Undergraduate Curriculum Committee: Important Dates and Deadlines for Academic Year 2018-2019

			Submission Deadline					Committee Meeting						
Dates and procedures vary with each department	Submit and discuss materials with Department Head and Department CC Rep and other affected departments.	Proposals to add or change Essential Learning courses, materials must be submitted to oroark@coloradomesa.edu.	Proposals for new/changed course catalog descriptions must be submitted to Catalog Description Evaluator. Proposals for new programs or courses must be submitted to Library CC Rep. Proposals for new programs must be submitted to Director of Financial Aid and AVPAA for Assessment and Accreditation.	Curriculum proposals and Essential Learning Committee minutes due by Noon (submitted by email to UCC_Chair@coloradomesa.edu)	Approx. date executive subcommittee meets to review proposals	Any initial issues and/or questions with proposals communicated to department	Departments address issues via email (send to UCC_Chair@coloradomesa.edu).	Agenda and proposals distributed to committee.	Curriculum committee meets to discuss and act on proposals.	Faculty Senate receives minutes. (Faculty Senate approval is approximately two weeks later.)	VP of Academic Affairs Acts on All Proposals	President Acts on Substantive Changes	Board of Trustees Acts on Substantive Changes	Colorado Dept of Higher Education Acts on Substantive Changes.	Curricular Changes Appear in University Catalog.
	Thursday	Thursday	Thursday	Wednesday	Friday	Monday	Thursday	Thursday	Thursday					
	No curriculum proposals are entertained at the August meeting.						8/16/2018	8/23/2018	9/6/2018					
	8/16/2018	8/23/2018	8/30/2018	9/5/2018	9/6/2018	9/9/2018	9/20/2018	9/27/2018	10/11/2018					
	9/13/2018	9/20/2018	9/27/2018	10/3/2018	10/4/2018	10/7/2018	10/18/2018	10/25/2018	11/8/2018	Dates are set by appropriate authorities.				Fall 2019
	10/4/2018	10/11/2018	10/18/2018	10/24/2018	10/25/2018	10/28/2018	11/8/2018	11/15/2018	11/29/2018					
	11/1/2018	11/8/2018	11/15/2018	11/21/2018	11/22/2018	11/25/2018	12/6/2018	12/13/2018	12/27/2018					
	12/13/2018	12/20/2018	12/27/2018	1/2/2019	1/3/2019	1/6/2019	1/17/2019	1/24/2019	2/7/2019					
	1/17/2019	1/24/2019	1/31/2019	2/6/2019	2/7/2019	2/10/2019	2/21/2019	2/28/2019	3/14/2019					
	2/14/2019	2/21/2019	2/28/2019	3/6/2019	3/7/2019	3/10/2019	3/21/2019	3/28/2019	4/11/2019					Fall 2020
	No curriculum proposals are entertained at the April meeting.						4/18/2019	4/25/2019	5/9/2019					

Deadline to submit course changes that will appear in J-Term/spring course schedule. 8/30/2018

Deadline to submit program additions (and accompanying course additions) that will appear in the 2019-2020 Catalog. 12/27/2018

Deadline to submit course changes that will appear in summer/fall course schedule. 1/31/2019

Deadline to submit program modifications and course additions that will appear in the 2019-2020 catalog. 1/31/2019

In the event that not all proposals are reviewed during a scheduled meeting, the committee will meet the following Thursday.

Draft for UCC 4/12/17 Meeting