment to observe a class, it is imperative that you keep the commitment. An extreme emergency is the only acceptable reason to miss an appointment. In the rare event of an extreme emergency, you must call the teacher and inform them that you will not be there. Teachers have been instructed to notify the faculty of Colorado Mesa University if students miss appointments. Consistently missing appointments is extremely unprofessional and will result in serious consideration of your removal from the Music Education program.
- Be sure to take your “Field Experience Form” with you (found on the Music Department Website) and have each teacher you observe sign the form. Keep a copy for your records.

SOPHOMORE REVIEW

The purpose of the Sophomore Review is to provide the Music faculty with an opportunity for a mid-degree review of the progress of all Music majors. At this time the faculty shall determine if the student is ready to be admitted to upper division studies in music. If the student is found to be deficient at the time of the Sophomore Review, the faculty may, at its option:

Recommend an additional semester or year of study during the third year to remedy deficiencies or recommend that the student not continue as a Music major.

PREREQUISITES TO TAKE THE SOPHOMORE REVIEW

Complete the form “Application for Sophomore Review” and turn it in to the Department Head two weeks before finals. This form is found in the APPENDIX.

Completion of Ear Training/Sight Singing II and Music Theory IV with a C or better

Completion of Class Piano IV with a C or better or passing all segments of the Piano Proficiency exam

Completion of four semesters of applied lessons

Wind and Percussion majors must have passed all four levels of the Scale Technique Examination.

The fourth level must be attempted at the Sophomore Review if failed at midterm. See your studio’s applied lesson syllabus for scale requirements specific to your instrument.

Successfully pass Music Appreciation

SOPHOMORE REVIEW CRITERIA

Perform repertoire of appropriate difficulty demonstrating excellent tone quality, technique, intonation and musicianship. The student’s applied teacher must approve this repertoire. Vocal students must perform at least six pieces (songs, arias, etc.) and include English, Italian, German and French. Other languages spoken or studied by the student may be presented with studio teacher’s permission.

If your solo has piano accompaniment, it must be performed with piano

Satisfactory Cumulative GPA of at least 2.5

Possess the appropriate Professional Disposition to become a successful professional in the music field.

Following a review of all of the above, the faculty will meet to assess the student’s abilities. The Sophomore Review (which is approximately 20 minutes) should occur during the second semester of the sophomore year if the prerequisites are completed.

Results

Pass: The student will be admitted to upper level music courses.

Fail: A one-year probation period will be required before being admitted to upper level academic courses. Specific improvement will also be outlined.

ACADEMIC HONORS PROGRAMMING AT COLORADO MESA UNIVERSITY

As a member of the National Collegiate Honors Council, the Academic Honors Program at Colorado Mesa University (CMU) offers highly motivated undergraduates enriched studies in their academic major. Completion of honors requirements varies by academic program, but each includes opportunities for students to actively engage in more advanced study through coursework and a [capstone project](#) that can include research or creative work presented in a scholarly venue. Students completing a program's academic honors requirements are recognized at CMU's Commencement Ceremony.

GENERAL QUALIFICATIONS AND REQUIREMENTS

Application Process and Qualifications for All Academic Programs

Students seeking participation in an Academic Honors Program must have earned at least 45 semester credit hours with a minimum 3.5 grade point average (GPA) at the time of application. An application process occurs each spring semester, and interested students should contact the Academic Department Head for the application deadline. In addition to the credit hour and GPA qualifications, an applicant also should submit:

- the application form found on the reverse side of this page; and
- a summary of no more than one, single-spaced page that
 - details the applicant's scholarly background, community and/or University service, and academic awards; and
 - describes briefly why s/he is applying for an academic honors program of study.
- meet any additional requirements, as applicable, that are outlined in the program-specific information that follows.

Admission to the Honors Program is competitive. Applications will be reviewed by faculty members in the appropriate program/department, and students will be notified on their acceptance status within the timeframe indicated in the program-specific information.

Requirements of All Academic Honors Programs

All students completing an Academic Honors program of study are expected to complete a senior capstone activity. The activity can range from an honor's thesis to a creative work to an undergraduate research project. Second, students must present the results of their activity in a scholarly venue approved by their Academic Honors Program advisor (e.g., CMU's Student Showcase, a regional meeting for the relevant discipline). Finally, some academic honors programs have additional requirements of their students, which are outlined, as relevant, in the program information that follows.

Requirements Specific to Music Majors:

- Must be a Music major to apply
- Maintain a minimum GPA of 3.5 (cumulative) and 3.75 or higher in music content. This GPA must be maintained through graduation.
- Successfully pass the performance part of the Sophomore Review, or an extended jury if application to the Music Honors Program is made after the Sophomore Review.
- Complete the following, based on student's degree:
 - Performance – perform a junior recital
 - Music Education – perform a junior recital or a field experience project outside coursework that is in the curriculum
 - Elective Studies in Business – design and implement a project related to the Music Industry and present this at the CMU Student Showcase
 - Liberal Arts – perform a junior recital or write a thesis interrelating at least two disciplines
- In addition to the Senior Capstone Recital/Presentation requirement, complete the following:
 - Performance –write a substantial paper addressing each work performed on the Senior Capstone Recital/Presentation
 - Music Education – perform a full-length senior recital with extensive program notes **OR**, write an honors thesis on current trends in music education.
 - Elective Studies in Business –an honors project and presentation that is to be presented at the annual CMU Student Showcase
 - Liberal Arts – option of senior recital or honors theses that interconnects at least three disciplines

Program Contact

Name: Dr. Calvin Hofer, Department of Music

Phone: 970-248-1163

Email: chofer@coloradomesa.edu

SENIOR RECITAL/PRESENTATION

This course is the capstone event of music studies at Colorado Mesa University and culminates with a capstone presentation in the student's degree. The course is required of all Music majors.

The requirements for this course are:

Preparation and successful completion of senior-level recital/presentation in the student's degree. Recital/presentation must be approved by the music faculty and given during the semester in which the student is registered for this course. A music recital is required for Performance and Music Education majors and must include scholarly program notes (required for the official printed senior recital program) covering historical aspects, analytical issues, and/or performance considerations of the recital repertory. Students in the Liberal Arts or Elective Studies in Business programs may likewise present a music recital or, alternatively, may elect to give a faculty-approved "capstone presentation" (e.g., lecture/recital; lecture/demonstration; or other presentation of creative work such as video, original compositions, arrangements, etc.). Performance majors take this course for two credits; all other music majors take this course for one credit.

Performance majors are required to prepare approximately 60 minutes of music, depending on their applied area of study, and perform a solo recital. Music Education majors are required to prepare 30 minutes of music and should share a recital with another Music student, unless 40 or more minutes of music is prepared.

- Music Education, Liberal Arts and Elective Studies in Business majors should register for: MUSP 420-001 (one credit)
- Performance majors should register for: MUSP 420-002 (two credits)

Consult the Senior Recital/Presentation policies in this handbook.

Students are expected to follow the deadlines.

JUNIOR RECITAL

A Junior Recital is required of all BM in Performance majors, and shall consist of at least thirty minutes of music and should be shared with another junior music major or Music Education major. A preview is not required. Students should not register for MUSP 420 as a junior recital will be part of that semester's applied lesson grade. Students should follow the senior recital policies found in this handbook and at the discretion of the applied instructor, complete the scholarly program notes.

Junior Recitals may be less formal than Senior Recitals and may take place in the Recital Hall, Choral Room, or Instrumental Room. The Department Head must clear the scheduling of a junior recital.

The Music Department will not record the junior recital. If you would like the recital recorded, you make arrangements with the student recorders, whom should be paid for their services.

In addition, the student will be responsible for preparing the program in consultation with the applied instructor. The Music Department will copy the program for the recital. A program template is found on the “Student Resources” page of the Department’s website.

Vocal Performance major guidelines:

- The voice faculty will select dates for Junior Recital presentation. These dates will be announced.
- The Junior Recitals will be scheduled in the Choral Room.
- The Junior Recital will consist of 8 – 10 musical pieces (25 to 30 minutes only).
- A jury may be waived in the semester of a junior recital. Consult the Director of Vocal Studies.
- Two Voice Faculty members must be present at the Junior Recital and will adjudicate.
- The Junior Recital will be videotaped by the vocal area for educational instruction.
- A simple reception is allowed but not required.
- Junior Recital programs will be printed simply within office, not in full program format. It will include program and translations; no program notes.
- Junior Recitals are not allowable for music major concert attendance requirements.
- Some repertoire from a junior recital may be carried to a senior recital. Consult the Director of Vocal Studies.

SENIOR RECITAL/PRESENTATION POLICIES

6-12 months before your recital

With your applied teacher:

1. Choose literature appropriate for your recital
 - a. BM - Performance emphasis – 60 minutes
 - b. BM - Music Education/Liberal Arts/ESB major – 30 minutes
 - i. shared with another Music major
2. Secure an accompanist
3. Begin collecting recordings of the works and listen to them regularly
4. Begin daily/weekly practice
5. Begin researching and writing scholarly program notes
6. Be thinking about a date you would like to schedule your recital
 - a. Keep in mind the pre-view is one month in advance

The spring prior to the year you are giving your recital

Scheduling your recital:

1. Your recital should be scheduled in the spring, prior to the academic year you are performing your recital.
2. Fill out the **“Senior Recital Request Form”** found on the Music Department website and turn in to the Department Head. Avoid weekends and finals week
3. Secure your recital date with the Department Head
4. Once your date has been set, you may not move it, except for extreme emergency
5. Confirm this date with your accompanist
 - a. Give them the music with tempo markings, cuts, repeats, etc.
6. Choose a jury with the coordinator for your area (see list on next page)
7. Jury consists of:
 - a. your applied teacher
 - b. coordinator of your area
 - c. at least one other faculty member
8. Schedule a senior recital preview **one month in advance of your recital** with your jury and schedule Love Recital Hall with the Performing Arts administrative assistant

The Semester before your recital

1. Register for senior recital for the semester you are scheduled to perform
 - a. BM-Performance Emphasis – register for MUSP 420-002
 - b. BM-Music Education, Liberal Arts or ESB – register for MUSP 420-001
2. You must be registered for lessons the same semester you give your recital

Three months from your Senior Recital Preview

1. Schedule rehearsal times with your accompanist and teacher (page turner?)
2. Edit program notes with your applied teacher and coordinator of your area
3. Perform frequently on student Recital Hour (Wednesdays @ 3:00 p.m.)
4. Prepare a program order (perform run-through program rehearsals)
5. Remind jury members of the dates and times of your preview and recital
6. If you do not already know, begin observing professional stage department and begin practicing this.
7. Secure at least one usher to hand out programs and a stage manager if needed.

Senior Recital Preview – One month in advance of your senior recital

1. Bring 3 draft copies of your program and program notes to share with attending faculty members
2. Plan to perform your entire recital, but perform as requested by jury
3. Practice good stage deportment

After your Senior Recital Preview/Senior Recital Program

1. Edit program and notes as requested by jury members
2. Make changes to repertoire as requested by jury members
3. Using the templates found on the Student Resources page of the Music Department's website, make your final program and notes and submit to the music publicist one week prior to your recital. Your programs will be printed. (You can also copy them yourself) Folding programs is the student's responsibility. There is a folding machine in the Box Office for your use.
(**NOTE:** No personal notes or thank-yous are permitted in the program.)
4. Arrange reception if you wish (at your expense)
5. Schedule rehearsal times in Love Recital Hall
6. Encores are not usually permitted. Any & all encores must be approved by studio teacher
7. Confirm with the faculty member and students in charge of recording that your recital is on the schedule

One week prior to your Recital

1. Complete printed programs and place 5-10 copies of the printed program in your files
2. **Give a copy to Lyn Ross to be placed in your file**
3. Give yourself some space both mentally and physically to perform at optimum level

One Day before your Recital

1. Prepare payment for your accompanist(s), with a note of thanks
2. Avoid a vigorous performing schedule

Day of your Senior Recital

1. Treat this like any normal day. Warm-up as always. Avoid heavy foods.
2. Arrive at Love Recital Hall in plenty of time for:
 - a. warm-up in the hall
 - b. start the pieces with the accompanist if you so desire
3. Play/Sing with Passion!

Area Coordinators

Voice – Dr. Anduri	Low Brass – Dr. Flanigan
Strings – Dr. Yun	Keyboard – Dr. Houle
High Brass – Dr. Hinkle	Percussion – Dr. Kamstra
Woodwinds – Dr. Watabe	

SENIOR PRESENTATION POLICIES

If a student in the Elective Studies in Business or Liberal Arts Degree chooses to present a capstone project rather than a recital, the student must work closely with his/her applied instructor and area coordinator in preparing for and presenting the capstone project. Since each capstone project will be different in nature and scope, it is impossible to set specific policies. The student must, however, gain approval from faculty at every step of the process from inception to presentation.

CHECKLIST FOR PROGRAM NOTES

_____ Factual information (composer name, dates, correct name of composition, subtitles, movement names or indications, opus/catalog number, date of composition)

_____ Brief description of the composer, particularly for lesser-known composers

_____ Balance of description and insight that calls attention to the main characteristics of the piece and enhances the listeners' experience (see below for suggested elements)

_____ Information about the composer or the piece apart from "the music itself" (for example, the story of the composition, premiere, or reception of the work)

_____ Optional: Personal anecdote, humor, or opinion (for example, the performer's personal connection to the work)

_____ Length: 250 words per piece

_____ Writing quality (complete sentences, spelling, punctuation, grammar)

Elements of a piece to discuss. Choose the most relevant ones.

genre

the larger work that it comes from, if it is from a larger work

style period

form

textures

melodies

harmonies

timbres

rhythmic elements

text

extra-musical associations (programmatic content, composer autobiography, etc.)

meaning or common interpretations

differences from other examples of the same genre

Be careful to avoid information (especially composer biography) that may be entertaining but not particularly relevant to the piece.

Commonly known or commonly knowable factual information does not need to be cited. To the extent that you can, aim to make the analysis and description your own. However, if you do include information or ideas particular to an outside source, then you must cite it. For programs notes, it is most elegant to use in-text, parenthetical citation format.

VOCAL SENIOR RECITAL

SCHEDULING

Vocal students must fill out the required **Request for Student Recital Form** (found in the Appendix) after consulting with their voice teacher for the semester and date of their recital. As most vocal recitals are given in Love Recital Hall, voice students are reminded to schedule a dress rehearsal date and time in Love Recital Hall in addition to the performance date.

Due to high volume of weekend events in the Moss Performing Arts Center, students are asked to **AVOID SCHEDULING WEEKEND RECITALS.**

NO SENIOR RECITALS MAY BE SCHEDULED DURING SCHOOL BREAKS.

GRADING

The senior recital grade is given **solely on the quality of this single performance.** (The grade is not based on studio performance – this is a separate grade.) Traditional letter grades are awarded as follows:

- A = Excellent
- B = Above Average
- C = Average
- D = Unsatisfactory
- F = Failure

Following the senior recital performance, the final grade is reached by consensus of the entire voice faculty and is based on the following criteria:

- Literature/Repertoire
- Ensemble
- Languages
- Technique
- Overall musicality
- Stage deportment

Students will be informed of their senior recital grade by letter from their studio teacher. Grades lower than “C” will require the student to re-present the senior recital.

RECITAL HOUR, CONCERT ATTENDANCE AND MASTER CLASSES

All Music Majors MUST be registered for MUSA 101 – Concert Attendance. This is a zero credit (no tuition charge) pass/fail class. Students must pass eight semesters of Concert Attendance to meet graduation requirements. Students must meet requirements for BOTH Recital Hour and Concert Attendance each semester to successfully pass MUSA 101. Students not meeting both requirements will fail that semester's requirement.

Recital Hour

Recital Hour, which meets every Wednesday at 3:00 pm, is a weekly music requirement. Students are required to perform at least once per semester. Students who have selected Music as their minor are strongly encouraged to attend Recital Hour. All other students who are enrolled in private applied lessons are invited to attend and participate, or required at the discretion of the director of that applied area.

Recital Hour is very important for several reasons. First, it is the only time during the week Music majors meet as a student body. During this time important events, requirements, obligations and instructions are announced, reviewed and discussed.

Recital Hour is also the time when students (and occasionally faculty and guest artists) perform in an artistic, recital-like situation. Therefore, this can become a vital ingredient in both mastering one's instrument and performance ability. Students should think of this time as providing important learning opportunities.

Students performing at Recital Hour must discuss their selection(s) with their applied teacher and the approved request to perform must be submitted to the faculty member in charge of Recital Hour by 12:00 noon on the Monday prior to the Wednesday performance.

Recital Hour divides into separate areas: instrumental and vocal.

On these occasions, a master class format is used -- instructors from each area coach students technically and artistically on their repertoire. All students receive the benefits of this intensive, one-on-one expert instruction. The faculty member in charge determines the program for these Master Classes. Furthermore, the instrumental area may divide into smaller groups for more individualized instructions, such as winds, strings, keyboard, or percussion.

Students may miss TWO Recital Hours and still successfully pass this portion of MUSA-101: Concert Attendance.

Concert Attendance

As a requirement of MUSA 101, all Music majors are required to attend eight approved concerts for eight semesters. Students select eight concerts to meet this requirement from a list of approved concerts provided by the faculty at the beginning of each semester. Three of these eight concerts must be outside of the student's area of study. Concerts in which students perform during half or more of the concert are not included in these eight concerts. If a student

participates in 50% or less of the concert, and attends the remainder of the concert, this counts towards attendance. Senior recitals count towards concert attendance. Junior Recitals do not count.

Concerts approved by the faculty for this requirement will include concerts by departmental ensembles, guest artist recitals, faculty recitals, and certain concerts by community music ensembles such as the Grand Junction Symphony Orchestra, Western Colorado Chorale, Western Colorado Jazz Orchestra, and other professional concerts performed during the semester.

Concerts outside the list must be submitted with the ticket stub/program to Dr. Calvin Hofer by 5:00 p.m. the next day classes are in session. During attendance at CMEA, Ensemble trips, or any event where it is possible to attend a multitude of concerts, students may earn a maximum of 2 concert credits. Ticket stubs/programs must be submitted for these as well.

Concert and Recital Hour Make Up Policy

Concert Attendance: If a student attends less than eight concerts in a semester, he/she will fail MUSA 101: Concert Attendance for that semester. The student may make up missed concerts only during the next semester. During the make-up semester, students shall attend eight concerts to fulfill that semester's requirement before making up for the previous semester. Students have **one** semester to correct this. For example, if a student attends only six concerts in one semester, the student will need to attend ten concerts the next semester: 8 concerts to fulfill that semester, and the 2 extra will be applied to the previous semester.

Recital Hour: As stated previously, a student may miss two recital hours without penalty. If three recital hours are missed in one semester, the student fails MUSA 101. In order to make up this absence, the student can miss only one recital hour the next semester. If four recital hours are missed in one semester, then the student cannot miss any the next semester to make up for the previous semester. The student has **one** semester to make up for a previous semester.

In both cases, it is the student's responsibility to contact the Department Head to begin the process to change a grade from fail to pass for a previous semester's absence(s).

MASTER CLASSES

Music majors are required to attend guest artist Master Classes in their general area of study.

REPORTING RECITAL HOUR AND CONCERT ATTENDANCE

- Recital Hour

It is the students' responsibility to sign in each week at Recital Hour.

- Concert Attendance

For music concerts on the Colorado Mesa University campus, the house manager at the end of every concert provides blue attendance cards. The card **MUST** be turned in either on the **SAME** day as the concert or on the **NEXT** school day by 5:00 p.m., signed by a faculty member who was at the concert. Cards may be turned in the following Monday for any concert on Friday-Sunday. For cards turned in the next school day, place them in the mailbox of the student assistant in charge of attendance in the Performing Arts Office, Room 128G. **DO NOT** ask a faculty member to sign them the next day if you did not see that faculty member at the concert. Only faculty members who can verify your presence at the concert shall sign the card. **CARDS WILL NOT BE ACCEPTED LATE!! Please do not ask.**

Students showing up after the concert to get their card signed, without actually attending the concert, will fail that semester's concert attendance requirement. Students who sign in for Recital Hour but don't attend, will fail that semester's concert attendance requirement. Students who come late to a performance will not receive credit for that performance.

The student worker in charge of concert attendance will begin posting weekly reports after fall break and spring break. If you find any discrepancies, please talk to the student in charge. He/she will have kept all blue cards, ticket stubs/programs to verify your attendance. Students should also keep records to verify attendance. All Music Majors get in free to Colorado Mesa University concerts.

Ultimately, it is the student's responsibility to ensure that recital hour/concert attendance records are accurate before the end of the semester. It is also the student's responsibility to verify recital hour/concert attendance should a failing grade be awarded because of inaccurate records.

TECHNOLOGY/EMAIL POLICIES

PIANO-TECHNOLOGY LAB

The Piano/Technology Lab (Room 125) is to be used by Music Majors and Minors for the express purpose of work related to a music degree program. Checking your email is allowed. Browsing the Internet for research purposes and other degree-related purposes is allowed. Surfing the Internet for inappropriate material is not allowed and will result in you losing your privileges to use the lab.

Printing is allowed in the Piano-Tech lab, but will use the same iPrint software to manage student printing in the same manner as other labs on campus.

COMPUTER STATIONS

Computer stations in rooms 128, 005, 006 and 139 are to be used by teachers for use in the classroom. Students should use the Piano-Technology Lab to check email, browse the Internet, etc. Students DO NOT do the following:

- Change the cords plugged into the computer/recording unit
- Play the stereo at excessively loud volumes
- Use these stations as your personal workspace

EMAIL POLICY

Each student is assigned a Colorado Mesa University email account. Students are expected to check this account on a daily basis. If you wish to use your existing account (such as Yahoo, Hotmail, etc.), you need to have your Colorado Mesa University email account forwarded to your existing account. Contact the IT Department: 248-2111, or helpdesk@coloradomesa.edu.

APPLIED LESSON REQUIREMENTS FOR ALL MUSIC MAJORS

Seven or Eight semesters (depending on degree program) of successful private studies on the student's major instrument are required as part of the curriculum for music majors. Applied music lessons are available in piano, voice, woodwind, brass, percussion, strings, guitar, and composition. Applied music lessons are taken with the approval of the appropriate faculty member.

The appropriate faculty member assigns applied music instructors. Music Education majors are required to take one credit (half hour lesson per week) of applied lessons for eight semesters, and Performance majors are required to take a one credit (half hour lesson per week) each semester of their first two years, and two credits (one hour lesson per week) their junior and senior years. All majors may take two credits (one hour lesson per week) each semester they are enrolled with approval by faculty members. Students may also take a one-credit lesson on a secondary instrument. Music Education majors are strongly encouraged to take at least four semesters of two credit lessons.

Each credit of applied music lessons includes a ½ hour individual lesson per week. Rehearsing with and paying accompanists as needed for applied music lessons is the responsibility of the students. Applied music lessons entail daily practice requirements and certain performance expectations, along with required attendance and performance at the weekly Recital Hour. At the end of each semester, all music majors perform before a faculty jury for grading and constructive assessment regarding applied lesson progress. Music minors also perform before a faculty jury each semester they are enrolled in applied music lessons.

Non-Music majors may take one credit applied lessons, but they must be registered for and actively participating in a performing ensemble. Students taking lessons on a secondary instrument may register for a one-credit lesson only.

Studio ethics – students enrolled as majors and minors are prohibited from taking additional or second lessons with other applied teachers not employed by Colorado Mesa University without permission from their Colorado Mesa University instructor. Study during summer and winter breaks may be allowed and approved following consultation with the student's primary teachers.

Special note to Music Education majors.

The Colorado Commission on Higher Education (CCHE) requires that all music education degrees (including student teaching) in Colorado be capped at 126 credits and possible to complete in four years. This is most successfully accomplished by taking courses during the summer terms or January term. Taking all coursework only during the academic year and attempting to graduate in four years, while an admirable goal and possible, is not advised due to the already strenuous academic and artistic rigor of the degree. Because of the CCHE requirements, the CMU Music Department has had to reduce the number of applied lessons and ensembles from eight credits to seven. However, to maintain the high quality of our ensembles, students are expected to perform in ensembles and continue applied lessons until their senior recital is completed, regardless of whether they are on scholarship or not.

APPLIED LESSON REQUIREMENTS -- INSTRUMENTAL

LESSON ATTENDANCE

The student is expected to attend all scheduled lessons. Unexcused absences will affect the student's grade in the following way: One unexcused absence: lowering of the final grade one full grade. Two unexcused absences: lowering of the final grade two full grades. Three unexcused absences: lowering of the final grade three full grades. Four or more unexcused absences: the student will receive a failing grade. In the event of illness or other unavoidable circumstances, the student should notify the teacher **before** the scheduled time of the lesson.

INCOMPLETES

No incompletes will be given (except under extraordinary circumstances, and these must be approved by the instructors). Under normal circumstances, there will be no make-up lessons given. However, if the teacher misses the lesson, he/she is obligated make up the lesson.

DAILY PRACTICE

While this will vary with some teachers, a **minimum** of two hours of practice time per day will be the norm in assuring meaningful progress. Your private teacher will supply you with a course of study. Practice logs may be used at the discretion of your teacher.

GRADING OF LESSONS AND JURIES

The Wind & Percussion faculty members have adopted a policy that every student will receive a grade for each lesson. The final grade for applied lessons will be a composite of lesson grades, the jury grade and other assignments determined by the studio teacher.

The jury grade will affect the lesson grade in the following manner:

If the jury grade is TWO letter grades away from the final studio grade, then the studio grade is either raised or lowered one letter. For example, if the studio grade going into juries is an A, and the jury grade is a C, then the final grade for applied lessons will be a B. If the studio grade going into to juries is a B, and the jury grade is a D, then the final grade is a C.

Students are expected to be prepared for lessons, the scale-technique exam and juries.

RECITAL HOUR AND MASTER CLASSES

All Music students are required to attend the weekly Recital Hour and any special recital and Master Classes offered by visiting guest artists during each semester. Furthermore, music majors are required to perform a solo with accompaniment each semester.

APPLIED LESSON REQUIREMENTS -- KEYBOARD

LESSON ATTENDANCE

Students are expected to attend all scheduled lessons. Failure to attend lessons will result in the lowering of the student's grade. Missed lessons due to illness must be approved in advanced.

DAILY PRACTICE

It is expected that Piano performance majors will practice at least 2 hours daily, 6 days a week (12 hours weekly). Other piano majors (Lib. Arts/ESB/Mus Ed) are expected to practice at least 90 minutes daily, 6 days a week (9 hours weekly). Piano minors should practice a minimum of 1 hour daily, 5 days a week (5 hours weekly); elective students should practice 45 minutes daily, 5 days a week (3¾ hours weekly).

RECITAL HOUR AND MASTER CLASSES

All Music students are required to attend the weekly Recital Hour and any special Master Classes offered by visiting guest artists during each semester. All piano majors are expected to perform in Recital Hour at least once each semester (except in first semester).

For complete information about piano requirements, see the Piano Handbook link on the CMU Student Resources page: www.coloradomesa.edu/music/StudentResources.html

APPLIED LESSON REQUIREMENTS – VOCAL

LESSON ATTENDANCE

The student is expected to attend all scheduled lessons. Unexcused absences will affect the student's grade in the following way: Two unexcused absence: lowering of the final grade one full grade. Three unexcused absences: lowering of the final grade two full grades. Four unexcused absences: lowering of the final grade three full grades, which may result in an unsatisfactory or failing grade. In the event of illness or other unavoidable circumstances, the student should notify the teacher **before** the scheduled time of the lesson.

INCOMPLETES

No incompletes will be given (except under extraordinary circumstances, and these must be approved by the instructors). Under normal circumstances, there will be no make-up lessons given. However, if the teacher misses the lesson, he/she is obligated make up the lesson.

DAILY PRACTICE

The Voice faculty requires a **minimum** of:

30 minutes of practice time per day, 5 days per week, for Freshmen,

1 hour of practice time per day, 5 days per week, for Sophomores
1-2 hours of practice time 4-5 days per week for Juniors and Seniors (includes 30-min. weekly rehearsal with accompanist).

These minimums will be the norm in assuring meaningful progress. Your private teacher will supply you with a course of study. Practice logs may be used at the discretion of your teacher.

RECITAL HOUR AND MASTER CLASSES

All music students are required to attend the weekly Recital Hour and any special recital and Master Classes offered by visiting guest artists during each semester. See Vocal syllabi for further performance requirements at Recital Hour and master classes.

All piano students up to the age of 19 are invited to participate in the Colorado Mesa University annual Festival for Creative Pianists. For complete details see www.pianofestival.org or contact Dr. Arthur Houle at ahoule@coloradomesa.edu.

VOCAL REPERTOIRE REQUIREMENTS FRESHMAN YEAR:

First Semester: Three (3) songs in English that demonstrate varied vocal styles. A performance in the Master Class section of Recital hour is required in addition to a solo performance during Recital Hour. Students who speak or have a good grasp of any foreign language may present songs in that language.

Second Semester: Four (4) new songs will be required. One (1) song may be carried over from the previous semester, and at least one new song must be in either Latin, Italian or Spanish. A performance in Master Class OR Recital Hour is required in addition to a solo performance. More advanced students should learn additional repertoire as assigned and determined by their studio teacher.

SOPHOMORE YEAR:

First Semester: Five (5) songs in English, Italian and/or Spanish are required. Those students prepared to sing in other languages should do so if assigned. Performances in Master Class AND Recital Hour are required. In addition to this participation and performance in the **BAROQUE ORNAMENTATION MASTER CLASSES** is required.

Second Semester: The student should prepare their **Sophomore Review** for their second semester jury. Each student will need six (6) songs and/or arias for this presentation. Vocal Majors and Minors and others who are ready must include selections in other languages such as Latin, Italian, Spanish, German, French and Russian. Sophomores must participate and perform in Master Class and Recital Hour and in the **VOCAL JAZZ MASTER CLASSES**. Students must also pass the piano requirements and academic music classes in order to take the Sophomore Review.

JUNIOR YEAR:

A minimum of seven (7) songs and/or arias **per semester** in English, Latin, Italian, German, French and Russian are required. The student may carry over repertoire appropriate for their **Senior Recital**. Juniors must perform three times per semester in Recital Hour and Master Classes, which includes the **Baroque Ornamentation** (Fall) and the **Vocal Jazz Improvisation** (Spring) Master Classes.

SENIOR YEAR:

Vocal Performance Majors must present a minimum of ten (10) songs and arias **per semester** in any combination of English, Italian, Latin, German, French, Spanish and Russian. Seniors must perform often in Recital Hour and Master Classes. (In addition they must run their Senior Recital repertoire with their accompanist during the Baroque and Vocal Jazz Master Classes.) In the semester in which the student performs a Senior Recital, jury requirements are waived.

Music Education Majors must present a minimum of eight (8) songs and arias **per semester** in any combination of English, Latin, Italian, German, French, Spanish and Russian. Seniors must perform often in Recital Hour and Master Classes. (In addition they must run their Senior Recital repertoire with their accompanist during the Baroque and Vocal Jazz Master Classes.) In the semester in which the student performs a senior recital, jury requirements are waived.

VOCAL MUSIC

Colorado Mesa University offers Music Education K-12 and Performance emphasis degrees for the serious young singer. For these students the Music Department offers a highly dynamic program that combines both excellent choral and solo training and performance opportunities.

Colorado Mesa University Music Department has five excellent voice teachers/coaches all of whom have extensive backgrounds in pedagogy, instruction and vocal performance.

Freshmen students are usually assigned their studio teacher, but they may also request a specific teacher for their weekly half hour lesson. Upper division Vocal majors (200 and higher) may request or be assigned an hour lesson.

PERFORMANCE OPPORTUNITIES

All Vocal Performance and Music Education majors must audition to be in the CMU Vocal Arts Ensemble. Vocal Music Education majors are also required to sing in a second choir. This placement may include Women's Choir, Men's Choir, or "Vocal Chords", CMU's vocal jazz ensemble

The Colorado Mesa University Vocal Arts Ensemble annually performs masterworks with the Grand Junction and Colorado Mesa University Symphony Orchestras. Vocal Arts Ensemble tours both nationally and internationally and is frequently invited to perform at important music conventions and events.

Colorado Mesa University also provides opera training, including producing an opera, complete with sets, costumes and orchestra. The roles are open to audition and all Colorado Mesa University vocalists are encouraged to audition. Annual opera scenes and gala nights are also events that provide opportunities for additional performance. All Vocal Music Education majors are also encouraged to participate in these events.

All Music students may audition for all MAINSTAGE musicals produced within the Theatre Department as Music and Theatre frequently combine efforts and produce a large musical or operetta, requiring many of our best singers. All these opportunities are open to all Colorado Mesa University students.

RELATED PERFORMANCE CLASSES

In addition to required academic classes, all Music majors take one semester of conducting training. Vocal Education majors continue in Advanced Choral Conducting as well, taken in the junior year. Vocal Performance majors and minors are strongly encouraged to study acting and dance. To this end, there is a wide selection of performance and technique available to help build necessary performance skills for the young performer, including Acting I and II, Ballet, Jazz, and Modern dance; as well as Tap dancing. There are also advanced classes in all these performance classes. Vocal Education majors are encouraged to take some of these classes as their schedules permit.

INSTRUMENTAL MUSIC

The Music Department has numerous ensembles in which students may perform, each providing the student with distinct literature and styles. Eight semesters (seven for Music Education and ESB students) of enrollment are required in the following major ensembles: All wind and percussion majors and minors perform in the Wind Symphony to fulfill ensemble requirements for graduation. All string majors and minors perform in the Symphony Orchestra to fulfill their ensemble requirements for graduation. Other ensembles, such as the Jazz Band, may count towards graduation requirements with permission from the music faculty. Each ensemble has specific audition procedures, and students should check with the ensemble director for placement.

ALL woodwind, brass and percussion majors are required to perform in marching band.

Instrumental students awarded music scholarships are generally required to perform in a second, and perhaps third ensemble (if GPA is at least 2.75), depending on their scholarship requirements. While music majors not on scholarship are required to be in only one ensemble, all students should gain as much performance experience as possible while pursuing an undergraduate degree, not limiting themselves to any one style or body of literature. This will only enhance your musical career, whether it is teaching or performing.

The instrumental faculty and applied teachers continue setting high standards of performance. Students are expected to develop a strong work ethic, practice schedule, and enthusiasm for meeting these standards.

CODA: While only eight semesters of a major ensemble are required (seven for music education and ESB majors), students should view this as a minimum requirement and should not feel that they have no more obligations to the major ensemble and the department once this minimum requirement is met. Minimum requirements reflect the assumption that students will graduate in four years, which is rarely the case, especially for a music education major.

Further, there is a limit on the total number of credits for each degree established by the Colorado Commission of Higher Education. This limit forces the department to establish minimum requirements. However, a truly dedicated music major should continue to be in the major ensembles until they graduate (or student teach) and not look to simply meet minimum requirements.

Students not participating in the major ensembles after meeting minimum requirements may not be eligible to participate in other department ensembles. This will be determined by the faculty based on the needs of the ensembles.

ENSEMBLE REQUIREMENTS OF ALL MUSIC MAJORS

Students may participate in no more than three ensembles and must be registered for two. Preference must be given to the student's major area of study for two out of the three ensembles. In addition to piano ensemble, piano majors may either choose a choral or an instrumental ensemble.

Ensemble performance takes time and dedication. Students performing in many ensembles must possess the time management skills necessary to perform well in the ensemble while maintaining successful progress in their applied study and academic work. Students unable to maintain a healthy balance will be asked to perform in fewer ensembles until they demonstrate the ability to be successful in all of their studies.

CHORAL AND OPERA AREAS

The Music Department offers several different choral ensembles. Each of these groups provides a unique literature and performance learning experience. Music majors, Vocal Music minors and students in all areas at Colorado Mesa University participate in the various choral ensembles based on curriculum requirements, scholarships, capability and interest. Vocal Performance majors also perform in opera scenes and the Mainstage musicals, is chosen.

All vocal majors sing in the Vocal Arts Ensemble through an audition process to fulfill their ensemble requirements for graduation. Vocal students awarded music scholarships are required to participate in one other vocal ensemble as specified by their major .

Vocal majors not on scholarship are strongly encouraged to participate in a second vocal ensemble each semester to strengthen their performance ability. Upper division Vocal majors are expected to provide important leadership in vocal ensembles both musically as section leaders, assistant conductors and soloists and organizationally as officers. These experiences are particularly important for Music majors. Vocal Education majors not on scholarship who also participate in instrumental ensembles are not expected to be in a second choral ensemble, but are encouraged to do so if possible.

COLORADO MESA UNIVERSITY CHOIRS

Colorado Mesa University offers several choral ensembles for students who enjoy singing. Membership requirements and performance activities vary in each choir.

VOCAL ARTS ENSEMBLE

This advanced mid-size, mixed-voice ensemble performs significant choral literature of all styles and concertizes frequently throughout the region and on extended tours. Membership is by audition each year.

WOMEN'S CHOIR

This campus-wide chorus is open to all interested student, faculty, and community adult women, with consent of the director. Women's Choir performs all types of literature written for combined women's voices, and concertizes with other university choral ensembles and in separate performances on and off campus.

MEN'S CHOIR

Campus wide chorus open to all interested student, faculty and community adult men, with the consent of the director. Male Choir performs all types of literature written for combined men's voices, and concertizes with other university choral ensembles and in separate performances on and off campus.

VOCAL JAZZ ENSEMBLE

A high level small ensemble that performs a wide range of jazz and pop music. Performs with the Vocal Jazz Combo both on and off campus. Membership by audition.

OPERA SCENES & OPERA PRODUCTION

Opera Scenes provides upper division vocal performance majors and minors with an ensemble to develop and hone their vocal performance skills, in both the musical and theatrical sense.

Operatic scenes will be selected for class and individual study, eventually to be presented in a public performance. Audition techniques will also be presented and practiced as part of this class, including resume construction, repertoire selection, monologues, and mock auditions.

Opera Productions are produced every spring as part of the Opera Scenes class. These productions, open to audition by all vocal students, provide singers an opportunity to perform in a one or two act, fully staged operatic production.

Audition Requirements for Opera Productions

All Vocal Performance majors are required to audition for one-act or full opera productions, and if cast, perform in the production.

Scholarship students not cast in leading roles must also be available to assist the production in ensemble or technical positions as determined by the Vocal Faculty. Failure to participate in required auditions accept and complete a role, or ensemble or technical assignment may result in immediate loss of any named department scholarships.

Scholarship students may be excused from a one-act or full production for the following reasons:

To concentrate on raising an unacceptably low GPA (below 3.0 in Music coursework or 2.0 cumulative CMU)

Health reasons that would preclude involvement

The opera production dates are too close to a scheduled Senior Recital date

ORCHESTRA/CHAMBER MUSIC

SYMPHONY ORCHESTRA

The Symphony Orchestra is open to Colorado Mesa University students, advanced District 51 qualified high school students and home-schooled students. Auditions are held each year by Music faculty to determine the ability level of each individual. Auditions are set up by contacting the director before registering for the ensemble. Symphony Orchestra performs numerous concerts, including masterworks with the Colorado Mesa University choirs. Participants who are not registered university students pay a \$35 enrollment fee each semester.

CHAMBER ORCHESTRA

This ensemble is comprised of the string sections of the Symphony Orchestra and open to the same personnel. Repertoire is selected from standard string literature as well as from contemporary works. Auditions, fee requirements and performance opportunities are the same as for Symphony Orchestra.

CHAMBER MUSIC

Smaller ensembles such as duos, trios, quartets, etc., are formed to explore and perform representative repertoire. In addition to string players, pianists and woodwind players may also have the opportunity to enroll based upon interest and existing need.

WIND AND PERCUSSION ENSEMBLES

WIND SYMPHONY

The Wind Symphony is comprised of the most dedicated and experienced wind and percussion students on campus and is open to all students who possess the skills necessary to perform at a high level and pass an audition. Repertoire consists of standard wind literature as well as recently composed works. The Wind Symphony performs at least one on-campus concert each semester as well as performances in the community and regional high schools. Interested students should contact the Director of Bands for an audition.

CHAMBER WINDS

The Chamber Winds is an ensemble whose members are selected from the Wind Symphony. Depending on the repertoire being performed, the number of performers in this ensemble can range from 8 to 20 players with one person per part. Emphasis is placed on a high level of performance and artistry.

JAZZ ENSEMBLE

Students enjoy playing a variety of styles during numerous performances throughout the year in the CMU Jazz Ensemble. From big-band era swing to bop to contemporary styles, including rock/funk, ECM, Cuban, and Brazilian music, the group strives to present stimulating and diverse programs for its audiences. The ensemble generally performs two on-campus concerts per semester in addition to several outreach performances throughout the year at regional high schools, community venues, and jazz festivals. Placement in the ensemble is by audition only at the beginning of each academic year, and is open to both music majors and non-majors.

JAZZ COMBOS

In the CMU Jazz Combos, students have the opportunity to develop all facets of jazz music making. Students frequently perform at venues both on and off campus. Combo members also compose and arrange their own music, much of which is performed in concert. Students receive instruction in jazz composition and small-group arranging, and have the opportunity to rehearse and modify their pieces in a workshop setting. Music majors as well as non-majors are welcome to participate in combos with permission of the instructor.

PERCUSSION ENSEMBLE

The CMU Percussion Ensemble rehearses and performs exciting and challenging music from a variety of cultures, including Western art music, African drumming, Cuban popular and folkloric styles, Brazilian samba, jazz, and popular music. The ensemble also provides the opportunity for members of the group interested in composition to write works to be rehearsed and performed in concert. The ensemble performs a full recital in the Moss Performing Arts Center Recital Hall each semester. The ensemble is open to percussion music majors, as well as non-majors by audition.

BRASS QUINTET

The Brass Quintet is comprised of the most experienced brass players who are usually Music majors and hold the principal chairs in the Wind Symphony. The group performs a variety of musical styles from Renaissance to 20th-Century music, and from jazz to ragtime. They perform for numerous functions, both on and off campus, including community events, church functions, seasonal events and public school performance. Membership is by audition only.

WOODWIND QUINTET

The Woodwind Quintet is comprised of the most experienced woodwind students who are Music majors and hold the principal chairs in the Wind Symphony. The Woodwind Quintet performs both on and off campus for numerous events.

SAXOPHONE QUARTET

The Saxophone Quartet generally consists of Music majors who are members of the Wind Symphony. The ensemble performs a wide variety of music in the classical and jazz styles, both on campus as well as in the community.

CLARINET CHOIR

The CMU Clarinet Choir consists of clarinet majors and non-music majors who are also members of the Wind Symphony. The ensemble performs a variety of music arranged for and composed specifically for a clarinet ensemble.

FLUTE CHOIR

The CMU Flute Choir consists of clarinet majors and non-music majors who are also members of the Wind Symphony. The ensemble performs a variety of music arranged for and composed specifically for a flute ensemble.

CMU ATHLETIC BANDS

"Maverick Stampede" (Fall only)

The Maverick Stampede, CMU's marching band, is the core of the CMU Athletic Band line-up. Started in Fall 2013, this group has seen rapid growth in size and strength reaching a membership of over 150 students in 2016. The Maverick Stampede is proud to be known as CMU's largest student organization, and consists of over 65% non-music majors. Students can earn 1 Kinesiology credit for their participation or register for "zero credit" in this college course. This fall-season-only band performs field shows, in parade, from the stands, and for other outside venues during a somewhat short fall season (mid August to early November). The Stampede performs in custom informal and formal uniforms and is privileged to use high quality instruments and equipment. Participants are required to participate in a short preseason camp, held one week before classes begin each fall. Although the rehearsal and performance season can seem time consuming to some, most participants consider their participation as a fun, extra-curricular, and fraternal activity. With the exception of placement on a drumline instrument, no additions are required for participation. To ensure that this ensemble is successful, marching band is a requirement for all music majors in the wind and percussion area. Minors, non-majors, or majors that play instruments other than those typically found in a traditional marching band are also highly encouraged to participate (especially music education majors, perhaps on a secondary instrument) and may also be eligible to receive a scholarship for their participation. To further ensure that this ensemble is launched successfully, the CMU Wind Symphony will not begin rehearsing until mid-fall semester, allowing ample time for students wanting or needing to participate in both ensembles without overloading their schedule. Please visit www.coloradomes.edu/marchingband or see Dr. Hinkle for more information.

"Maverick Sound" (Spring only)

The Maverick Sound is CMU's high-energy pep band of approximately 30 members that performs for many (typically 5-6) home basketball games beginning in late January (once spring classes are in session). Students wishing to participate in this ensemble must have also participated in the Maverick Stampede, CMU's marching band, the prior fall season. All CMU students, regardless of major, are encouraged to participate. The Maverick Sound typically only rehearses 1 time at the beginning of the spring to prepare for performances in the remaining basketball season (through early March). Please visit www.coloradomes.edu/marchingband and find the "Maverick Sound" tab or see Dr. Hinkle for more information.

"Stampede All Stars" (Fall & Spring only)

The newest ensemble in the wind-percussion area is the Stampede All-Stars. This group has been designed as an elite 'ambassador' ensemble created to train a 21st Century musician/student and meet the demand for high quality entertainment in the CMU and Grand Junction communities. The Stampede All-Stars consist of CMU's best brass, saxophone, and percussion performers who also earn large scholarships for their service. Dr. Hinkle, the founder and director of this ensemble, also performs with the Stampede All-Stars. Student members of this group are treated and paid (scholarships) like professional musicians. The ensemble rehearses weekly during the fall semester, preparing for performances throughout the remainder of the year. Please visit www.coloradomes.edu/marchingband and find the "Stampede All Stars" tab or see Dr. Hinkle for more information.

PIANO PROFICIENCY

All Music majors must demonstrate a sufficient level of piano proficiency before being allowed to register for upper division MUSA classes.

Piano proficiency involves demonstrating specific skills in technique (scales, arpeggios, and cadences), transposition, harmonization, sight-reading, repertory and accompanying.

Students who possess the necessary keyboard skills at any time may demonstrate piano proficiency by passing the Piano Proficiency exam requirements, which can be found on the Student Resources page at www.coloradomesa.edu/music/StudentResources.html. Helpful handouts for scales, arpeggios, cadences, etc. can also be found online at www.pianofestival.org/prizes/prizeoriginal.htm#techres.

However, most Music majors satisfy the piano proficiency requirement by passing the four-semester sequence of Class Piano. Students are expected to spend the necessary amount of time practicing to accomplish this the first time each semester of Class Piano is taken. Students who do not pass Class Piano must continue taking these courses until the proficiency is passed, and are not allowed to take applied lessons through the university in order to pass the piano proficiency. Students may seek private lessons outside the university if they fail a Class Piano course and fall behind. Once the piano proficiency is passed, students are welcomed and encouraged to continue their keyboard training through applied lessons.

If a student passes all but the Class Piano IV repertory requirements, he/she may formally petition the faculty via the Department Head to be allowed to take one or more upper division MUSA class(es) while working on passing the full piano proficiency. Students with questions about the piano proficiency requirements should consult with the Director of Keyboard Studies.

PERFORMANCE JURIES

All Music majors and minors are required to participate in a performance jury at the end of each semester. The purposes of juries are stated below:

- To provide an objective assessment by the faculty of each student's work and progress.
- To provide the student with the opportunity to perform in a solo performance environment.
- To serve as a final presentation of the student's applied lesson.

Juries will be announced each semester as to time and place.

REQUIREMENTS OF JURIES

Performance attire is expected for all juries. The jury is a vital and final artistic presentation given by the student each semester. Care should be taken so that this presentation is professional and artistic.

No student will be excused from a jury without approval of the faculty. Unexcused absence from a jury will result in the student's receiving a failing grade in applied lessons for that semester.

Students will not be allowed to make last minute substitutions at their juries!

Applied lessons instructors will notify the jury panel if this takes place and the jury grade will be affected.

Students should examine and read the comments made by the faculty present at the jury. Comments will be available immediately following the jury or by the student's applied lessons instructor.

Students should consult with their area faculty as to how they will be evaluated.

Students performing senior recitals should consult their applied teacher as to whether they are required to perform a jury in the same semester.

ADDITIONAL REQUIREMENTS FOR INSTRUMENTAL JURIES

With the exception of Sophomore Review and Scale-Technique exam, juries will be ten minutes long.

Members of the Instrumental Faculty will serve as the jury committee. The student should coordinate the schedule of his/her jury with the applied lessons instructor so the instructor may be present.

The student is responsible for submitting electronic copies of the music being performed and the Jury Repertoire List specifying in detail all repertoire, etudes, scale studies, etc., studied during the semester. Instructions how to scan your Jury Repertoire List are found in the front office. The Jury Repertoire List should be thorough.

The jury sheet shall be typed and can be found at <http://www.coloradomesa.edu/music/studentresources.html>.

Either an accompanied or unaccompanied solo will begin the jury. An accompanist must be present if the solo has accompaniment.

In addition to the solo, the student may be asked to perform an excerpt of an etude or technical exercise that was studied during the semester.

ADDITIONAL REQUIREMENTS FOR KEYBOARD JURIES

With the exception of Sophomore Review, juries will be fifteen minutes long.

Members of the keyboard faculty and invited guests will serve as the jury committee. The student should coordinate the schedule of his/her jury with the applied lessons instructor so the instructor may be present.

The student is responsible for submitting one copy of the Jury Repertoire List to the Director of Keyboard Studies one week before the jury. (See Music Department administrative assistant for form)

The student may begin with a piece of his/her choice. The jury committee will then ask to hear other selections on the Jury Repertoire List.

ADDITIONAL REQUIREMENTS FOR VOCAL JURIES

All Vocal majors and Vocal minors are required to sing a voice jury each semester in order to receive credit and a grade.

All Music Theatre majors are required to sing a jury each semester in which they are studying voice.

All non-majors will sing a minimum of one jury per school year, or sing at a final with their studio teacher for the semester they do NOT sing a jury.

Time allotted for juries is approximately ten minutes. Each student is responsible for securing an accompanist and rehearsing with them well in advance of the jury!

Students must pick up jury and repertoire sheets from the Music office before their jury! Students should make the specified number of photocopies of the repertoire sheet, which will be given to the Voice faculty at the jury. Students must also provide typed or handwritten English translations of any and all foreign languages being presented at the jury. No photocopies of translations!

Students must be prepared to sing any of the required songs on the submitted Jury Repertoire List. The first song may be selected by the student. The remaining selections will be chosen by the voice faculty.

Students must prepare the required number of songs specified for his/her level. If the minimum is not met, the grade will be affected. See Minimum Vocal Repertoire Requirements

MOSS PERFORMING ARTS CENTER HOURS AND POLICIES

BUILDING HOURS

Monday - Friday 7:00 AM - 10:00 PM
Saturday & Sunday 7:00 AM - 10:00 PM

Students already in the building practicing by 10:00 p.m. are allowed to stay in the building to continue practicing. This is highly recommended!

PRACTICE ROOMS

Practice rooms, most equipped with a keyboard, are available for individual or group practice sessions. Food and drink are not allowed in the practice rooms (except water). For scheduling information, contact the Music Department administrative assistant.

KEY POLICIES

Students are generally not allowed to have keys to the building or rooms. Card readers are installed on various doors for access.

SCHEDULING PROCEDURE

ROBINSON THEATRE AND RECITAL HALL, MOSS PERFORMING ARTS CENTER

SCHEDULING

These procedures apply to the scheduling of Robinson Theatre and Love Recital Hall for any event, including rehearsals for events.

- All scheduling must be done through the Head of the Department of Music. Only officially scheduled events have a right to the stage.
- When more than one group has to use the stage for rehearsal on the same evening, there will be a fifteen minute buffer between groups to allow time for striking and set-up.
- Senior recitals must be scheduled through the proper procedure.

INSTRUMENT CHECKOUT AND USE POLICY/STORAGE LOCKERS

CHECKOUT POLICY

All musical instruments owned by Colorado Mesa University are available for student use and must be checked out through the faculty member in charge of those instruments.

Instruments may be checked out each semester or for the full academic year. The student is responsible for damages beyond normal wear.

USE OF PERCUSSION INSTRUMENTS

The student is responsible for returning all percussion instruments to the instrument storage areas. These areas are to be LOCKED AT ALL TIMES except during ensemble rehearsals. If storage units are found unlocked, privileges may be suspended.

No percussion equipment may be taken out of the Moss Performing Arts Center unless authorized by the Director of Percussion. In certain instances, permission may be granted to borrow equipment for non-CMU performances by filling out a *Percussion Equipment Checkout Form* and submitting it to the Director of Percussion. This form is available from the Director of Percussion. Use of percussion equipment by outside organizations may require a rental fee depending on the amount of equipment borrowed and the length of time; use of timpani always involves a rental fee.

STORAGE LOCKERS

Storage lockers may be checked out for the year. A \$10.00 deposit is needed and only Colorado Mesa University combination locks are used. Personal locks are not allowed on any locker and will be removed. To get your \$10.00 deposit back at the end of the year, your locker must be cleared out and cleaned. See the student assistant in charge of lockers to secure a locker and to check out at the end of the year. Lockers may also be kept over the summer with the permission of the administrative assistant.

Practice rooms, rehearsal spaces, and the floor of the storage room are not to be used for storing instruments or personal belongings.

COLORADO MESA UNIVERSITY DEPARTMENT OF MUSIC ELECTRONIC SOUND EQUIPMENT USE POLICY

1. All amplifiers, keyboards, and other electronic musical equipment belonging to the Colorado Mesa University Department of Music are for use in official Music Department ensembles only unless special permission for other use has been approved by the Director of Jazz Studies/Department Head.
2. All such equipment is to remain within the Moss Performing Arts Center (MPAC) at all times unless it is required for a Music Department ensemble performance outside of MPAC or has been checked out as described above.
3. All amplifiers must be stored and locked in the appropriate lockers in room 136B whenever they are not in use during a rehearsal.
4. This policy is intended to clarify what constitutes authorized use and authorized possession of electronic sound equipment in accordance with the Colorado Mesa University Student Code of Conduct, which forbids “unauthorized entry into or use of university facilities, equipment, or materials” as well as “attempted or actual theft of, or unauthorized possession of, or damage to, property of the University or of a member of the University community.”

MUSIC SCHOLARSHIPS

All students at Colorado Mesa University may apply for music scholarships. Certain academic and other requirements for each scholarship can be found on the Music Department's website. Music Department scholarships are for one year only. Students must apply by March 1st every year. Students are strongly encouraged to apply for Academic Scholarships, which can be found on the CMU website:

<http://www.coloradomesa.edu/finaid/mainscholarship.html>

Returning student now apply for scholarships through an on-line process through your MavZone. Click the Student Finance tab and click on Apply for Scholarships (bottom right-hand of the page)

Students on scholarship are expected to demonstrate the highest level of work ethic and professional demeanor. Under performing students may have their scholarship reduced and/or revoked.