



ANNOUNCEMENT OF POSITION VACANCY  
CAMPUS SAFETY OFFICER

**DEADLINE EXTENDED**

**SUMMARY:** Reporting to the Vice President for Student Services and the Director of Campus Safety and Student Conduct, this Campus Safety Officer (CSO) is a sworn peace officer whose primary role is crime prevention and enforcement, as well as safety promotion. The CSO is directly supervised by the Director of Campus Safety and Student Conduct, and will be highly visible to the campus community in order to reduce violations of campus conduct expectations and/or criminal acts. The CSO assists in managing the student Campus Safety Assistants program. The CSO will wear distinctive professional clothing, identifying the officer as a CMU Campus Safety Officer. The CSO will act in accordance with Grand Junction Police Department (GJPD) professional standards, as stipulated in a separate Memorandum of Understanding (MOU) between the City of Grand Junction/GJPD and CMU.

**ESSENTIAL DUTIES AND RESPONSIBILITIES** include the following. Other related duties may be assigned.

Provide public safety and security services by performing:

- a. Crime prevention and enforcement on and immediately adjacent to CMU Main Campus and Bishop Campus
- b. Responding to “Call for Service” on campus, as needed to support GJPD
- c. Enhance “community policing” campus safety efforts in conjunction with GJPD
- d. Foot patrol of University grounds and immediately surrounding areas
- e. Building security walks/checks
- f. Routine check-in with Residence Hall staff
- g. Evening security escort services
- h. Special event security services
- i. Routine verification of emergency call boxes and other security devices to assure safe and continued operation
- j. Writing a variety of reports, including citations for violations of criminal law and university policies, as necessary.

**EDUCATION and/or EXPERIENCE**

Must hold current Basic or Provisional P.O.S.T. certification in the state of Colorado. Applicants currently enrolled in a police academy will be considered. Must possess valid Colorado driver’s license. Experience in higher education and higher education safety policy matters, professional law enforcement background, and professional safety training experience is highly desired, as is experience working with young adults from diverse backgrounds.

**OTHER DESIRED QUALIFICATIONS:**

1. Public safety experience
2. Outstanding interpersonal and conflict management skills
3. Experience in education and awareness program creation and information
4. Computer literacy with an understanding of word processing, spreadsheet and database programs
5. Working knowledge of legal and procedural information, such as FERPA, Clery Act, due process, and university student conduct expectations.

Colorado Mesa University is particularly interested in candidates who have experience working with students from diverse backgrounds and who have a demonstrated commitment to improving the levels of access and success for underrepresented students within higher education.

**WE RECOMMEND YOU ALSO VIEW THE CITY OF GRAND JUNCTION'S ANNOUNCEMENT OF THIS POSITION, FOUND AT [cityjobs@gjcity.org](mailto:cityjobs@gjcity.org).**

**TYPE OF APPOINTMENT:** Full-time administrative position.

**SALARY:** \$16.83 - \$19.23/hourly, commensurate with education and experience. Excellent health and retirement benefits package.

**APPLICATION DEADLINE:** Open until filled. To ensure consideration, complete applications must be received by May 12, 2017.

**APPLICATIONS MAY BE FOUND ONLINE AT <http://www.gjcity.org>.**

*Colorado Mesa University is committed to providing a safe and productive learning and living community. To achieve that goal, we conduct background investigations for all final applicants being considered for employment. Background investigations include reference checks, a criminal history record check, and when appropriate, a financial and/or motor vehicle history. Applicant must be able to verify U.S. employment eligibility. Colorado Mesa University is an Equal Opportunity Employer, committed to a culturally diverse faculty, staff and student body. Women and minorities are encouraged to apply.*

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