Employment Application
For Custodial Team Members - Auxiliary

1100 North Avenue
Grand Junction CO 81501
(970) 248-1820
Fax (970) 248-1061

COLORADO MESA UNIVERSITY IS AN EQUAL OPPORTUNITY EMPLOYER. *We do not discriminate on the basis of race, color, religion, national origin, sex, age, sexual orientation, or disability. It is our intention that all qualified applicants are given equal opportunity and that selection decisions are based on job-related factors.*

PERSONAL INFORMATION

Name: _____ _____ _____
(Last) (First) (Middle)

Present Address: _____ _____ _____ _____
Street City State Zip

Phone No.
Home _____ Office _____

Driver's License No. _____ State _____
E-mail Address: _____

If hired, can you furnish proof you are eligible to work in the U.S.? ☐Yes ☐ No

EDUCATION

School Name and Location	Degree/Certificate	Course of Study

EMPLOYMENT Start with your present or last job. Include job-related military service assignments and volunteer activities. **Please provide details of the custodial duties you performed in each job. Evidence of your meeting the minimum requirements must be reflected on this application.** You may exclude organizations which indicate race, color, religion, gender, national origin, sexual orientation, disability or other protected status. **Please include information for at least the past seven years, or whatever history is necessary to demonstrate relevant experience. You may attach an additional sheet if necessary.**

NAME AND ADDRESS OF EMPLOYER	**DATES**	**JOB TITLE:**
	From**:**	**SUPERVISOR:**
		MAY WE CONTACT?
	To:	**REASON FOR LEAVING:**
Telephone:		
Duties performed:		

NAME AND ADDRESS OF EMPLOYER	**DATES**	**JOB TITLE:**
	From**:**	**SUPERVISOR:**
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Telephone:		
Duties performed:		

PROFESSIONAL REFERENCES:

Complete name and title	Complete Address	Work phone	Years known

AGREEMENT

(Please read each statement carefully before signing.)

I hereby apply for employment with Colorado Mesa University and state that:

The information contained in this application and all other information otherwise provided is true to the best of my knowledge and belief.

I understand and agree that, if in the opinion of Colorado Mesa University, I have made any misrepresentations, omissions, or false statements in connection with the application and supporting employment documents Colorado Mesa University may reject my application or, if employed, may terminate my employment at any time.

I understand that all information furnished in this application and supporting employment documents may be verified and references may be contacted. I hereby authorize all individuals and organizations named and referred to in this application and supporting employment documents and any law enforcement organization to release any and all information relative to such verification and hereby release such individuals, organizations and Colorado Mesa University from any and all liability for any claim or damage resulting therefrom.

In accordance with the Immigration Reform and Control Act of 1986, I understand that I will be required to provide documentation as to my identity and authorization to work in the U.S. should employment be offered to me.

Signature _____ Date _____

APPLICANT DATA RECORD

Colorado Mesa University would appreciate your completion of the following **voluntary information** below to be returned with the above application. This sheet will be permanently separated form the rest of your application, and will be used solely for reporting and administrative purposes. Thank you.

Position Applied For _____ Date _____
Name _____
Address _____
City State Zip _____

Indicate source of referral to this position.

☐1. Newspaper Ad*
☐2. Colorado Mesa University Website
☐3. Colorado Mesa University Employee
☐4. Professional Recruiter*
☐5. Professional Journal*
☐6. Other*

***Enter Name of Publication, Company, or "Other" here:** _____

Indicate your ethnicity or race by marking below.

☐ Hispanic or Latino – A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin regardless of race

☐ White (not Hispanic or Latino) – A person having origins in any of the original peoples of Europe, North Africa, or the Middle East

☐ Black or African American (Not Hispanic or Latino) - A person having origins in any of the Black racial groups of Africa

☐ Native Hawaiian or Other Pacific Islander (Not Hispanic or Latino) - A person having origins in any of the peoples of Hawaii, Guam, Samoa, or other Pacific Islands

☐ Asian (Not Hispanic or Latino) - A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian Subcontinent including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam

☐ American Indian or Alaskan Native (Not Hispanic or Latino) - A person having origins in any of the original peoples of North and South America (including Central America), and who maintains tribal affiliation or community recognition

☐ Two or More Races (Not Hispanic or Latino) - All persons who identify with more than one of the above.

Please state races: _____
_____

Indicate your response by marking the appropriate answer.

Are you a Veteran? ☐No ☐Yes

Are you disabled? ☐No ☐Yes

Are you over 40? ☐No ☐Yes

Indicate your gender by marking below.

☐ Male ☐Female